



**AGENDA FOR A MEETING OF THE MASSEY COMMUNITY BOARD TO BE HELD AT  
WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,  
WAITAKERE, ON WEDNESDAY, 5 DECEMBER 2007,  
COMMENCING AT 7.00 PM**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Meeting Minutes - 7 November 2007

**RECOMMENDATION**

That the minutes of the Meeting of the Massey Community Board held on Wednesday, 7 November 2007, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

**NOTE:** Urgent business need not be dealt with now and may be delayed until later in the meeting.



**4 PUBLIC FORUM**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



## 5 **CHAIRMAN'S REPORT**

Firstly may I thank you for the opportunity I have to carry out the task of Chairmanship. When you think about it the role of the Chairman it is like the Coach or Captain of a rugby or netball team. For that matter even a non team sport requires a team effort! You are only successful if the team around you works as a team for the common good. Each and everyone of us as successful candidates at the recent elections, now have to work as true representatives. As members of the Massey Community Board team we must ensure we work in the best interests of the residents and ratepayers of the Massey Ward and the city.

The Board would like to recognise the work and contribution of the previous Chairmen and Community Board Members over the past three years in the Massey Ward, Andrew Good, Graeme Barnard, Bob Jessop and Gayleen Maurice. The Ward Councillors who served on the Board should also be thanked for their contribution to the Community Board.

Over the past few weeks invitations have been extended to members to attend a combined Massey Church service held at the Anglican Church of The Good Shepherd. Councillor Chan, Judy Fletcher and I attended the service and would like to thank the Churches of Massey for the opportunity to meet their members.

It is amazing the number of activities that take place within our Ward boundaries. The Western District Model Railway Club meets in the basement of the dart club which is situated on the Glen Road Reserve. I would like to thank the President of the club Colin Davies for the invitation to visit on Sunday, 11 November 2007. My eldest son and 20 month old grand daughter, Hine-Lin, accompanied me to the event. We were fascinated with the set up the club has built and thoroughly enjoyed the day.

On Friday, 10 November 2007, the Auckland and Far North Region Community Board Association Executive Committee held a training seminar in the Council Chambers. The meeting highlighted the Royal Commission into the local body governance of the Auckland region as a key issue that will exercise all of our minds in 2008.

On Monday, 12 November 2007, I attended the Whenuapai Resident and Ratepayers meeting. It is encouraging to see the Waitakere Community Board working closely with their Resident and Ratepayers groups. As a Board, we too perhaps could support the Resident and Ratepayers groups in the Massey Ward by having representatives attend these meetings. As a suggestion, the representatives could attend a meeting outside their residential area. I would be interested in the Members feedback. I have invited the resident and ratepayer groups to join us in the Community Board room at the conclusion of tonight's meeting.

On Wednesday 14 November 2007, the Eco-Trust awards took place and an awardee was the Ranui Action Project, for their efforts in organising and running successful Project Twin Stream planting days along the banks of the Ulrich stream, and other environmental and community work.

On Friday, 16 November 2007, the Elected Members tour of the City was valuable to catch up on what is taking place in terms of growth in Waitakere City and the many issues that we face, ensuring that the decisions we make are the best for all residents and ratepayers. Judy Fletcher came on to the tour as well, which was mainly made up of Community Board members.

A1 On Monday, 19 November 2007, a workshop was held to discuss our Annual Plan submissions. In attendance was former Board Chair, Graeme Barnard gave an overview on information he had in his possession of what the Board submitted to the previous Annual Plan. Details of the workshop are attached at page A1.

Finally, on behalf of the Board I would like to wish everyone a safe and Merry Christmas and hope you enjoy this festive season catching up on quality time spent with families.


### **RECOMMENDATIONS**

1. That the Chairman's Report be received.
2. That the Massey Community Board endorses the submission points made during the workshop, and submits these to the Long Term Council Community Plan and Annual Plan Special Committee for consideration, for the financial year 2008/2009, as attached to the Agenda.
3. That a formal letter of thanks be sent to Andrew Good, Graeme Barnard, Bob Jessop, Gayleen Maurice and Councillors Cooper and Flaunty, thanking them for their contribution to the Massey Community Board during the 2004-2007 term.

