

**AGENDA FOR A MEETING OF THE MASSEY COMMUNITY BOARD TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON WEDNESDAY, 3 AUGUST 2005, COMMENCING AT 7.30 PM.**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Wednesday, 6 July 2005

RECOMMENDATION

That the minutes of the Meeting of the Massey Community Board held on Wednesday, 6 July 2005, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 PRESENTATION

Provision has been made on this Agenda for a representative from the New Zealand Police to update the Board on matters in the Massey Ward.



5

PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 CHAIRPERSON'S REPORT

STARLING PARK

Yet again we see the problems in this Park continue to be highlighted in the media and it is frustrating that a group of elusive troublemakers are causing so much carnage and despair for law abiding citizens using the park. I cannot help think that a concerted Police effort and sweep over the Park on several weekends might bring results. I will be discussing this issue with Mike Mills to explore what other options are available to the Board, and I appreciate the efforts of other Board members to date in liaising with local residents and park users.

COMMUNITY BOARDS INFORMAL MEETING

Another successful meeting was held a few weeks ago and it was much appreciated that Harry O'Rourke and other Council officers could attend and hear Board Members concerns on a variety of issues. Thanks for a good turn out from the Massey Board and as it is my turn to organise the next meeting I am sure I can count upon your support.

KEEP WAITAKERE BEAUTIFUL

Cr Peter Chan has recently informed me of his decision to step down as the Massey Community Boards representative on the Keep Waitakere Beautiful Trust Board due to other commitments which clash with the Keep Waitakere Beautiful Trust Board meetings. I would like to urgently appoint a new representative from the board to fill this very important position.

WESTPARK MARINA

It is pleasing to see some real progress being made at Westpark Marina with the update on the Council agenda for the July meeting. I agree with all four recommendations and hope by the time you read this report they should have all been approved. This will give Council a number of options for the provision of car and boat trailer parking for boaties using the Boat ramp going forward. I would like to congratulate all the Council officers involved for moving this very important issue for the Massey Community Board forward.



RECOMMENDATION

1. That the Chairperson's Report be received.
2. That the Massey Community Board appoint a new representative to the Keep Waitakere Beautiful Trust Board.

Andrew Good
CHAIRPERSON



7 COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
<p>Westpark Marina - Various Issues 3 April 2002 660/2002 10 November 2004 1964/2004</p>	<p>Council is continuing discussions with Westpark Marina Limited to try and secure solutions to the various issues at the Marina including boat trailer parking, car parking and parking restrictions and enforcement.</p> <p>The shareholders have been made aware of recent actions to reinstate parking charges on Lot 7. This issue was tabled as a key concern at the meeting with the shareholders on Wednesday, 6 July 2005. Council will coordinate a meeting between staff working with the shareholders, the Chair of the Massey Community Board and Councillor Cooper. A further update to the Community Board will be provided after this meeting.</p>	<p>Rochelle Edwards  839 0893</p>
<p>Rush Creek, Westgate 1 December 2004 2205/2004</p>	<p>As a result of a fatality on the North Western Motorway at the Westgate Intersection on 20 October 2004, the Council's Road Safety Coordinator, and the Crime Prevention Projects Leader, are continuing discussions with Transit New Zealand regarding the installation of a pedestrian overpass bridge, grilling of the drain that is used as a pedestrian 'tunnel', and adequately fencing specific sections of the motorway, at Westgate, at the earliest opportunity.</p> <p>The Community Board is represented on the Transit SH16 Overbridge Project Committee by Board Members Allen Davies, Graeme Barnard and Cr Linda Cooper.</p> <p>The group is to meet on Friday, 29 July 2005.</p>	<p>Kitch Cuthbert  836 8000 Ext 8873</p>

Issue	Comments	Reporting Council Officer
Shopping Trolleys in Streams	<p>The Solid Waste Bylaw adopted by Council includes the control of shopping trolleys, as follows:</p> <p><i>“Clause 99</i></p> <p><i>(a) place or leave or abandon any Trolley, or receptacle in any Public Place; or</i></p> <p><i>(b) being the Occupier of a property, allow or fail to take reasonable steps to prevent the escape of any waste, Trolley, or receptacle from that property into, on or upon any Public Place, waterway or channel.”</i></p> <p>Copies of the Solid Waste Bylaw are available from Council.</p> <p>Due to these requirements, the shopping trolley operators have stated that they no longer wish to work with Council as part of the co-operative process that was established to better manage shopping trolleys. Accordingly, no further action is required from the Community Board.</p> <p>If Community Board Members are concerned with any shopping trolley issues, it is recommended that they contact Council's Call Centre on 839 0400 and raise a service request to have the shopping trolleys removed.</p>	<p>Tony Miguel ☎ 836 8000 Ext 8294</p>
Massey Community Board Ward Tour	<p>The Chairperson has requested that the Board undertake a tour of the Ward to enable Members to be familiar with the different areas of the Ward.</p> <p>Members are asked to put forward places that they would like to see on the itinerary and determine what day/date they would like the tour to take place.</p>	<p>Sharon Simiona ☎ 836 8000 Ext 8820</p>

REPORTS PENDING

Subject	Date Requested	Report Due	Reporting Officer
Status of All Unsealed Roads in Massey Ward	June 2005 997/2005	7 September 2005	Adam Moller ☎ 836 8000 Ext 8750
Luckens Road, West Harbour - New 'No Stopping' Control and Bus Stop Markings	July 2005 1265/2005	7 September 2005	Paul Schischka ☎ 836 8000 Ext 8742

RECOMMENDATIONS

1. That the Committee Secretary's Report for 3 August 2005 be received.
2. That the Massey Community Board undertake a tour of the Massey Ward at a time and date to be determined by Members at the meeting.

Report prepared by: Sharon Simiona, Democracy Support and Sister City Officer.



