

**AGENDA FOR A MEETING OF THE MASSEY COMMUNITY BOARD TO BE HELD IN THE
COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD,
HENDERSON, WAITAKERE, ON WEDNESDAY, 3 DECEMBER 2008,
COMMENCING AT 7.00 PM**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Wednesday, 5 November 2008

RECOMMENDATION

It is recommended that the Massey Community Board resolve to:

Receive the minutes of the meeting of the Massey Community Board held on Wednesday, 5 November 2008, as circulated, and that they be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



5 PRESENTATIONS

A NEW ZEALAND POLICE

Provision has been made on this Agenda for a representation from the New Zealand Police to update the Community Board on matters in the Massey Ward.

B HOBSONVILLE DEVIATION SH16/SH18 PROJECT

David Loe, Project Manager, HEB Construction, will provide a presentation to the Community Board on the current progress of the Hobsonville Deviation SH16/SH18 Project, Hobsonville.

C LIBRARY DEVELOPMENT PLAN

The Library & Information Services Manager will make a presentation to the Community Board on the Library Development Plan, which will be Council's guide for the development of library facilities and services. The main focus of the Library Development Plan is to address the challenges facing all libraries particularly around the extent to which libraries keep up with technology, opportunities to link with other library services in the region, and outreach services such as 'virtual libraries'.



6 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



7 CHAIRMAN'S REPORT

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** the Chairman's report.
2. **Agree** that the Massey Community Board nominates John Carrodus to be the representative on the Massey Matters Advisory Board.

REPORT

1. It must be getting near to Christmas, as I am finding many events on the calendar and several events I would like to be at, all on at the same time!
2. On Saturday 8 November 2008, was the day we went to the polls, and voted. I would like to congratulate the candidates who won an electoral seat, and represent parts of the Massey Ward in Parliament. The four electorates that represent Massey Ward are Helensville (West Harbour, Hobsonville, Herald Island and Whenuapai), Te Atatu (Massey) Waitakere (Ranui and parts of Western Heights) and Te Tai Tokerau. The Helensville electorate was won by Hon. John Key, Prime Minister, so double congratulations to him on his retention of the Helensville electorate and on becoming Prime Minister. The Board should now be able to advocate right to the top! The Hon. Chris Carter held the seat of Te Atatu. Chris is a hard working Member of Parliament, and it's pleasing we have someone of his ability representing the people of Massey. Thanks to Chris for his work as a Minister of the Crown, most recently as the Minister of Education. Paula Bennett captured the Waitakere electorate from Lynn Pillay and has become the Minister of Social Development. So the Massey Ward has two people around the cabinet table. Ranui and those parts of Western Heights that make up the Waitakere Electorate are areas that currently house a number of beneficiaries so it is appropriate the Minister of Social Development represents those areas in Parliament. Our Ward also of course is in the Maori seat Te Tai Tokerau and is held once again by Hone Pani Tamati Waka Harawira. While Lynn Pillay lost the electorate seat of Waitakere, Lynn remains in Parliament as a Labour list MP. Lynn has worked hard over the years in the interests of the community and has been seen at many community events.
3. On Friday, 7 November 2008, the Massey Community Board entered a team in the Neighbourhood Support Trivial Pursuit night at Hobsonville airbase. We did not win, however it was good being able to socialise together and show a public face to the Community Board. Not all members were able to be present, so we must thank those we roped in for their support, which did see us win one of the rounds. Those attending were myself, my son Paul, his girlfriend Antoinette, Judy Fletcher and her friend Janet, John Carrodus and his wife Marion and Allen Davies. The event raised \$600 for what is a worthwhile project.
4. On Monday, 10 November 2008, a workshop was held for Community Boards on parks and reserves. The workshops are well worth attending not only for the knowledge gained but also the networking opportunity with fellow Community Board Members.
5. The next night on Tuesday, 11 November 2008, both Allen Davies and I attended a workshop for Community Board members and Councillors with representatives from Auckland Regional Transport Authority on new bus routes. I voiced the concern with respect to express bus services in Ranui being dropped, and the lack of bus services for Whenuapai and Herald Island. Allen Davies also raised concerns in regard to the lack of daytime services that take a direct route into Auckland City. Most routes use Henderson as a major transfer point, however the logic of that for some one wanting the 10.40 bus from Whenuapai into Upper Queen Street, may find they need to use the 8.40 just to make a 12.30 pm meeting! Now if there could be more direct routes from parts of the Massey Ward into Auckland City, rather than time consuming travel delays that travel through Henderson, it may encourage more Massey Ward residents to use public transport!