JG Riddell  
**CHAIRMAN**






## **6 COMMITTEE SECRETARY'S REPORT**

	<b>Issue</b>	<b>Comments</b>	<b>Reporting Council Officer</b>
1.	Westpark Marina - Various Issues Community Board 3 April 2002  Resolution No. 660/2002 Community Board 10 November 2004  Resolution No. 1964/2004 Council 28 September 2005  Resolution No. 1825/2005	<b>Trailer Parking</b>  Council's officers are in the early stages of planning to design and construct a boat trailer park on the two land parcels behind the boat ramp, both of which have been acquired by the Council under the Public Works Act. This car park is likely to resolve most trailer parking requirements, continuing to leave Lot 7 as a feasible park and ride parking option in the short term.  <b>Dredging Update</b>  Westpark Marina Limited is continuing to undertake dredging of the Marina in accordance with their agreement with the Council. Progress and their ability to obtain resource consents to dispose of fill material is being carefully monitored by the Council.	Fraser Henderson  836 8000 Extn: 8286

	Issue	Comments	Reporting Council Officer
2.	Hamblyn Reserve, Armada Reserve, Marinich Reserve, Waitakere Quarry, Pahi Park, Riverpark Reserve, and Woodside Reserve  Officer's Report	This project is now complete.	Helen Biffin ☎ 836 8000 Extn: 8758
3.	Herald Island Wharf Public Toilet  Officer's Report	The concept design is now being developed into a detailed design.  Resource and building consent applications are being prepared and are planned to be lodged in December 2007.  Physical works are programmed to be undertaken in March 2008.	Talitha Gibbons ☎ 836 8000 Extn: 8303
4.	Makora Car Park Development Officer's Report	The Makora car park construction work is nearing completion. Sealing of the existing front car park and the new rear car park was completed in November 2007.  Some minor defects are still outstanding and will be rectified before practical completion is granted, which is expected in December 2007.  Badminton Waitakere's building contractor has taken possession of the building site to commence construction work on the extension of the playing courts.	Andreas Lilley ☎ 836 8000 Extn: 8553
5.	Toilet Block Removal – Riverpark Reserve and Duke Park  Officer's Report	Riverpark Reserve and Duke Park toilet blocks are scheduled for removal. These toilet blocks are not currently being used or maintained, and do not meet the strategic plan criteria.  Riverpark Reserve toilet block has had a demolition consent granted and works will be completed in December 2007.  The Duke Park toilet block will be the responsibility of Transit New Zealand to demolish as part of the Upper Harbour Highway widening project.	Andreas Lilley ☎ 836 8000 Extn: 8553
6.	Triangle Park Playground Upgrade  Officer's Report	A mail drop was undertaken at the end of October 2007 advising the community surrounding Triangle Park that the concept design was approved by the Massey Community Board at its September 2007 meeting.  Physical works are planned to be carried out between January and March 2008.	Tracey Hamilton ☎ 836 8000 Extn: 8969

	Issue	Comments	Reporting Council Officer
7.	Taitapu Park Playground Upgrade  Officer's Report	As part of Council's ongoing playground renewal programme, the playground at Taitapu Park is being upgraded in 2008.  A mail drop was undertaken at the end of October 2007 advising the community surrounding Taitapu Park of the playground upgrade.  Physical works are planned to be carried out between January and March 2008.	Tracey Hamilton ☎ 836 8000 Extn: 8969
8.	Marina View Reserve Playground Upgrade  Officer's Report	As part of Council's ongoing playground renewal programme the playground at Marina View Reserve is being upgraded in 2008.  A mail drop was undertaken at the end of October 2007 advising the community surrounding Marina View Reserve of the playground upgrade.  A few minutes walk from Marina View Reserve is Wisely Reserve playground. This playground contains a slide and a seesaw and is currently in poor condition. It is intended that the playground at Wisely Reserve will be removed and not replaced because the playground at Marina View Reserve is sufficient under the provision of levels of the draft Parks and Open Space Strategy 2005 requirements in the area.  Physical works are planned to be carried out between January and March 2008.	Tracey Hamilton ☎ 836 8000 Extn: 8969
9.	Mayfair Place and Clover Drive, Ranui - Traffic Management Device  Officer's Report  Resolution no: 3180/2007 August 2007	During September 2007, public consultation was undertaken for a new raised speed platform on Clover Avenue in the vicinity of the intersection with Mayfair Place. No feedback was received, and the platform is currently scheduled for construction this financial year.	Sue Liddell ☎ 836 8000 Extn: 8736
A2-A5	10. Local Government New Zealand - New Zealand Community Boards Executive Committee  Officers Report	Nominations for the representatives and deputies on the New Zealand Community Boards Executive Committee are due by Wednesday, 19 December 2007 and should be accompanied by a brief curriculum vitae. Should an election be necessary, where there is more than one nomination, voting papers and supporting information about the candidates will be sent to all Community Board Chairs in mid-January and will be due back by Monday, 25 February 2008. A profile of the Executive Committee is attached at pages A2 to A5.	Darryl Griffin ☎ 836 8000 Extn: 8712