8 TRIENNIAL REPRESENTATION REVIEW

PURPOSE OF THE REPORT

The purpose of this report is to present feedback from the key outcomes of the Triennial Review Workshops with Councillors held on 15 June 2005 and 5 July 2005, to the Massey Community Board and invite the Board to advise the Finance and Operational Performance Committee of its views on the system of election and/or separate Maori representation.

BACKGROUND

The Council is required to conduct a review of its representation arrangements at least every six years. Because the Council chose not to undertake a review in 2003 it must do so in the 2006 year. It is considered inappropriate to consider those aspects of the review that must be undertaken during the 2005 year (Maori Wards and Electoral System) in isolation from those aspects for which decisions do not have to be made until 2006 (Boundaries and Representation) so a full review has been commenced now.

The Local Government Commission has advised that its workload to deal with any appeals and objections will likely be substantial and it cannot assure the Council that it will be able to 'hear' submissions on the appeals and objections in all local authority areas. The Local Government Commission, however, has advised that if a local authority is able to make its determination ahead of the statutory deadlines then it is much more likely that local hearings will be possible. It is therefore recommended that the Council continues the progress through 2005 and on to 2006 seamlessly so it makes a determination well ahead of the statutory time lines, and as soon as possible after robust consultation with the community.

The Local Electoral Act 2001 provides for two alternative electoral systems. These are the First Past the Post system and the Single Transferable Vote system. The First Past the Post system is the traditional system in New Zealand local government and is the system currently used by Waitakere City Council. A local authority may resolve to change the system of elections no later than 12 September two years before a Triennial Election and that system will remain in use for at least the following two Triennial Elections.

The amended provisions of the Local Electoral Act 2001 provide that any territorial authority may resolve to establish Maori Wards. The establishment of a separate Maori Ward or Wards would require that there are sufficient numbers of Maori electors registered within the area of the territorial authority. Any Council resolution to provide further for the establishment of a Maori Ward or Wards must be made no later than 23 November of the year that is two years before the next Triennial Election.

If a valid demand for a poll (from at least 5% of the registered electorate) on the issue of choice of electoral system and/or the introduction of Maori Wards is received before 28 February the year before a Triennial General Election then a poll must be conducted and the result of that poll will be binding and effective from that Triennial General Election. Likewise, the Council itself may resolve to hold a poll on these issues, but such a poll is also required to be held no later than 21 May 2006 (the year before the next Triennial General Election), for it to take effect at that election, failing which it can only take effect at the next but one Triennial Election. If polls are to be held on both the issues of introduction of Single Transferable Voting and of Maori Wards it would not be cost effective to hold these separately. The estimated cost of holding a poll is around \$200,000, covering as it will, the City at large.

The governing body of every territorial authority is to consist of no less than six and no more than thirty members (Councillors) including the Mayor. There are three options available for the election of members of a territorial authority. These are elections:

- At large; or
- By Ward (where the Council area is divided into wards); or
- A combination of at large and by Ward.

Community Boards are required to be comprised of between four and twelve members, with a minimum of four elected members. There are three options available for the election of members of a Community Board (for electoral purposes the area of a Community Board is referred to as a 'Community'). These are elections:

- At large; or
- By Electoral Subdivision (where the Community is subdivided for electoral purposes); or
- By Ward (where the Council area is divided into wards and the Community comprises of two or more complete wards).

There is however, no provision for any combination of these systems of election for Community Boards.

The first principle of the Local Electoral Act 2001 is to provide for **fair and effective representation** of individuals and communities.

With regard to fair representation the Local Electoral Act 2001 prescribes that this is to be achieved, in respect of representation arrangements, including Wards and Electoral Subdivisions for both Councils and Community Boards through the requirement to ensure that the ratio of Elected Members (other than the Mayor) to population does not vary by more than 10% within the respective Council or Community Board. The only exceptions to this 10% rule which are permitted are in respect of island or isolated communities. Both in its decisions in respect of the 2003 Review and in its draft guidelines for the 2006 Review, the Commission has made it clear that there will be stringent interpretation of the term "isolated".

With regard to effective representation, the Local Electoral Act 2001 prescribes that this is to be achieved, in respect of representation arrangements, including Wards and Electoral Subdivisions, for both Councils and Community Boards, through the identification of Communities of Interest. All electoral boundaries are required to align with statistical meshblocks.

Pursuant to the provisions of the Local Electoral Act 2001, the Council Electoral Officer is required to manage the undertaking of this Review on behalf of Council. To this end the Electoral Officer prepared a detailed Discussion Document to brief the Councillors on the process and suggest the way forward as well appointing a project team of Council staff to assist with the management of the project. Further, a Consultant, commissioned by the Electoral Officer, has undertaken a study mapping the Communities of Interest within Waitakere City.

As required by the Finance and Operational Performance Committee resolution 358/2005 on the process of consultation on the issue of Maori representation has already been initiated.

The Finance and Operational Performance Committee has delegated authority to make preliminary decisions on electoral and representation matters and make recommendations to Council for final decision. Accordingly, the outcome of this workshop is now being reported to that Committee for a formal decision.

A workshop was held with Councillors on 15 June 2005 who considered the following aspects of the Review with respect to process:

- Overview of requirements;
- The option to change the Electoral System from First Past The Post to Single Transferable Vote;
- The option of introducing separate Maori representation through a Maori Ward or Wards; and
- The methodology to be used for public consultation with regard to all matters to be consider under the review.

The outcome of the Workshop was reported to the Finance and Operational Committee at its meeting of 11 July 2005. The Committee resolved as follows:

“That the Council wait to hear the outcome of the consultation with the Maori Community on the issue of separate Maori representation through a Maori Ward or Wards before pursuing the matter further.”