6. On Thursday, 13 November 2008 I travelled with Councillor Battersby and the Group Manager: Democracy and Support Services to the Zone One meeting of Local Government New Zealand. I did not say much at the meeting, or ask questions, but instead listened and learned. The briefing from the Local Government New Zealand President and Chief Executive Officer was interesting and they have their work cut out over the next few months getting alongside the new Minister of Local Government, Rodney Hide, and his officials. Infrastructure and the Royal Commission on Auckland Governance are prime concerns of local governments that make up Zone One. Zone One are the local authorities from the Auckland region northwards.
7. I would like to thank John Carrodus for attending the Massey Matters Advisory Group on the Thursday, 13 November 2008. John reports that Massey Matters are happy for the Community Board to have a representative on the advisory panel and I would like to recommend that the Community Board nominates him to take on that role. This is important as Massey Matters is a specialist group within our community that we need to communicate with if we are to develop our advocacy role.
8. On Monday, 17 November 2008, I attended the Ranui Action Project annual meeting. The Ranui Action Plan has a co-Chair arrangement and the co-Chairs are Robert Newson and Penelope Burridge.
9. As the Community Board representative for the Ranui Town Centre I also met with Robin Jenkin-Winter. By and large there is general agreement but we must ensure that we develop discussions with current shop owners so that everyone ends up on the same page over the development of the centre.
10. On the night of 20 November 2008 John and I both attended a NorSGA Forum which brought together representatives of the ratepayer groups and the Massey Community Board with the NorSGA Urban Development Committee to discuss issues. The Chair of NorSGA Urban Development Committee, Councillor Linda Cooper and others outlined plans to date and acknowledged that Massey - and the city as a whole - have so far, been poorly served by developers when it comes to creating an integrated community infrastructure.
11. On the same night as the NorSGA Forum were the Eco-wise awards. Judy went along and represented the Massey Community Board. Congratulations go to Roi Stevens from Neighbourhood Support who won the Kauri Award for being the most active individual volunteer working in the community to beautify Waitakere City by reducing litter, weeds and/or graffiti. While not a Massey Ward resident, Roi has spent a lot of time coming out to neat streets events, manning the paint brushes and picking up litter. Other finalists for the Kauri Award also connected with Neat Streets were Anne Toia who organised the Neat Street event in Afton Place in Ranui in January, Megan Courtney and Jenny Tanner, both from Massey Matters. There were a number of other awards made. The Massey Ward will have to get involved looking for caretakers in schools and at some of school grounds to see if there are any worthy recipients in the categories recognising schools.
12. A number of events are taking place after this report goes to print, in the Massey Ward. One being the long awaited opening of the re-vamped Triangle Park, complete with its flying fox. This park will have all the new "play things" for our younger people to enjoy during the summer holidays. On Thursday, 8 December 2008 the West Harbour Rotary Club have their annual Christmas Parade around the streets of Marina View Drive and on the same night Massey Matters is holding an end of year thank you night at the Massey and Birdwood Settlers Association Hall. Whenuapai Ratepayers are holding a market day in the Whenuapai Village Hall on Thursday, 18 December 2008, while the Herald Island Resident and Ratepayers are holding a Christmas Parade around the Island on Christmas Day.

13. In ending, I trust everyone will enjoy Christmas and I hope the New Year will be fruitful even though the economic outlook is forecasting a hurricane.

JG Riddell
CHAIRMAN





8 **COMMITTEE SECRETARY'S REPORT**

RECOMMENDATION



It is recommended that the Massey Community Board resolve to:

Receive the Committee Secretary's Report for the Massey Community Board dated 3 December 2008.

	Issue	Comments	Reporting Council Officer
1.	Westpark Marina - Various Issues Resolution No. 660/2002 3 April 2002 Resolution No. 1964/2004 10 November 2004 Massey Community Board Requests Resolution No. 1825/2005 28 September 2005 Council	Trailer Parking The trailer parking at the Westpark Marina has been successfully completed and is fully operational. Dredging Update The annual cycle of dredging at the Westpark Marina has been completed.	Fraser Henderson  836 8000 Ext: 8286
2.	Zita Maria Park Playground Upgrade Officer's Report	The playground at Zita Maria Park is being upgraded in 2008/2009 as part of Council's ongoing playground renewal programme. Building consents have been lodged and it is anticipated that physical works will commence in January/February 2009.	Tracey Hamilton  836 8000 Ext: 8969

	Issue	Comments	Reporting Council Officer
3.	Zita Maria Park Car Park Upgrade Officer's Report	<p>The car park at Zita Maria Park is being upgraded in 2008/2009 as part of Council's ongoing car park renewal programme.</p> <p>The car park and accessway will be resealed, along with minor kerb and channel repairs, bollard realignment, and line marking.</p> <p>The project was publicly tendered as one contract with other reserve car park renewal projects in October 2008. Physical works for this contract are scheduled to commence from December 2008 and be completed by February 2009.</p>	<p>Andreas Lilley ☎ 836 8000 Ext: 8553</p>
4.	Fred Taylor Park Car Park Upgrade Officer's Report	<p>The entrance to Fred Taylor Park off State Highway 16 is being upgraded in 2008/2009 as part of Council's ongoing car park renewal programme.</p> <p>The entrance and accessway will be realigned, improving the safety for cars entering and exiting the park. The works will involve kerb and channel construction, resealing, bollard realignment, and line marking.</p> <p>The project was publicly tendered as one contract with other reserve car park renewal projects in October 2008. Physical works for this contract are scheduled to commence from December 2008 and be completed by February 2009.</p>	<p>Andreas Lilley ☎ 836 8000 Ext: 8553</p>
5.	Fred Taylor Park Sand Field Upgrade Officer's Report	<p>The upgrade of the number one sand field at Fred Taylor Park (below the clubrooms) is in progress. Works involve establishing a new sand carpet with new turf, and associated drainage and irrigation improvements. User groups have been reallocated at alternative locations. The field will be unavailable for use until May 2009.</p>	<p>Andreas Lilley ☎ 836 8000 Ext: 8553</p>