	Issue	Comments	Reporting Council Officer
11.	Order of Business  Officers Report	At the last Massey Community Board meeting, Presentations was not included in the Order of Business. The Board may wish to consider this as an item for inclusion to enable outside organisations and/or Council officers to present information to the Board and also to enable provision to be provided for a representative from the New Zealand Police, to present updates on matters in the Massey Ward.	Desiree Tukutama  836 8000 Extn: 8815

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams  Four Monthly Progress Report	August 2005  Resolution No. 1468/2005  Last updated 5 September 2007	6 February 2008	Tony Miguel  836 8000 Extn: 8294
Marina View Drive, West Harbour - New Bus Stand Restriction	July 2007  Resolution No. 2048/2007	6 February 2008	Tony Miguel  836 8000 Extn: 8294

### **RECOMMENDATION**

1. That the Committee Secretary's Report for 5 December 2007 be received.
2. That the Massey Community Board considers nominations for a Zone 1 representative and deputy representative on the Executive Committee of the New Zealand Community Boards' Association for the ensuing three year term.
3. That the Massey Community Board includes Presentations to their Order of Business.

Report prepared by: Desiree Tukutama, Committee Secretary.



## **7 WAITEMATA DRIVE WEST / GLEN ROAD, RANUI - NEW STOP CONTROL**

### **PURPOSE OF THE REPORT**

The purpose of this report is to seek the Massey Community Board's approval for a new Stop control at the Waitemata Drive West / Glen Road intersection in Ranui.

## BACKGROUND

There have been public concerns raised to the Council regarding safety with the limited sight visibility of the Waitemata Drive West / Glen Road intersection due to the road bends on Glen Road. There are plans to install some advanced curve warning signage on Glen Road. Also identified during investigations was the need for a Stop control at the intersection of Waitemata Drive West / Glen Road. This was found to be important to improving the safety of this intersection.

## STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Intersection priority controls can improve road user safety at intersections by better defining turning priorities and reminding drivers of the need to stop when they do not have priority.

## ISSUES

A search of the Land Transport New Zealand database shows that in the past five years there have been four reported accidents in the vicinity of this intersection. Two involving loss of control vehicles on Glen Road (one of which involved minor injury). The database does not contain a complete list of all accidents, especially minor or non-injury accidents and it is possible that unreported accidents have occurred.

The current priority control at this intersection is Give Way. Due to the limited visibility from the road curves on the northeast approach of the intersection, a Stop Control is the appropriate priority control.

A6 The proposed scheme is shown at page A6.

## RESOURCES

The proposed road signage and markings can be implemented under the Annual Plan 2007/2008 maintenance budget.

## CONCLUSION

The new Stop control at the Waitemata Drive West / Glen Road intersection is recommended to improve traffic safety.

## RECOMMENDATIONS

1. That the Waitemata Drive West / Glen Road, Ranui - New Stop Control report be received.
2. That in relation to **WAITEMATA DRIVE WEST, RANUI:**
  - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following control be now resolved to be specified and imposed, namely,
    - (i) that a new **STOP** control be put in place on **WAITEMATA DRIVE WEST** where it intersects with **GLEN ROAD**.

3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 - Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said intersection priority control.