1332/2005

“That the initial consultation with the wider community in order to arrive at substantive proposal on the two issues being reviewed (Maori representation and the composition and basis of election for Council and Community Boards) be undertaken and include the use of focus groups on the basis outlined in the Agenda report.”

1333/2005

A further workshop was held with Councillors on 5 July 2005 on which considered the following aspects of the review:

What is Single Transferable Voting?

- It was first proposed in the mid nineteenth century.
- It was first used in New Zealand, in the 1920's (Christchurch City Council).
- It is a form of preferential voting where voters rank some or all of the candidates in order of personal preference.
- The “quota” is the underlining principle of Single Transferable Voting, where a candidate needs to receive not a majority but a minimum number of votes to be elected.

- New Zealand Single Transferable Voting uses New Zealand counting method (derived from the Meeks method) which is a complex algorithm calculation to transfer the votes between preferences.
- It was used in New Zealand for all the District Health Board elections in 2004, plus 18 Territorial Authorities (including one unitary authority - Marlborough District Council).

What is First Past the Post?

- The candidate(s) who receive(s) the most votes wins;
- Also known as 'Winner Takes All';
- Traditional System in New Zealand and elsewhere.

Who Uses Single Transferable Voting?

- New Zealand
 - All District Health Boards
 - 18 Territorial Authorities
 - Fonterra
- Overseas
 - Australia Senate
 - Tasmania
 - Republic of Ireland
 - Northern Ireland
 - Malta

Who Uses First Past the Post?

- Electorate Seats NZ Parliamentary Elections;
- Traditional System for Westminster type legislatures;
- Traditional System for most Local Authorities in English Speaking Countries.

Process for Deciding Electoral System for 2007

- Four part process:
 - Council can resolve to change electoral system (Section 27 Local Electoral Act);
 - Council must give public notice of the right to demand a poll (Section 28 Local Electoral Act);
 - The community can demand a poll on the electoral system to be used (Section 28-30 Local Electoral Act);
 - Council can decide to hold a poll on the electoral system to be used (Section 31 Local Electoral Act).

Council Resolves Change in Electoral System

- Section 27 Local Electoral Act enables Council to resolve to use Single Transferable Voting for next triennial general election;
- Resolution to be made no later than 12 September 2005;
- Applies to Council & Community Boards;
- Any change in electoral system must be used for next two triennial general elections (Section 27 Local Electoral Act).

Community May Demand Poll

- Council must publicly notify right to demand poll on Electoral System by 19 September 2005;
- If Council has resolved to change to Single Transferable Voting it must include in notice;
- the resolution;
- a statement that a poll is required to countermand that resolution;
- At least 5% of electors of the District required to demand a poll;
- The demand must be lodged within 90 days of the date of the public notice;
- Outcome of poll is binding for next two Triennial General Elections.

Council May Resolve to Hold Poll

- Council may resolve to hold a poll on a specified electoral system;
- 28 February 2006 last day for Council to make this decision;
- Poll must be held within 82 days of the Chief Executive Officer giving notice to the Electoral Officer of this decision;
- Poll is binding for next 2 Triennial General Elections.

Timeline

- 12 September 2005 Last day Council may resolve change to Single Transferable Voting or stay with First Past the Post for 2007;
- 19 September 2005 Last day for Council to give public notice of poll demand;
- 28 February 2006 Last day for poll demand by 5% of electors (s30 Local Electoral Act);
- 28 February 2006 Last day Council may resolve to hold a poll (s31 Local Electoral Act);
- 8 September 2006 Last day for Council to give public notice of proposed representation arrangements for 2007 Triennial General Election.

New Zealand Single Transferable Voting Calculator

- Department of Internal Affairs commissioned the development of the 'New Zealand Single Transferable Voting Calculator' and the 'New Zealand Single Transferable Voting Backup Calculator';
- Constructed and developed by a Wellington based software development house;
- Certified by Audit New Zealand and Price Waterhouse Coopers to ensure that the New Zealand method Single Transferable Voting algorithm calculation as set out in the Local Electoral Act 2001 is correct;
- Provided free of charge to all Territorial Authorities for Council and District Health Board elections;
- Elections software providers to integrate with existing elections management software, ie data capture/reporting systems.

Advantages of Single Transferable Voting

Proponents of Single Transferable Voting claim that it:

- Reflects voters' wishes better than First Past the Post;
- Ensures all votes have equal value;
- Gives effective representation to all significant points of view within the electorate, and is therefore a much fairer system, ie enhances opportunities for minor parties, women, Maori, ethnic minorities etc;
- Allows voters to vote for their preferred candidates without fear of "wasting" their votes. Therefore, as many votes as possible will count towards the election of Elected Members;
- Treats every candidate on an even footing, whether they be independent or representing a political party;
- Has been shown to work well over time as one of the fairest ways to elect candidates democratically.

Arguments used against Single Transferable Voting

Those against Single Transferable Voting suggest that:

- It is a system that is unfamiliar to most voters and hard to understand;
- It appears a complex system involving mathematical calculations that is hard to explain to voters;
- The vote counting is too tedious to be processed manually, and can't start until all the votes have been verified and captured, including special votes;
- Data capture and processing time is longer than an First Past the Post election;
- Election results are not displayed on a per votes cast basis as for First Past the Post results.

Advantages of First Past the Post

- First Past the Post results are easier to understand;
- First Past the Post is easier to explain and understand;
- Electors are familiar with it;
- Marginally less expensive to process than Single Transferable Voting.

Arguments used Against First Past the Post

- First Past the Post system:
 - All votes that are not cast for the successful candidates are "wasted", ie. they have not counted towards electing someone;
 - In a 1 position election, eg. Mayoralty, often the successful candidate does not receive a majority of total votes cast;
 - The views of all the electors are not fairly reflected in the result;
 - Minority views are often not represented.