	Issue	Comments	Reporting Council Officer
6.	Moire Park Sand Field Upgrade Officer's Report	The upgrade of the number one sand field at Moire Park (in front of the Massey Rugby Club) is in progress. Works involve establishing a new sand carpet with new turf, and associated drainage and irrigation improvements. User groups have been reallocated at alternative locations. The field will be unavailable for use until May 2009.	Andreas Lilley ☎ 836 8000 Ext: 8553
7.	Triangle Park Playground Upgrade Officer's Report	The Triangle Park Playground Upgrade project was successfully completed at the end of November 2008. The official opening of the playground was held on Sunday 30 November 2008 in conjunction with the Family Fun Day coordinated by council officers.	Tracey Hamilton ☎ 836 8000 Ext: 8969
8.	Realm Esplanade Footbridge Upgrade Officer's Report	The Realm Esplanade footbridge is scheduled for minor renewal in 2008/2009. Design work on the upgrade is currently being undertaken, with physical works scheduled to commence in February 2009.	Ian Lamont ☎ 836 8000 Ext: 8303
9.	Community Board Minor Parks Projects 2008/2009 Officer's Report	A report outlining the proposals received for the Minor Parks Projects for the Massey Ward will be presented to the Massey Community Board in February 2009.	Sarah Natac ☎ 836 8000 Ext: 8561
10.	Reynella Reserve Playground Upgrade Officer's Report	The playground at Reynella Reserve is planned to be upgraded in the 2009/2010 financial year as part of Council's ongoing playground renewal programme. The playground design is currently being undertaken in 2008/2009. Mail drop surveys were delivered to the local community at the end of June 2008. Submissions closed on 28 July 2008 and a playground design is currently being developed incorporating the feedback received.	Tracey Hamilton ☎ 836 8000 Ext: 8969

	Issue	Comments	Reporting Council Officer
11.	Parks Brochure - Massey Ward Officer's Report	A new suite of Parks brochures has been designed; one for each ward. Each brochure has a map of the ward, park names, historical information, list of playgrounds, feature panels on destination parks, beautiful photos and more. Brochures will be distributed at the Board meeting.	Sarah Natac  836 8000 Ext: 8561
12.	Intersection at Brigham Creek Road and Totara Road, Whenuapai Officer's Report Public Forum 3 September 2008	Council undertakes Accident Black Spot Studies on Waitakere roads every three years. In the study, locations with high numbers or high severity accidents (over the last five years) are identified and analysed. A study of the highest 20 accident sites was commenced in early 2008, and the findings are expected to be completed by the end of 2008. Upon the completion of the study, infrastructure works will be programmed over the next three years subject to the priorities and budget of the Council. So far, the intersection of Brigham Creek Road and Totara Road has been identified to be a high accident site and will be included in this programme.	Sue Liddell  836 8000 Ext: 8736

	Issue	Comments	Reporting Council Officer
13.	Parking Stakeholder Consultation Officer's Report	<p>Parking stakeholders consultation meetings with developers, businesses and town centre residents will continue into the first week of December 2008. Stakeholders are being asked for feedback to consider the following three options for a regulatory approach:</p> <ol style="list-style-type: none"> 1. Minimum parking requirements with flexibility (similar to the current situation). 2. Maximum parking requirements with flexibility (Council's preferred option). 3. Strict Maximum parking requirements (the Auckland Regional Council's current preferred option). <p>The Draft Town Centre Parking Management Plans for Henderson, New Lynn and Massey North/Westgate are consultants' reports (not official Council documents), based on Option 2. These are examples of what a parking management plan will look like, but are not being consulted on at this stage.</p> <p>Elected Members are invited to all workshops in their wards. Details of times, dates and venues have been circulated.</p> <p>Feedback should be received by 5pm on Wednesday, 10 December 2008.</p>	Charlie Inggs  836 8000 Ext: 8854





	Issue	Comments	Reporting Council Officer
14.	NorSGA Forum Officer's Report	<p>The NorSGA Urban Development Committee of Council is to hold a forum with representatives from the Massey Community Board, Massey and Birdwood Settlers Association Incorporated, Herald Island Resident and Ratepayers Association, Hobsonville Resident and Ratepayers Association and the Hobsonville Resident and Ratepayers Association, on a bi-monthly basis.</p> <p>The NorSGA Forum which commenced on Thursday, 20 November 2008, is an opportunity to share and exchange information and to answer questions relating to the development in the Massey North area. The NorSGA Forum is chaired by the Chairman of the Council's NorSGA Urban Development Committee (or by her nominee) and Members of the Committee are invited to attend.</p>	<p>Darryl Griffin ☎ 836 8000 Ext: 8712</p>
15.	<p>Sabot Place / Bahari Drive Walkway - Safety Issues</p> <p>Public Forum</p> <p>Resolution No. 1358/2008</p>	<p>Quotes for new fencing and lighting to complement the work being completed by Council officers in this area will be finalised by Friday, 21 November 2008.</p> <p>It is anticipated that the following improvements can be accomplished within the quotes and costing:</p> <ol style="list-style-type: none"> 1) A new light at the end of Sabot Place, and new and more effective lighting in the walkway including at the Bahari Place end of the walkway. Council officers are dealing with the logistics of this request and further information regarding quotes. 2) The Tag Out Trust is regularly monitoring tagging in the area with a community service team. The Tag Out Trust has delivered a letter drop in the area to update residents about this work. Residents have been advised to call the Council's 24 hour call centre and the police about tagging that occur in the area. Residents are slowly being educated that there must be a 'complaint' regarding issues if they are to be dealt 	<p>Gill Evans ☎ 836 8000 Ext: 7851</p>