Report prepared by: Kong Jin Png, Senior Transport Engineer.



## **8 SWANSON ROAD, HENDERSON - EXTENSION OF NO STOPPING AT ALL TIMES PARKING RESTRICTION**

### **PURPOSE OF THE REPORT**

The purpose of this report is to seek the Massey Community Board's approval to extend the No Stopping At All Times parking restriction on Swanson Road, Henderson.

### **BACKGROUND**

The resident at 211 Swanson Road is currently experiencing some problems when accessing his property. He often finds it difficult to enter his property as he is unable to use the existing painted median markings when turning right into his property due to opposing southbound drivers entering the median earlier. These drivers access the service station driveway on the west side of Swanson Road which is in close proximity. When this occurs, the resident has to stop his vehicle in the middle of the northbound lane and if there is a car parked to his left (on the west of Swanson Road), it creates an obstruction to the northbound traffic on Swanson Road.

### **STRATEGIC CONTEXT**

The Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

No Stopping At All Times parking restrictions can enable the removal of parking which are causing obstruction and allow for the efficient flow of traffic.

### **ISSUES**

Swanson Road is a district arterial road that carries approximately 25,000 vehicles per day, and has a carriageway width of 13 metres. A search of the Land Transport New Zealand database shows that for the past five years, there have been five reported accidents in the vicinity, none related to the driveway at 211 Swanson Road. This database does not contain a complete list of all accidents, especially minor or non-injury accidents that have occurred. It is possible that unreported accidents have occurred at these locations.

### **Proposed Works**

It is proposed to extend the existing No Stopping At All Times parking restriction on Swanson Road to the Mihini Road intersection. This will enable northbound traffic to adequately get around any vehicles waiting to turning into driveways on the east side of Swanson Road when they find it difficult to use the painted median markings.

A7

The location of the changes is shown at attached page A7.

Adjacent residents were originally consulted for a short 15 metre extension of the broken yellow lines which would have adequately improved access for No. 211 Swanson Road. However, there were two separate requests to extend the parking restrictions further, due to similar problems encountered by these residents. Adjacent residents are currently being re-consulted on this basis.

### **Decision Making**

This proposal is presented with due consideration of relevant criteria, as required by Section 77 of the Local Government Act 2002. The principal community outcome to be derived is an improvement in the level of traffic management resulting in an increase in safety and convenience for residents of the City.

### **RESOURCES**

The proposed works can be funded from the Annual Plan 2007/2008 maintenance budget.

### **CONCLUSION**

Extension of the No Stopping At All Times parking restriction will improve access for Swanson Road residents and the flow of northbound traffic.

### **RECOMMENDATIONS**

1. That the Swanson Road, Henderson - Extension of No Stopping At All Times Parking Restriction report be received.
2. That in relation to **SWANSON ROAD, HENDERSON**:
  - (a) That all existing parking restrictions or limitations currently applicable to **SWANSON ROAD**, imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.
  - (b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following restriction be now resolved to be specified and imposed, namely,
    - (i) on the west kerb line of **SWANSON ROAD**, starting from a point 59 metres north of the northern kerb line of **BRICK STREET** the **NO STOPPING AT ALL TIMES** parking restriction be extended a further 61 metres north.

3. That in relation to **MIHINI ROAD, HENDERSON**:
- (a) That all existing parking restrictions or limitations currently applicable to **MIHINI ROAD**, imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided, however, that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.
  - (b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following restriction be now resolved to be specified and imposed, namely,
    - (i) on the south kerb line of **MIHINI ROAD**, starting from the western kerb line of **SWANSON ROAD** the **NO STOPPING AT ALL TIMES** parking restriction be extended a further 12 metres north.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 - Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Kong Jin Png, Senior Transport Engineer.



## 9 MASSEY MATTERS PROJECT - PROJECT OUTLINE AND MASSEY MATTERS FUND PROCESS FOR 2008

### GLOSSARY

Waitakere City Council (WCC)  
Massey Matters (MM)

### PURPOSE OF THE REPORT

The purpose of this report is to present an overview of the Massey Matters Project for the new Massey Community Board and to seek endorsement of a new process to allocate the Massey Matters Community Projects Fund for 2008.