Implementation Issues

- Use of First Past the Post and Single Transferable Voting at the same time;
 - In 2007 District Health Boards will be using Single Transferable Voting. If Waitakere City Council changes to Single Transferable Voting the Licensing Trusts and Auckland Regional Council may not;
- Voting Document Design;
 - 2004 Colour wash Criticisms;
- Elections Software Development Issues;
 - Failure of election.com/datamail software does not invalidate system;
 - Moore Gallagher software did not fail;
- Voter Education about Single Transferable Voting and How it Works.

Principles of Single Transferable Voting

- The principle of Single Transferable Voting is the 'quota';
- A successful candidate only needs to poll the quota, not a majority of votes;
- Electors rank their candidates in order of preference by marking a number next to the candidates name, ie 1, 2, 3 and so on, instead of just putting a tick against one or more of them;
- Not all candidates have to be ranked;
- A vote is valid as long as one candidate is ranked with a first preference;
- Quota calculation is the number of valid votes divided by the number of positions to be filled, plus 1, plus a tiny fraction;

The Quota

- Once the quota has been established, then the first count can be undertaken;
- As soon as a candidate reaches the quota, they are elected;
- Any votes over the quota are then transferred to the other candidates in accordance with the voter's second preferences.

The outcome of the workshop was as follows:

- That the Councillors views on whether or not to adopt the Single Transferable Vote system of election were not conclusive;
- A detailed report be forwarded to the Finance and Operational Performance Committee at its August meeting on which the Committee would make a decision to recommend to Council whether or not to change to the Single Transferable Vote system of election. Accordingly the consultation which will be carried out, will be in respect of Maori Wards and of the basis of election or representation (Council Electoral arrangements)

The Finance and Operational Committee at its meeting of 11 July 2005 resolved the following:

"That the Finance and Operational Performance Committee consider the System of Election in the light of the outcome of the 5 July 2005 workshop, following the receipt of a further report at the August 2005 meeting of the Finance and Operational Performance Committee."

1331/2005

STRATEGIC CONTEXT

Active Democracy is one of the Council's nine strategic platforms identified in its current Long Term Council Community Plan and Annual Plan 2005/2006. This platform supports the involvement of citizens in the Council's decision-making process, through education, removing barriers, developing partnerships, improving information flows and supporting the communities' own ways of interacting with the Council.

The Council measures its success in meeting active democracy targets by conducting regular household surveys. Although the public's perception of engagement in the Council's decision-making processes has improved since surveys were first conducted in 2001/2002, (partly due to this Council's extensive community consultation processes), the voter turnout for Council elections remains low. Voter turnout was only 35.68% during the last election. The electoral representation review process will assist the Council in determining why this is so and how to structure a system that is more conducive to active voter participation.

In addition to the Active Democracy Platform, the Treaty of Waitangi is one of the Council's overarching priorities, which must be affirmed in all the Council's activities and planning. Furthermore, the Local Government Act 2002 (Part 6), requires the Council to establish and maintain processes to provide opportunities for Maori and to foster the development of Maori capacity to contribute to its decision-making processes. The Council's commitment to the Treaty of Waitangi, together with the requirements of the Local Government Act, make it incumbent upon this Council to consider the issue of appropriate Maori representation.

ISSUES

Every effort has been made by Council staff to arrange a workshop with Community Board Members to discuss the issues raised at the workshops with the Councillors. Unfortunately it has proved impossible to arrange a workshop prior this round of Community Board Meetings. The Finance and Operational Performance Committee meeting is scheduled for 8 August 2005.

At the Community Board Members informal meeting held on Friday, 15 July 2005, the Community Board Members requested the Electoral Officer to prepare a detailed report on the subjects raised at the two workshops held with the Councillors to date so that they could provide some input to the Finance and Operational Performance Committee at its meeting of 8 August 2005.

A1-A15

At the workshop of 10 July 2005, the Councillors requested that the report to be prepared for the Finance and Operational Performance Committee include some statistical analysis of whether the use of the Single Transferable Vote system in the 2004 elections had increased diversity in respect of the membership of the Council's using this system. Unfortunately no statistics appear to be available and this has been confirmed with Local Government New Zealand. The information that they do hold is confidential because of privacy issues. The nomination forms do not require disclosure of age, gender or ethnicity so there is no public record of these matters, and surnames can be misleading. Discussions with Electoral Officers using this system have indicated there appeared to be very little change in diversity levels in their particular Councils. However, this information could also be distorted by the fact that some of the Councils concerned had their number of Elected Members reduced at the same time. At the Representation Review Workshop organised by the Society Local Government Managers of New Zealand in Wellington in February 2005, representatives of the Ministry of Health had indicated that they believed that the composition of the Elected Members of District Health Boards had become more diverse than previously, without providing any statistical evidence to suggest this assertion. A copy of the Triennial Review Discussion Document is attached at pages A1 to A15.

RESOURCES

Provision has been made in the Annual Plan 2005/2006 to resource the Representation Review.

CONCLUSION

The Massey Community Board is requested to consider the issues raised in this report and forward any relevant recommendations regarding the system of Election and/or the issue of separate Maori representation to the Finance and Operational Performance Committee for consideration at its meeting on 8 August 2005.

The process of consultation with the Maori Community on the issue of Maori representation will be reported back to Te Taumata Runanga and the Finance and Operational Performance Committee.

Preparations for public consultation (public meetings and focus groups) with regard to all matters to be considered under the Review are underway.

RECOMMENDATIONS

1. That the Triennial Representation Review report be received.
2. That the Massey Community Board make any relevant recommendations to the Finance and Operational Performance Committee on the subject of the system of Election.
3. That the Massey Community Board make any relevant recommendations to the Finance and Operational Performance Committee on the subject of separate Maori representation.
4. That a workshop will be held on the Representation Review with all Community Board Members as soon as this is practicable.