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	Issue	Comments	Reporting Council Officer
		<p>1. Road Assessment and Maintenance Management database condition rating - Inspection of footpath network to identify the extent and location of damages.</p> <p>2. Requests for Service - Defects identified by the residents (users).</p> <p>3. Special projects - These works are beyond the scope of routine maintenance need to be considered as special projects.</p> <p>The current contract arrangement has created a back log of 13kms, which requires an additional budget of \$2.6 million. In order to reduce the back log to a manageable size, it is decided that, only damages to an extent to a condition level 4 or 5 rating, as shown below, are to be repaired (as attached at page A1).</p> <p>Footpath contractor is schedule to be carrying out some maintenance works in December in Massey Ward. Some footpath repair works on the following roads will be carried out in December 2008:</p> <ul style="list-style-type: none"> • Bannings Way; • Border Road; • Cyril Crescent; • Glucina Avenue; • Hendrika Court; • Hobsonville Road; • Malmo Place; • Metcalfe Road; • Puriri Road; • Royal Road; • Sturges Road; • Sturm Avenue; and • Summerland Drive. <p>We are also also carrying out a Citywide condition rating survey on all footpaths. Once the survey is completed Transport Asset will report back to the Massey Community Board on the state of the footpaths.</p>	

COUNCIL REPORTS FOR INFORMATION ONLY		
Report Name	Committee	Attachment Pages
Artificial Turf Field Development	Infrastructure and Works Committee	Report and attachments will be circulated under separate cover as a Supplement.
Housing For Older Adults - Revitalisation Project Update	Infrastructure and Works Committee	Report and attachments will be circulated as a Supplement.
Scope Of The Cultural Wellbeing Strategy	Policy and Strategy Committee	Report and attachments will be circulated as a Supplement.
Draft Environment Strategy	Policy and Strategy Committee	Report and attachments will be circulated as a Supplement.
Overview of Civil Defence Emergency Management And Rural Fire Activity	Emergency Services	Report and attachments will be circulated as a Supplement.

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams Four Monthly Progress Report	Resolution No. 1445/2005 1 August 2005 Last updated 4 February 2008	4 February 2009	Tony Miguel ☎ 836 8000 Ext: 8294
Marina View Drive, West Harbour - New Bus Stand Restriction	Resolution No. 2048/2007 July 2007	4 February 2009	Jane Harris ☎ 836 8000 Ext: 8287
Berkshire Terrace, Massey Issues	Resolution No. 1356/2008 August 2008	4 February 2009	Sue Liddell ☎ 836 8000 Ext: 8736
Roundabout Installation Investigation - Intersection Moire Road, West Harbour Drive, Oriel Drive	Resolution No. 1357/2008 August 2008	4 February 2009	Sue Liddell ☎ 836 8000 Ext: 8736
Brigham Creek Road/Totara Road Whenuapai Intersection	Resolution No. 1487/2008 September 2008	4 February 2009	Sue Liddell ☎ 836 8000 Ext: 8736

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Pedestrian and Jogging Track Whenuapai Village, Whenuapai	Resolution No. 1741/2008 October 2008	4 February 2009	Sue Liddell  836 8000 Ext: 8736
Footpaths, Roadside Drains and Roadside Parking, Whenuapai Village, Whenuapai	Resolution No. 1741/2008 October 2008	4 February 2009	Sue Liddell  836 8000 Ext: 8736
Kauri Road/Brighams Creek Road - Change of Give Way Control to Stop Control	Resolution No. 1865/2008 November 2008	3 June 2009	Sue Liddell  836 8000 Ext: 8736
West Harbour Drive/Moire Road/Oriel Avenue - Change of Give Way Controls to Stop Controls	Resolution No. 1866/2008 November 2008	4 March 2009	Sue Liddell  836 8000 Ext: 8736

Report prepared by: Desiree Tukutama, Committee Secretary.



9 ELECTED MEMBERS REMUNERATION - REMUNERATION AUTHORITY DETERMINATION 2009/2010

EXECUTIVE SUMMARY

The purpose of this report is to advise the Community Board that the Council will determine at its meeting on 17 December 2008 that the distribution of the new pool available for the remuneration of Waitakere City Council Elected Members for the period 1 July 2009 to 30 June 2010 remain the same as for the current year and that any increase approved be apportioned on the same basis amongst Elected Members.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** the Elected Members Remuneration - Remuneration Authority Determination 2009/2010 report.
2. **Either:**
 - (a) **Agree** with the Council decision to retain the same method of apportionment of the indicative pool for the Determination by the Remuneration Authority 2009/2010; or
 - (b) **Decline** to agree with the Council decision to retain the same method of apportionment of the indicative pool for the Determination by the Remuneration Authority 2009/2010 and make a submission to the Remuneration Authority in this regard.

BACKGROUND

1. The Remuneration Authority are currently gathering statistical information that will determine what the indicative pool for remuneration will be for Waitakere City Council for the year 1 July 2009 to 30 June 2010. This is an annual process and the next new determination will be made available in the New Year 2009 for the year commencing 1 July 2009.
2. The Council in previous workshops and meetings held in 2005, 2006 and 2008, confirmed the basis for allocating the remuneration. This is required to be confirmed by a formal resolution and submitted to the Remuneration Authority for re-approval.
3. The Remuneration Authority is established and derives its delegations and functions from the Remuneration Authority Act 1977 and makes Determinations on local authority remuneration pursuant to Schedule 7, clause 6 of the Local Government Act 2002.
4. Until the enactment of the Local Government (Elected Member Remuneration and Trading Enterprises) Amendment Act 2001, Elected Members salaries and meeting allowances were set by a determination of the Minister of Local Government. That determination set maximum salaries and meetings allowances for Local Authority Elected Members. For each determination the remuneration was linked to the population of each Local Authority. Waitakere's determination was in the over 150,000 population category. Each incoming Council needed to resolve Elected Members salaries and meeting allowances up to the maximum permitted. Over the course of a triennium the Minister of Local Government would revise the remuneration and the Council would need to consider the issue in light of any new determination.
5. The responsibility for setting Elected Member's remuneration now is with the Remuneration Authority. The Remuneration Authority is required to determine remuneration, allowances, and expenses payable to all Elected Members, whilst having regard to:
 - the need to minimise the potential for remuneration to distort the behaviour of Elected Members;
 - the need to achieve and maintain fair relativity with the levels of remuneration received elsewhere;
 - the need to be fair to both the person whose remuneration is being determined and rate payers; and
 - the need to recruit and retain competent persons.
6. The Remuneration Authority established remuneration for all Elected Members and all Local Authorities in 2002 following consultation on a discussion paper and the release of the first indicative pool. They have since released new pools on an annual basis and the Council has the opportunity to change the way it allocates remuneration each time a new pool is determined.
7. Waitakere City Council has established the apportionment of that pool and this has been approved by the Remuneration Authority each year. The Community Boards also considered the Council's decision and made any representations to the Remuneration Authority. After due consideration, the Remuneration Authority has approved the Council's apportionment of remuneration.
8. The Community Boards (and the Council) are being requested to determine the policy for apportionment ahead of knowing what the indicative pool is to be. The process has always been quite rushed to fit the timetable set by the Remuneration Authority.