### BACKGROUND

A8

The Massey Matters Project was formally initiated by the Council in March 2006. The broad aim of the project is for the Council to work alongside the local community and other partners to develop a programme for long term, community driven, sustainable neighbourhood renewal and development in the Massey area. Given the size of Massey (see map of project boundaries attached at page A8) and the complexity of the project, this project has been initiated with a ten year timeframe.

There are two key platforms within the project:

- Building and strengthening community activity, networks and sense of local identity and pride;
- Improving the way Massey looks and feels and functions - e.g. public transport, walking and cycling connections, shops, community services and facilities, parks and recreation opportunities, the natural environment, more local jobs etc.

Four key principles continue to guide the project's development:

- Working with the Massey community;
- Sustainable suburban development;
- Collaboration and partnership;
- Concurrent and creative planning and action.

The 2006 Massey Community Inquiry asked local leaders to identify positive changes that could be expected in five years time if the Massey Matters project was successful. Key areas of visible changes indicated include:

- Lots of local festivals and concerts;
- Stories of positive changes in Massey;
- More working and talking together;
- Positive vibes compared to 5 years ago;
- More people staying in Massey for work and play;
- More club membership and participation;
- Migrants have meeting places of their own;
- A strong Massey identity;
- A strong community "hub";
- A place known for its unique art and design.

Sitting alongside the Massey Matters vision and principles, these medium term 'change' indicators have become key platforms in the development of the initial Massey Matters Project framework that was approved by Council in October 2006. Massey Matters is ambitious, innovative and based as much on energy and opportunity as careful pre-planning. This means that a key part of the model is flexibility and responsiveness to change as the project grows and develops over time.

### **About Massey Matters**

Massey Matters is an umbrella 'brand' for a range of community building projects happening across Massey at different levels and places (e.g. within neighbourhoods, schools, communities of interest, marae, etc).

Massey Matters is not an entity that 'does' or controls things. The role of the project is to promote, network, broker, catalyse and assist Massey focused discussions and projects. Decision making and ownership lies with individual projects and project teams.

Rather than the traditional focus on community governance and visioning at the beginning of a project the initial focus of Massey Matters has been to get new collaborative projects and community- led action happening, as seen in the diagram below.



Although the community are at the forefront of the project, Massey Matters builds on the principles of city wellbeing collaboration and partnering approaches that recognise the need for local government, central government, iwi/Maori, business, community sector organisations and local residents to work together to make long term, sustainable change.

A9-A10

Within this collaboration framework, the Council has taken on a leadership role to get Massey Matters started. Key staff resource allocated to the project currently includes a part-time Project Leader based within Council and a part-time community development coordinator to support the West Harbour Sustainable Neighbourhood Project. This latter project is one of the key initiatives under the wider Massey Matters project umbrella (see attached pages A9 to A10 for more detail). Planning for an additional community development worker is also underway and an appointment is expected in early 2008. This additional position will be physically based at the Massey Citizens Advice Bureau, with staff from the Massey Leisure Centre and Massey Library working alongside the Citizens Advice Bureau to support this new role. A combined Council-Community employment panel has recently been formed to guide the establishment of this new position.

Two core collaborative forums have also been established to guide the implementation of the Massey Matters Project. At a community level, quarterly Massey Matters Community forums have been held since March 2006. Hosted by different stakeholders each time, these forums have involved around 30-50 people with attendance by a range of agencies and individuals who live, work and/or care about Massey and its future. Forum meetings generally involve a combination of presentations, report backs and discussion workshops.

Similarly, Council has established its own 'in house' quarterly staff forum to enable different parts of Council to come together to discuss Massey based issues and opportunities. This forum has increased Massey's profile internally and resulted in increased networking and coordination in terms of local programme and service planning.

## STRATEGIC CONTEXT

Massey Matters is a flagship sustainable development project for the Council. It provides a major new opportunity for leading-edge; community based sustainable suburban development thinking and doing. This project can be clearly linked to all Waitakere City's community outcomes and impacts on all nine of Council's strategic platforms. In 2007/2008, however, there have been three platforms where alignment has initially been strongest:

- Strong communities: supporting the health and wellbeing of the city's residents, building community pride and local identity;
- Active democracy: people feeling that they can make a difference, resulting in high levels of community participation and respect for each other;
- Urban and rural villages: ensuring people have choices in housing, transport employment and recreation in their neighbourhoods and in the City's town centres.