Report prepared by: Charlie Inggs, Deputy Electoral Officer.



9 CODE OF CONDUCT FOR COMMUNITY BOARD MEMBERS

PURPOSE OF THE REPORT

The purpose of this report is to update the Massey Community Board regarding the adoption of a Code of Conduct (the Code) for a decision.

BACKGROUND

Schedule 7 Clause 15 of the Local Government Act 2002 required Local Authorities to adopt a Code of Conduct for Members of the Local Authority as soon as practicable after the date of commencement of the Act on 1 July 2003.

A draft Code of Conduct was circulated to Councillors and a workshop for Councillors to discuss the Code was held on 16 April 2003.

Council's Legal Services Manager subsequently re-drafted the Code in order to ensure full compliance with the Local Government Act 2002, while capturing all of the sentiments expressed at the Councillors workshop. This Code was then adopted with further amendments, by Council on 14 July 2003 (1471/2003), with the further recommendation that Henderson, Massey, New Lynn and Waitakere Community Boards adopt similar codes as soon as practicable.

Section 54 of the Local Government Act 2002 specifically excludes Community Boards from the provisions of Schedule 7 Clause 15. Furthermore, the definition of Members of a Council, provided in Section 41 of the Local Government Act 2002, does not include Community Board Members. These exclusions mean that the Code is not automatically applicable to Community Boards. However, Community Boards may adopt a Code of Conduct on a voluntary basis and may use the Council's Code as a basis for their own.

The Council Code of Conduct was then tabled before the Henderson Community Board at its meeting on 7 August 2003. The Board resolved that further work on the Code was required to fit it to the purposes of the Board:

"That the Council Code of Conduct be amended to suit the requirements of the Henderson Community Board and an appropriate draft be tabled for formal adoption at the Board's next meeting."

1699/2003

Subsequently a workshop for the Community Board Members on the Code of Conduct was convened on Thursday, 28 August 2003. Eleven of the twenty-two Community Board Members were in attendance. A draft Code, incorporating a number of amendments recommended at this workshop was presented to the Henderson Community Board for adoption on 2 October 2003. At this meeting the Henderson Community Board resolved not to adopt the code.

The draft code was also presented, for adoption, to the other three Community Boards in Waitakere City. They took the following actions:

- New Lynn Community Board deferred the matter from the meeting of 29 September 2003 to 2 February 2004 and then resolved not to adopt the Code;
- Waitakere Community Board adopted the draft Code without amendment on 30 September 2003;
- Massey Community Board put a proposal to adopt the Code at its meeting on 1 October 2003, which was lost. Subsequently a procedural motion was carried that the original motion should lie on the table until the December meeting of the Massey Community Board. On 3 December 2003 the motion to adopt the Code was put again and lost on a division.

A16-A39

The Code concerned, as adopted by Waitakere Community Board, as attached at pages A16 to A39.

At the induction workshop for Community Board Members on 3 November 2004, and at the first Meeting of each Board for the 2004-2007 triennium an undertaking was made by staff members to re-present the Code to the February 2005 meetings of the four Community boards for review and possible adoption by those Boards who had not done so.

On 2 February 2005, the Massey Community Board resolved:

"To defer from making any decision on the Code of Conduct until after the Boards representative has attended the Community Board Conference."

77/2005

On 3 February 2005, the Henderson Community Board resolved:

- “2 *That the Henderson Community Board defers consideration of this matter until a further report is presented, updating the Henderson Community Board on the discussions on this subject at the Community Board Conference to be held in Dunedin from 3 to 6 March 2005.*
3. *That a workshop is to be held prior to the report coming back to the Henderson Community Board to which the Members of all four Community Boards should be invited.*“

63/2005

At its meeting of 7 February 2005, the New Lynn Community Board resolved to take no further action on this matter (resolution 91/2005)

STRATEGIC CONTEXT

Active Democracy is one of the nine strategic platforms adopted by Council in the Long Term Council Community Plan. As originally articulated in the 1994 Greenprint, one of the principles of active Democracy is Accountability. By adopting a voluntary Code of Conduct for their Members, Community Boards will demonstrate their commitment to this principle.

ISSUES

As the Henderson Community Board resolution required the holding of a workshop to which the Members of all four Community Boards in Waitakere City, it was felt appropriate to defer a further report to the Massey Community Board until this workshop was held. However, it proved difficult to convene a workshop for the Members of all four Community Boards. Accordingly a workshop was held for the Henderson Community Board immediately prior to the Henderson Community Board meeting on 7 July 2005. This workshop was also attended by one Member of Massey Community Board. At its meeting on 7 July 2005 the Henderson Community Board then proceeded to resolve “*not to adopt any Code of Conduct*” (1322/2005).

The Code as currently framed will require minor amendment to the Review procedure to take into account the decisions of New Lynn and Henderson Community Boards not to adopt a Code.

RESOURCES

No additional resources will be required.

CONCLUSION

The Massey Community Board is being requested to adopt one of the following alternative courses of action, taking into account the discussions at the workshop held on 7 July 2005:

- (a) Review the Code adopted by Waitakere Community Board with a view to amending it to suit the requirements of Massey Community Board;
- (b) Adopt the Code of Conduct as attached at pages A16 to A39 amended to provide that the Conduct Review Board will be composed of two Members from each of the Community Boards that have adopted it;
- (c) Resolve to take no further action, ie. resolve not to adopt any Code of Conduct.

RECOMMENDATIONS

1. That the Code of Conduct for Community Board Members report be received.
2. That Massey Community Board adopt one of the following alternative courses of action:
 - (a) Review the Code adopted by Waitakere Community Board with a view to amending it to suit the requirements of Massey Community Board;
 - (b) Adopt the Code of Conduct as attached at pages A16 to A39 amended to provide that the Conduct Review Board will be composed of two Members from each of the Community Boards that have adopted it;
 - (c) Resolve to take no further action, ie. to not to adopt any Code of Conduct.