DECISION MAKING

9. The Community Board is required to consider the Council's proposal and advise whether it agrees with the proposal. If it disagrees it may make representation to the Remuneration Authority.

Issues

Remuneration Pool and Salaries

10. The total remuneration pool is set by the Remuneration Authority and cannot be adjusted.
11. The Mayor's salary is set by the Remuneration Authority and cannot be adjusted. The Mayor's salary (including the value of any deduction for a motor vehicle) is included in the indicative pool although separately specified. A deduction of 20% of the cost of the vehicle is made for full private use of the vehicle. This deduction is set by the Remuneration Authority.
12. Half of the total sum payable to Community Board Members is deducted from the total remuneration pool and the other half is paid outside of the pool. The half outside the pool can be thought of as a "top up". Any further adjustment to the Community Board Chairs and Members salaries will necessitate an adjustment to the salaries payable to Councillors other than the Mayor.
13. All Community Boards are treated equally as a matter of principle.
14. Since 2006 the Council has determined that all Elected Members should share any increase by an equal percentage (except the Mayor which is established as a fixed sum by the remuneration Authority). A percentage increase is applied across the range of salaries.
15. Payments to appointed Community and iwi / Maori representatives on Committees are outside the indicative pool. These payments are matters that lie with the Council and are not within the Remuneration Authority's brief. Waitakere City Council has set a salary for the Chair of Te Taumata Runanga and meeting fees as appropriate for appointed Members to Te Taumata and any other Committees of the Council. Any alteration to the determination made by the Council on this remuneration will not affect the indicative pool established by the Remuneration Authority for Waitakere. The percentage movement applied to the salary for the Chair of Te Taumata Runanga is the same as the movement in the salaries for Elected Members.
16. No changes are proposed to the way in which payments are claimed or made.
17. Any payments to Elected Members for Resource Consent Hearings are outside the pool.
18. Expenses, including mileage allowances, are outside the pool, although the actual amounts / rates that can be claimed are set by the Remuneration Authority.

19. The Council may, if it wishes, request the Remuneration Authority to reduce the remuneration pool. This requires a unanimous vote of the Council.

Expenses

20. The Council will consider a review of the expenses currently approved by the Remuneration Authority in the New Year 2009.

Taxation

21. Elected Members need to be aware of their responsibility for all taxation issues. Each will need to keep evidence of expenditure incurred for which the appropriately selected reimbursement allowances are claimed in case Inland Revenue seeks justification of the claim.

Conflict of Interest

22. The Remuneration Authority have jurisdiction to make the determination and have requested representations from the Council. Consequently Elected Members have no pecuniary interests in voting on salaries and personal allowances. Elected Members will be advised when the determination has been made. Each Elected Member will have a choice whether to claim payment of allowances, part claim or not to make any claim at all. With respect to salaries, Elected Members are required to take the amount that is determined by the Remuneration Authority.

Meeting Allowance Rates

23. No meeting allowance rates will be payable except for appointed Members to Council Committees and Subcommittees and in respect of Members acting as Hearing Commissioners.
24. The meeting allowance rate for non-elected appointed Members of Committees and Subcommittees will be adjusted by the equivalent movement to remuneration levels.

STRATEGIC CONTEXT

25. The Council is committed to increasing community participation and democratic processes through its Active Democracy Platform. The way Elected Members are remunerated and the quantum of that remuneration will have considerable bearing on who can and who cannot stand for election. It has long been recognised that the role of an Elected Member can require a substantial investment of time and commitment and that this commitment can make it difficult to hold down either full or part time employment. The interests of a diverse and young community such as Waitakere are unlikely to be best served should the only candidates putting themselves forward for election be those who have private income available to subsidise the Council duties.

CONSULTATION

26. Consultation must take place with Community Boards who have the opportunity to advise the Remuneration Authority whether they agree or disagree with the Council's determination. The Community Boards have also previously discussed the basis for allocating remuneration for Elected Members at Waitakere City Council and have generally agreed with the Council's decision.
27. The Remuneration Authority will make the final determination.

RESOURCES

28. There were no resources required for the preparation of this report other than staff time.

IMPLEMENTATION ISSUES

29. There are no implementation issues arising from this report.

Report prepared by: Darryl Griffin, Group Manager Democracy and Support Services.



10 HEWLETT ROAD, MASSEY WEST - SPEED ISSUES

GLOSSARY

Local Area Traffic Management (LATM)
Kilometre per hour (kph)

EXECUTIVE SUMMARY

The purpose of this report is to advise the Massey Community Board of the result of investigations of speeding issues in Hewlett Road, Massey West.