As noted earlier, Massey Matters is committed to supporting and enhancing the ability of the various communities in Massey to create their own pathways to sustainable development. This is reflective of Agenda 21 which promotes community participation, involvement and ownership in both local issues and solutions. It is also consistent with the intent of the new Local Government Act (2002) which actively seeks to enhance local community participation in decision making.

## ISSUES

### Massey Matters Fund - Process for 2008

*A11*

To support and encourage community led action in Massey, \$25,000 is currently set aside from Massey Matters project funding to be a local projects funding pool. For the 2007 round, twenty five applications were received, with 20 community initiatives allocated funding by the Massey Community Board in April 2007. A list of recipients of the 2007 Massey Matters Fund are attached at page A11 with projects ranging from a street BBQ in Cedar Heights, to youth development and leadership programmes, Pacific cultural workshops, and oral history training and local research on early childhood education needs.

As part of funding accountabilities, Massey Matters Fund recipients must report back to a Massey Matters forum on outcomes from their project and how funds were spent. This process is designed to increase linkages between organisations and to promote knowledge and ideas about local issues and solutions. This report back process has worked extremely well in 2007, with much excitement generated just from hearing what other local organisations are working on and how small projects are practically contributing towards achieving the wider Massey Matters vision.

The August Massey Matters Community Forum reviewed the 2007 Massey Matters Fund process. General conclusions were that the fund is highly valued and plays a key role in catalysing locally led action. The fund's existing goals and criteria were seen as valid for the 2008 round, with the only major recommendation for change being that of community representation on the funding allocation body. This was seen key to enhance the fund's local ownership and reinforcing the partnering principles of Massey Matters.

*A12-A15*

Following the forum, a consultant was engaged to determine a simple process for achieving shared community and Council representation on the Fund's 2008 decision making body. This report, attached at pages A12 to A15, was then circulated to all Massey Matters participants (including the Massey Community Board) for comment, with the following recommendations presented to the Community Forum meeting on 15 November 2007 at Lincoln Heights Primary School:

- “1. That the Massey Matters Funding committee consist of no less than five, and no more than seven people.*
- 2. That Waitakere City Council be entitled to two places on the committee, to be appointed by the Massey Community Board.*
- 3. That the balance of the committee be community representatives.*
- 4. That those representatives be elected by show of hands at an open meeting of Massey Matters, with the results referred to WCC for endorsement.*
- 5. That the candidates criteria as outlined be agreed.*
- 6. That prospective candidates be asked to address the agreed candidates criteria when putting themselves up for selection, and to declare all organisational affiliations.*
- 7. That, in line with Massey Matters development, this model apply only to the 2008 Funding round, and be reviewed before the 2009 round.*
- 8. That nominations be immediately called for, and the election of the Representatives take place at a special meeting of Massey Matters, on Tuesday, December 4 at 7pm.”*

After some discussion, the above recommendations were approved by the November Community forum. It was decided that three community representatives should be elected, with the Massey Matters Project Leader authorised to appoint a further two community representatives if required. This latter provision was seen as a practical way to ensure a representative spread of community participation and skill sets onto the Fund's decision making body.

In line with the above recommendations, a meeting to elect community representatives was held on Tuesday, 4 December 2006 at 7pm at the Massey Athletics Club. The names of successful candidates will be presented to the Community Board at tonight's meeting for endorsement, along with any other recommended appointees from the Massey Matters Project Leader.