A16-A39

Report prepared by: Charlie Inggs, Democracy and Governance Team Manager.



10 PROJECT TWIN STREAMS UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to provide the Massey Community Board with an overview of Project Twin Streams outcomes to date.

BACKGROUND

In 1997/1998 Council initiated studies to address stormwater effects in the Oratia and Opanuku Streams. This work led to the creation of Project Twin Streams with a successful application made to Infrastructure Auckland for funding to implement solutions, over a 10 year period, to avoid, remedy and mitigate these effects in ways that also achieve social, cultural and economic outcomes.

Project Twin Streams is an exciting and innovative multi-faceted project that focuses on achieving long-term sustainable integrated management of the Henderson Creek and Huruuru Creek catchments. This project weaves together the issues of integrated storm water management and the restoration of 125 kms of stream banks along the Oratia, Waikumete, Opanuku, Pixie and Swanson Streams, with healthy and sustainable communities in a healthy environment.

At the heart of Project Twin Streams is the relationship between people and the environment. The project recognises that it is not possible to repair and restore natural waterways without working with the people and communities who are part of the catchment. This requires looking beyond stream restoration to a sustainable community development approach that includes, promotes and fosters the inter-connectedness of economic, social, cultural, spiritual and environmental well-beings.

Project Twin Streams is working ultimately towards a community governance model for a sustainable catchment.

A report was submitted to Council for their 20 July 2005 meeting seeking endorsement in principle of the programme objectives and recommending that this project be monitored by the City Development Committee.

STRATEGIC CONTEXT

Project Twin Streams has been identified as one of Council's catalytic projects and will contribute to implementing the vision of Waitakere as an EcoCity through all Council's strategic objectives and platforms.

Project Twin Streams also demonstrates the integration of Council's Quadruple Bottom Line approach in programme development and implementation as required by the Local Government Act 2002.

ISSUES

The vision for Project Twin Streams is *Healthy People in a Healthy Environment: Creating a Sustainable Future*.

Sustainability requires actions across all four aspects of wellbeing – social, economic, environmental and cultural. For Project Twin Streams this will require actions to ensure strong, healthy, engaged local communities who understand the challenges facing their catchment and take responsibility for them. It recognises that creative ways of learning, respect for heritage and valuing and celebrating different world views are essential ingredients in all community processes. It also understands that strong, local economies require new skills and new approaches which in turn will lead to new opportunities and jobs. All of this requires a healthy natural base, the recreation of biodiversity and the wise management of our natural resources and urban design that achieves a lighter footprint on the earth.

A sustainable community development approach is required to deliver the Project Twin Streams vision and objectives.

A40 Objectives that reflect a quadruple bottom line approach have been developed to achieve the Vision of the programme and the Auckland Regional Holdings (Infrastructure Auckland) contract, as attached at page A40.

The underlying assumptions of Project Twin Streams are:

- Some goals will be achieved in the short and medium term (3-5 years) and others will be longer term (10-50 years).
- The community will embrace the community development approach.
- Success requires willingness from across Council to actively support the project.
- In adopting this community development programme additional resources (or reprioritisation of existing resources) may be required through the 2006/2016 Long Term Council Community Plan.

UPDATE ON PROJECT TWIN STREAMS OUTCOMES

Planting and Maintenance Programme

Over 2004/2005 26,441 plants have been planted by over 1,000 volunteers totalling over 2,500 volunteer hours. This has resulted in the revegetation of 8,230 square metres of stream banks. Weed and maintenance programmes have also been carried out on 22,590 square metres of stream banks.

It is envisaged that during 2005 significant planting will take place on the Henderson and Swanson Streams - approximately 150,000 plants are proposed to be planted.

To date the majority of the planting has been undertaken by informal community groups and schools. Increasing community interest has been generated from youth, church groups, schools, local communities, neighbourhood groups and individuals interested in revegetating the banks of their local streams.

Property Buy Outs

Following approvals from the Finance and Operational Performance Committee (August 2003, September 2004 and July 2005), Project Twin Streams commenced buying properties in the Serwayne Place/Millbrook Rd area (2003) and in the Henderson Valley Road area (2004) to address flooding and stormwater management issues. To date 33 properties have been purchased and a further 11 properties are in various stages of negotiation. This process has been successful with all buyouts taking place with willing sellers. It has not been necessary for Council to resort to using the Public Works Act to acquire the required properties in these areas.

Some of these houses may be sold for relocation after sustainable retrofitting.

Cycle and Walkways

As part of Project Twin Streams, an application was made to Infrastructure Auckland for \$5.5 million to construct 14.5 kms of cycle and walkways along the Opanuku, Oratia and Waikumete Streams. This application was approved in 2004.

These cycle and walkways contribute to the vision of Council's Walking and Cycling Strategy, for Waitakere City to be a "walking and cycling friendly" city, where cycle and walkways are safe, enjoyable and popular forms of transport and leisure. They also contribute to Project Twin Streams Vision for connecting communities and people with the stream and each other and promoting opportunities for health and exercise.

Work has begun on the cycle and walkway programme which is anticipated to be completed by the end of 2006. The programme is on track to complete the public consultation and resource consent process by early 2006 and construction by December 2006.

Public consultation on the cycle and walkways will include the consultation required for the completion of the draft Lower Oratia Reserve Management Plan.

Community Contracts and Community Engagement

A key goal of the Project is to foster community engagement in ways that are inclusive and meaningful for local neighbourhood communities and communities of interest. Local ownership is being achieved through working to engage and contract six locality-based community organisations to develop Project Twin Streams in their neighbourhoods. As well as co-ordinating community involvement in the weeding and maintenance of the stream banks, local contract holders will develop with their local communities' opportunities to integrate environmental awareness through music, arts, cultural, storytelling, youth, job creation and employment and training initiatives.