The assessment of Hewlett Road was completed using Council's slow street guidelines and policy indicating that Hewlett Road does not produce a high score to warrant a Local Area Traffic Management (LATM) treatment. Therefore, the Council is unable to progress the application and include this road in slow street future programmes.

This report is presented for information only and no decision from the Massey Community Board is sought.

RECOMMENDATION

It is recommended that the Massey Community Board resolve to:

Receive the Hewlett Road, Massey West - Speed Issues report.

BACKGROUND

1. At the Public Forum of the Massey Community Board meeting held on 3 September 2008 some local residents expressed concern about the problem of speeding motorists travelling on Hewlett Road, Massey West.
2. At that meeting, the Massey Community Board resolved as follows:

"The Massey Community Board resolved to:

"Direct the Chief Executive Officer report back to the Massey Community Board with a report investigating traffic calming measures, to address the speeding problems in Hewlett Road, Massey."

1487/2008

DECISION MAKING

Issues

- A2-A3
3. Council officers have investigated the request for a slow street in Hewlett Road and assessed the application against the adopted Waitakere City Council Guidelines for an LATM. Council officers considered many criteria involving; accident history (past five years), the measured traffic speed (seven day survey), traffic volume (seven day survey), percentage of heavy vehicles using the street, road geometry, length of road and road hierarchy (local, collector, arterial, etc) to assess the slow street application.
 4. Hewlett Road is classified as a local road in the Waitakere District Plan. It runs between Waimumu Road and Arlette Place. A traffic survey was done outside number 9 Hewlett Road in October 2008. The survey was done for 24 hours and carried out over a week. The traffic count shows an average daily traffic volume of 1,116 daily movements. The 85th percentile speed counted in October 2008 was 53 and 48 kilometres per hour (kph) travelling north bound and south bound directions respectively, i.e., 85% of the motorists travelled at a speed less than, or equal to, an average of 51 kph over a period of seven days. Refer to the attachment at pages A2 to A3 for the survey results.
 5. As part of the investigation, a search of reported accident history for Hewlett Road revealed that there were only two non injury accidents that may be related to speeding along Hewlett Road at its intersection with Reynella Drive (excluding its intersection with Waimumu Road) in the last five year period between 2002 and 2008. It is entirely possible that one or more unreported accidents have occurred on the street. The existing roundabout at Hewlett Road and Reynella Drive can possibly be redesigned to improve its speed reducing effectiveness, and this is currently being investigated.

Options Identified

6. No other options were considered as Hewlett Road is not warranted for slow street treatment.

Consideration of Community Views

7. Speed is a common problem around the City. The Council's current slow street priority list has 12 sites and some of these sites have been on the list for more than five years. The Council's slow street programme priority list will take approximately more than four years to complete. These sites have more speed related problems than Hewlett Road.

STRATEGIC CONTEXT

8. The Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
9. The implementation of slow street treatment focuses on addressing speed related safety problems and providing a more pedestrian friendly environment. However implementing slow street has some negative consequences including impeding response times for emergency vehicles and reducing ride comfort for vehicle occupants including public transport.

CONSULTATION

10. No consultation was required.

RESOURCES

11. No resources are required.

IMPLEMENTATION ISSUES

12. There are no implementation issues arising from this report as this is an information only report.

Report prepared by: Sreekanth Vidhyadharan, Transport Engineer.



11 MINOR SAFETY WORKS - LUCKENS ROAD AND MARINA VIEW DRIVE

GLOSSARY

kilometres per hour (kph)

EXECUTIVE SUMMARY

The purpose of this report is to seek the approval of the Massey Community Board to install a speed table in front of the Marina View School on Marina View Drive, and a flush median with associated No Stopping At All Times parking restrictions in Luckens Road.

Council officers consulted with the residents directly affected by this proposed work and have taken into consideration the safest option for the local community and other road users.

Options were investigated, and the preferred option is to mark edge lines for the majority of the route with a flush median in the vicinity of Worthington Place, and also to construct a speed table at the existing kea crossing adjacent to Marina View School.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** the Minor Safety Works - Luckens Road and Marina View Drive report.
2. **Approve** the installation of a **SPEED TABLE** in front of Marina View School on **MARINA VIEW DRIVE**.
3. **Approve** that in relation to Luckens Road and Marina View Drive:
 - (a) all existing parking restrictions or limitations currently applicable to **LUCKENS ROAD** imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner, and

- (b) in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following restrictions be now resolved to be specified and imposed, namely,
- (i) on the east kerb line of **MATISSE DRIVE** at the start point of the north kerb line of **LUCKENS ROAD** to the first driveway, a **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (ii) on the north kerb line of **LUCKENS ROAD** at the start point of the east kerb line of **MATISSE DRIVE** to an end point of nine metres east of the west boundary of number **120 LUCKENS ROAD** a **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (iii) on the south kerb line of **LUCKENS ROAD** at the start point of the west kerb line of **WORTHINGTON PLACE** to an end point of two metres west of the east boundary of number **111 LUCKENS ROAD** a **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (iv) on the east kerb line of **WORTHINGTON PLACE** at the start point of the south kerb line of **LUCKENS ROAD** to an end point of eight metres further south, a **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (v) on the west kerb line of **WORTHINGTON PLACE** at the start point of the south kerb line of **LUCKENS ROAD** to an end point of eight metres further south, a **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (vi) on the south kerb line of **LUCKENS ROAD** at the start point of the east kerb line of **WORTHINGTON PLACE** to an end point of seven metres east of the west boundary of number **121 LUCKENS ROAD** a **NO STOPPING AT ALL TIMES** parking restriction be put in place.
4. **Approve** the installation of a **FLUSH MEDIAN** on **LUCKENS ROAD** between number 113 Luckens Road and number 133 Luckens Road.
5. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule: Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said flush median, edge lines, speed table and parking limitations and restrictions.