### **Two Representatives from the Massey Community Board Required**

A12-A15

As outlined above, the Massey Community Board is also requested to appoint two representatives to join with community representatives to form this year's Massey Matters Fund Allocation Committee. It is hoped that this Committee will be brought together to allocate this year's funding prior to Christmas. As noted in the consultant's report at pages A12 to A15, ideally candidates on the Committee will bring the following attributes:

- “• knowledge of the Massey community*
- awareness of the Waitakere City Community Outcomes- Nga hua Kowhiringa o tei Iwi Whanui o Waitakere and local issues and needs identified through the Massey Matters Project*
- commitment to the aim and principles of Massey Matters*
- ability to work effectively in a decision-making environment based on consensus*
- skills and attributes that contribute to a balanced membership team (for example, understanding of financial and management systems, community development)*
- commitment to act with honesty and integrity, and not to disclose or make use of information that otherwise would not be available to them*
- well-developed communication skills*
- basic understanding of te reo Maori and tikanga*
- ability to recognise and manage conflicts of interest*
- commitment to the Treaty of Waitangi.”*

It should be noted that appointees to the new Massey Matters Community Projects Fund Allocation Committee are for this current funding round only. In line with Massey Matters principles of being responsive and flexible, the funding process will be reviewed again for the 2009 round to see if further improvements can be made.

## RESOURCES

Council has signalled a significant commitment to the Massey Matters Project with ten year funding included in the Long Term Council Community Plan 2006-2016. A total of \$146,000 is committed in the Annual Plan 2007/2008, with funding broadly directed to the following activities:

- Community development coordination;
- Strategic project leadership;
- Contribution to 'Active Massey' - a core partnership with Sport Waitakere and other stakeholders;
- Community forums;
- Local events and projects;
- An annual \$25,000 Massey Matters Community Projects Fund;
- Evaluation.

Council's long term funding commitment has been key in attracting other externally funded resources into Massey.

## CONCLUSION

With a core vision of improving quality of life in Massey, the Massey Matters project continues to gain local momentum and profile and is increasingly seen as a critical vehicle for long term change in Massey.

The annual Massey Matters Community Projects Fund is highly valued by the Massey community. It now plays a key role in catalysing locally led action to advance Massey Matters' project goals. Developing a process that brings community and Community Board representatives together to make decisions on which community projects will be funded for the 2008 year is a positive step. It visibly demonstrates the Council's commitment to working in partnership with local communities and other key Massey Matters stakeholders to make Massey an even better place to live.

## RECOMMENDATIONS

1. That the Massey Matters Project - Project Outline and Massey Matters Fund Process for 2008 report be received.
2. That the process for allocating the 2008 Massey Matters Community Projects Fund as outlined in this report and approved by the November Massey Matters Community Forum meeting be endorsed.
3. That the three community representatives elected by Massey Matters Project participants at an open public meeting on 4 December 2006 to sit on the 2008 Massey Matters Community Projects Fund Committee be endorsed.
4. That the Massey Community Board nominate two representatives to sit alongside the three elected community representatives on the 2008 Massey Matters Community Projects Fund Committee.

Report prepared by: Tony Rea, Group Manager: Social and Cultural Strategy and Megan Courtney, Massey Matters Project Leader.



**10 BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

**MASSEY COMMUNITY BOARD APPOINTMENTS**

<b>OUTSIDE ORGANISATIONS</b>	<b>APPOINTMENT</b>
Auckland Region and Far North Community Board Association Executive Committee	John Riddell
City Safety Action Group	Michael Neeson John Carrodus (alternate)
Keep Waitakere Beautiful Trust	John Riddell Judith Fletcher (alternate)
Massey Community House Committee	TBA
Massey Ward Local Reserves Management Plan	TBA
Massey West Cluster School Travel Plan	John Carrodus Judith Fletcher John Riddell (alternate)
Ranui Community Centre Committee	TBA
Steering Group on Lincoln / Rathgar Joint Safer Routes and School Travel Plan	Judith Fletcher Michael Neeson (alternate)
Waitakere Road Safety Steering Group	Michael Neeson John Riddell (alternate)
Westpark Marina Working Group	TBA
Waitemata Harbour Foreshore Reserves Management Plan Joint Subcommittee	TBA
<b>COUNCIL COMMITTEES</b>	TBA
Creative Communities Scheme Allocation Subcommittee	Judith Fletcher John Carrodus (alternate)
Community Sports Fund Allocation Subcommittee	John Carrodus Allen Davies (alternate)
Long Term Council Community Plan and Annual Plan Special Committee	John Riddell Allen Davies
Street Events Subcommittee - Massey Ward	Allen Davies