To date Project Twin Streams has contracted two organisations to develop Project Twin Streams in their locality. These are:

- Te Ūkaipō Mercy Initiatives for Rangatahi Limited in Ranui-Massey along the Swanson Stream from Birdwood Road to Huruhuru Creek.
- West Auckland District Council of Social Services in the Henderson area along the Henderson Creek.

Using a community development model these organisations will:

- Undertake weeding, planting and maintenance of the streams.
- Plan and organise community events to engage the wider community in weeding, planting and maintenance.
- Build the capacity of the local residents and groups in their locality as well as the business sector to participate in Project Twin Streams and take stewardship of the stream.
- Identify and develop creative opportunities and methods to increase community understanding of the causes and effects of riparian degradation, and ways to change behaviour to mitigate the effects, with assistance and resources supplied by council.
- Assist with monitoring and evaluation of the environmental, social, economic and cultural progress.
- Establish a sustainable structure for the long-term development of the project in their locality.

A short term community development broker position has been established through a contract with West Auckland District Council of Social Services. The purpose of the position is to work with local communities to identify another four community organisations to take up community contracts to engage with Project Twin Streams in their locality. It will also enable Project Twin Streams to be more community owned and driven.

Relationship with Iwi

Regular meetings have been held through the Iwi Consultation process with Ngati Whatua and Te Kawerau a Maki to determine their particular interests in Project Twin Streams. Over the next year cultural heritage reports will be commissioned for the whole Project Twin Streams area and other opportunities developed to progress mutual interests. Cultural heritage reports are currently being undertaken for the areas covered by the cycle and walkways.

Sustainable Auckland - Sustainable Communities

Project Twin Streams has been selected as one of two demonstration sites for Sustainable Communities which is one of the work strands of Sustainable Auckland. This brings additional resources of \$65,000 a year for three years through direct funding. It also includes the re-alignment of existing central government resources to further the social, economic and cultural goals of Project Twin Streams. Resources have been obtained for:

- A part-time Community Arts Co-ordinator for Project Twin Streams to work with the contracted community organisations to develop and implement creative ways of engaging people in the project and developing understanding of the causes and means of addressing environmental degradation. Funding is initially for 6 months.
- A Maori Economic Development Project to advance Maori interests in establishing economic development opportunities, in particular for youth. Department of Internal Affairs have aligned one of their funding schemes to support this position. Te Kawerau a Maki and Te Piataata Trust will jointly take up this contract with the Department of Internal Affairs from July 2005.

Evaluation and Monitoring

A range of methods is being developed to monitor and evaluate the effectiveness of Project Twin Streams in meeting its vision and objectives. The range includes:

- Establishing environmental baseline monitoring to measure the effectiveness of Project Twin Streams in improving the environmental and ecological health of the catchment.
- Developing an integrated evaluation framework to measure the effectiveness of a community development model in delivering the vision and objectives of the programme.
- Monitoring and evaluating the effectiveness of Project Twin Streams in increasing job and economic development opportunities and improving the health and wellbeing of communities in the catchment.
- Working in partnership with Landcare Research to maximise external research funding.

Evaluation will also occur through Sustainable Communities which will evaluate the effectiveness and processes of central and local government and communities working together to achieve some key Project Twin Streams outcomes.

ISSUES OF INTEREST TO MASSEY COMMUNITY BOARD

As mentioned above Project Twin Streams has a community contract with Te Ūkaipō Mercy Initiatives for Rangatahi to deliver and develop Project Twin Streams outcomes in the Ranui-Massey areas. Their vision for the project is *Healing the People, Healing the Stream*. The project is being developed in partnership with the Ranui Action Project. There is also keen interest from the Massey Community Centre co-ordinator and the local schools in the area. Although the main focus of activity for this year is in the Ranui area a youth at risk programme run by Te Piataata Trust has been actively involved through weekly activities in weeding, clearing and planting of a section of the stream.

The Ranui-Massey project has been underway for 4 months. A two pronged approach to the planting and maintenance is being developed – one through large scale community planting days and the other through small weeding and planting activities for groups and local residents. Their first community planting was a great success – 200 people came along and planted 2500 plants. The majority of those who came were local people, mostly Maori and Pacifica families with young children. It was a family-focussed event with live music, face painting, a storyteller, clown, stream monitoring by WaiCare and a BBQ. As a result of the day a number of groups and a family are interested in adopting a section of the stream. Two further community planting days are being planned for 13 August 2005 and 15 October 2005.

The focus of Project Twin Stream Ranui-Massey is to develop a 'community-led' agenda. Plans are underway for creative environmental workshops and a stream storytelling project. The newly appointed Project Twin Streams Community Arts Worker is working alongside the Ranui Massey project. A mosaic gecko (mokomoko) project has been developed with the Ranui After-School Programme; Birdwood School pupils are composing a rap song that includes environmental messages and a show case and celebration of the local environmental community arts projects is being planned for the community planting day in October 2005.

RESOURCES

The resources available are as follows:

- Funding of \$38.2 million has been received from Infrastructure Auckland for stormwater management, repair and restoration of 125 km of streams and to provide social and economic benefits as outline in the contract.
- Funding of \$5.2 million has been received from Infrastructure Auckland for the construction of cycle and walkways along the Oratia, Opanuku and Waikumete streams.
- Direct funding of \$65,000 from Sustainable Communities for three years has been secured to progress agreed social, cultural and economic goals of the programme plus.
- Aligned funding from Department of Internal Affairs for \$80,000 per year for 3 years through their Community Development Project Scheme for Maori economic development.
- A Community Advisor from Department of Internal Affairs available to contribute up to 20 hours per week to progress agreed Project Twin Streams-Sustainable Communities goals.
- Resources through Landcare Research to establish the integrated monitoring and evaluation framework for Project Twin Streams.
- Funding of \$12 million from Financial Contributions.