BACKGROUND

1. Following traffic safety concerns raised by residents about speeding along Luckens Road and Marina View Drive, the Council carried out a study to investigate and address the problem.
2. The investigation was completed in June 2008 and had covered the speed survey, accident history and providing recommended treatments for these two roads.

DECISION MAKING

Issues

3. Luckens Road and Marina View Drive is a continuous route that starts at 76 Hobsonville Road and ends at 96 Hobsonville Road. Luckens Road, between Hobsonville Road and Moire Road, is classified as a district arterial road. The remainder of Luckens Road and Marina View Drive are classified as collector roads in the Waitakere District Plan with a majority of residential house developments on both sides.
4. Vehicle speeds and volumes collected in October 2007 revealed that the 85th speed at Luckens Road was 64 kilometres per hour (kph), i.e. 85% of the motorists travelled at a speed less than, or equal to 64 kph over a period of seven days. The traffic counts also show an average daily traffic volume of 4,803 daily movements. The speed at Marina View Road was 56 kph and the average daily traffic was approximately 4,838 vehicles.
5. As part of the investigation, a search of reported accident history for Luckens Road and Marina View Drive revealed that there were 28 reported accidents (excluding the intersection with Hobsonville Road) in the last five year period between 2003 and 2007. Nine of these were loss of control accidents, most of which are likely to have involved excessive speed. It is also possible that one or more unreported accidents have occurred on these roads.
6. The Marina View School vicinity was also investigated with special attention due to its high pedestrian numbers generated due to the school and Luckens reserve.

Options Identified

7. Options were investigated (including speed humps), and the preferred treatment is to mark edge lines on both sides for the majority of the route with a flush median treatment in the vicinity of Worthington Place. This will help reducing the speed and the flush median will provide improved safety environment along bends.
8. According to Council's adopted Slow Street Guidelines, roads, other than local roads, are not normally warranted for traffic calming treatment.
9. A speed table is to be installed at the existing kea crossing to improve pedestrian safety in the vicinity of the school and Luckens Reserve.
- A4-A7 10. The scheme plans are shown in the attachment at pages A4 to A7.
11. Due to classifications in the District Plan, these measures are considered to be the appropriate traffic calming measure for these roads.

Consideration of Community Views

12. The installation of flush median and associated No Stopping At All Times parking restrictions will improve safety at a series of bends at Luckens Road. The installation of the speed table in front of Marina View School will ensure the safety of pedestrians crossing the road, especially school children.
13. A letter drop notifying approximately 350 affected residents of Luckens Road and Marina View Drive of the proposed scheme has been undertaken.

14. The following is a summary of the letter drop responses:
- Seven residents replied to the proposed scheme;
 - Two residents indicated that they support the scheme, but would prefer more speed humps on these roads; and
 - Five residents indicated that they are unhappy with the road marking proposal, suggesting that there is no guarantee that these pavement markings would force reduction in speeds.
15. Council has responded to the residents who gave feedback regarding the proposed scheme and Council's recommendation to install the proposed traffic calming measures along Luckens Road and Marina View Drive. The correspondence also stated that a report will be presented to the Massey Community Board on 3 December 2008 for their approval to install the proposed traffic calming measures along Luckens Road and Marina View Drive. The residents have the opportunity to raise any further concerns at the meeting.

STRATEGIC CONTEXT

16. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for safe City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
17. The proposed treatments can reduce loss of control accidents and help to reduce vehicle speeds on Luckens Road and Marina View Drive.

CONSULTATION

18. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

19. The proposed minor safety works can be implemented under Annual Plan 2008/2009 Minor Safety Works budget.

IMPLEMENTATION ISSUES

20. There are no implementation issues identified at this stage.

Report prepared by: Sreekanth Vidhyadharan, Transport Engineer.



12 REMOVAL OF LITTER BINS IN LOCAL PARKS TRIALS

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Massey Community Board to undertake the removal of litter bins in four local parks within the Massey Ward for a trial period as detailed in the report.

A8-A11

The report will also introduce the draft Litter Management on Parks policy, from which the purpose of the trial is aligned. The draft policy is attached at pages A8 to A11 and is a working document to be amended based on the upcoming trials should they be recommended.

The proposed removal of litter bins in local parks is another step in the ongoing commitment to investigate and introduce sustainable initiatives into parks across Waitakere.

RECOMMENDATIONS

It is recommended that the Massey Community Board resolve to:

1. **Receive** the Removal Of Litter Bins In Local Parks Trials report.
2. **Approve** the removal of litter bins in Spargo Reserve, Buckingham Common, Keegan Park and Starlight Park for an eight week trial period starting in early December 2008 with a report being brought back to the Massey Community Board in March 2009.

BACKGROUND

1. Scheduled litter collection from parks, excluding sports parks, currently costs Waitakere City Council (Council) approximately \$438,000 per year. This cost includes the emptying of litter bins and loose litter collection on parks. This amount does not include the cost of illegal dumping on parks and any unscheduled works related to litter. Approximately \$200,000 of this amount is for scheduled litter collection from local parks.
2. Local parks cater for the immediate community and are frequented by residents who generally live within walking distance of the park. They provide areas for casual recreation, walking opportunities, landscaped areas and/or native ecosystems. Residents do not generally stay at local parks for extended periods of time and therefore the provision of litter bins at many of these parks may not be required.
3. The provision of litter bins on parks has been outlined in the draft Litter Management on Parks policy. The policy has been aligned with the new classification of all parks which will be presented to Council in 2009. It is proposed to undertake trials to investigate the feasibility of the removal of bins in many local parks as proposed in the policy.

DECISION MAKING

Issues

4. There is a significant cost to Council to undertake litter collection from local parks. The costs and resources may not offset the value of the asset to the community as many litter bins on local parks are under-utilised. Issues which have prompted the proposed trial are as follows:

- The cost of a new litter bin to replace an expired asset, including installation, is \$900 for the galvanised steel style and \$1200 for the stainless steel style.
- The cost of litter collection per park is \$197.60 to \$1185.60 annually depending on the frequency. The majority of local parks with litter bins are visited on a weekly or twice-weekly basis. The frequency of visits to parks with bins cannot be decreased due to hygiene and smell issues with leaving litter in bins for long periods of time, particularly during the summer months.
- The removal of litter bins in selected local parks will mean residents will have to take their rubbish home with them and will encourage recycling of recyclable products which is not provided for on parks.
- Litter bins provide another surface for graffiti however the number of tags on rubbish bins is not currently being recorded.
- Bins can encourage illegal dumping as people pile up bags of household litter around litter bins.

Proposed Trial

5. It is proposed to remove litter bins from the following parks in early December 2008 as part of the trial:

Park	Location	No. of bins	Frequency (collections per annum)	Reason for selection
Spargo Reserve	Spargo Road, Massey	2	52	A medium neighbourhood park. Proposed as a herbicide reduction park*
Buckingham Common	Midgley Road, Massey	1	104	A small neighbourhood park. Proposed as a herbicide reduction park*
Keegan Park	Keegan Drive, Massey	1	104	A medium neighbourhood park with large open grass space. Proposed as a herbicide reduction park*
Starlight Park	Starlight Cove, Hobsonville	1	52	A small neighbourhood park with limited green space.
Total annual cost of collections			\$2371.20	

* A report will be presented to the Massey Community Board in early 2009 outlining the proposed parks in which to introduce herbicide reduction methods. Herbicide reduction in parks is another sustainable initiative being introduced in selected local parks across Waitakere. Monitoring of sustainable initiatives and litter at the selected parks can take place simultaneously.

6. The trial will investigate:
- (i) The amount of loose litter found on the parks;
 - (ii) Public feeling surrounding the trials as per the monitoring plan under paragraph 7; and
 - (iii) The frequency loose litter collection may need to take place if litter bins are removed and the cost analysis of this against continuing to provide litter bins on parks.

Monitoring

7. The four parks will be monitored on a weekly basis for eight weeks by Parks Quality Assurance Officers. Service requests will also be monitored for any litter related requests from residents for the four parks.
8. A report will be brought back to the Massey Community Board in March 2009 outlining the findings of the trial and making recommendations about the future of litter control on local parks.

Parks With No Litter Bins

9. Many local parks without litter bins are also visited on a regular basis for the purposes of loose litter collection. The frequency these parks are visited is also being investigated by Parks officers and findings from the trial will be useful to guide these decisions.
10. There are currently no issues with loose litter on parks that have no litter bins due to the scheduled loose litter collections.

Consideration of Community Views

11. The decision to remove bins from the majority of local parks may affect the residents who regularly use those parks. As part of the trial, it is planned to undertake the following consultation:
 - (i) Media release to the Western Leader by Public Affairs;
 - (ii) Mail drop to all residents within 800 metres of each park being used in the trial; and
 - (iii) Survey with users of the park by Parks Quality Assurance Officers during their weekly audit of the park.

STRATEGIC CONTEXT

12. The Council's has adopted the platform of 'Zero Waste' which addresses how the Council will continue to work on combating litter and illegal dumping as well as providing for and supporting recycling by residents.
13. The draft Parks and Open Space Strategy also identifies that litter bins should only be supplied at parks where people are likely to stay for long periods of time. These are generally parks classified as Citywide, which are large and spacious and have qualities that attract people from many destinations.
14. The draft Parks and Open Space Strategy provides guidance to Parks officers when drafting operational policies and procedures.

CONSULTATION

15. Consultation has taken place with the Parks Planning and Public Affairs departments within Council.

RESOURCES

16. The cost to remove a bin and concrete pad, reinstate the area with topsoil and grass and take the bin to storage at Tui Glen Reserve is \$350 per bin or \$300 per bin at parks where there is more than one bin. The total cost of the trial is \$1650.00 for the Massey Ward. This cost can be covered within current Parks budgets.
17. Additional resources required will be staff time to monitor the trial.

IMPLEMENTATION ISSUES

18. There are no implementation issues relating to the proposed trial period except to ensure regular monitoring of the four parks to prevent build up of loose litter during the trial should that be an outcome.

Report prepared by: Sarah Natac, Customer Liaison Officer.



13 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

MASSEY COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	John Riddell
City Safety Action Group	Michael Neeson John Carrodus (alternate)
Keep Waitakere Beautiful Trust	John Riddell Judith Fletcher (alternate)
Massey Community House Committee	Judith Fletcher
Massey West Cluster School Travel Plan	JC Carrodus JA Fletcher JG Riddell (Alternate)
Ranui Community Centre Committee	Judith Fletcher
Waitakere Road Safety Steering Group	Michael Neeson John Riddell (alternate)
Sturges Bridge Community Liaison Group Committee	John Riddell Judith Fletcher
COUNCIL COMMITTEES	
Creative Communities Scheme Allocation Subcommittee	Judith Fletcher John Carrodus (alternate)
Long Term Council Community Plan and Annual Plan Special Committee	John Riddell Allen Davies
Street Events Subcommittee - Massey Ward	Allen Davies