CONCLUSION

Project Twin Streams has evolved significantly from its original concept of riparian restoration to become a community development model for catchment restoration as a living example of sustainable development.

The support and involvement of local residents in Waitakere is integral to ensuring Project Twin Streams is responsive to the diverse communities that comprise Waitakere City.

In order to provide an effective overview of the project, it is recommended that Project Twin Streams provide the Massey Community Board with progress reports submitted every four months.

RECOMMENDATIONS

1. That the Project Twin Streams Update report be received.
2. That a progress report on Project Twin Streams be submitted to the Massey Community Board every four months.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



ONSITE WASTEWATER SYSTEMS LIAISON GROUP

PURPOSE OF THE REPORT

The purpose of this report is to recommend to the Massey Community Board the establishment of an Onsite Wastewater Systems Liaison Group and to consider the nomination of a representative on to this group.

BACKGROUND

The Council has carried out consultation on the draft Assessment of Water and Sanitary Services which includes a description of services provided, an assessment of risks to the community, an assessment of quality and adequacy of services provided, a statement of current and estimated future demands for services, a statement of options available to meet current and future demands, a statement of Council's intended role and a statement of Council's proposals for meeting current and future demands.

As a result of the consultation process the Council has adopted the outcomes set out in Table 1 below.

Water supply	Reduce domestic water usage per person by 25% by 2025
Wastewater	<ul style="list-style-type: none">• A 50% reduction in wastewater overflows by 2025.• Consideration of targeted rates or wastewater charges based on 80% of water use.• Introduction of a Bylaw for the management of onsite wastewater systems and pilot projects to monitor and mitigate public health and environmental risks associated with onsite wastewater systems.
Stormwater	Reduce flooding and improve the quality of streams, lakes and harbours.
Solid Waste	Progress Council's Zero Waste strategy by 2015.
Cemeteries	Provide a new cemetery or extend Waikumete Cemetery by 2021.
Public Toilets	Complete the current 5 year programme and thereafter facilitate the provision of new public toilets.

Table 1 - Assessment of Water and Sanitary Services Outcomes

STRATEGIC CONTEXT

The efficient operation of onsite wastewater systems is fundamental to protecting public health and the environment in accordance with the Council's strategic direction.

ISSUES

The process for the Assessment of Water and Sanitary Services included a risk assessment on the performance of onsite wastewater systems Citywide.

The risk assessment identified the need for Council to take action and accordingly it was proposed that Council could provide a yearly inspection certificate for rural properties with septic tanks, at an estimated annual cost of \$50 per property. This issue raised a considerable level of debate from the community, including a public meeting of the Residents and Ratepayers Associations that was attended by Councillor Hulse and Community Board representatives.

Public Health and Environmental Risks

The investigation of onsite wastewater systems considered risk events presenting the highest overall risk in Waitakere City sub-communities in terms of on-site wastewater disposal, including the following:

- Failure of systems due to poor drainage.
- Failure of systems due to high groundwater levels.
- Failure of systems due to small and/or steep disposal area.
- Failure of systems due to old/unsuitable systems or poor design.

Overall relative risk for wastewater sub-communities assessed in the City are presented in Table 2 below.

Sub-communities in Waitakere City with the greatest potential risk associated with on-site wastewater disposal are Piha, Fosters Bay, Huia/Little Huia and Bethells/Te Henga. The high risk at these sub-communities is due to the potential impacts on water bodies used for contact recreation. The consequences of untreated wastewater entering these water bodies are considered to be catastrophic (major impact for large population), given the high usage of the water bodies for contact recreation.

Water bodies adjacent to these four communities have shown elevated concentrations of faecal indicator bacteria routine monitoring undertaken by Council.

There was less variation in relative public health risk associated with toilet facilities. Public toilet facilities with the greatest potential risk are Karekare, Cornwallis and Piha South Road Reserve.

Sub-Community	Total Risk Score
Piha	187
Fosters Bay	182
Huia/Little Huia	172
Bethells/Te Henga	148
Karekare	102
Whenuapai	98
Scenic Drive North	96
Waitakere	94
Henderson Valley	90
Parau	88
Scenic Drive South	84
Waiatarua West	80
Cornwallis	79
Piha North	77
Scenic Drive Central	76
Oratia	74
Birdwood	74
Babich	74
Waiatarua East	74

Sub-Community	Total Risk Score
Bendall's Lane	72
Carey Park	70

Table 2 - Onsite Wastewater Risks for Waitakere City Sub-communities

Community Feedback

The feedback from the community generally supported Council being more proactive in managing onsite wastewater systems, but opposed the proposed \$50 annual fee.

At the meeting held with the Residents and Ratepayers Associations, it was suggested that Council could establish an Onsite Wastewater Systems Liaison Group to work through with the Residents and Ratepayers Associations on effective ways to manage onsite wastewater systems. This would also link into work carried out by the Huia/Cornwallis and Piha/Karekare Local Water Agenda Groups.

This proposal is supported as it will provide an effective means of developing community understanding of the issues and working with Council to develop acceptable solutions.

The Terms of Reference for the Onsite Wastewater Systems Liaison Group is as follows:

- Objective - to assist Council in developing a citywide work programme to address onsite wastewater system issues.
- Time frame - the Onsite Wastewater Systems Liaison Group will report back to Council by 28 February 2006 to enable Council to consider any recommendations in the 2006/2016 Long Term Council Community Plan.
- Composition - one representative each from the City Development Committee, the Waitakere Community Board, the Massey Community Board, iwi and all outer area Residents and Ratepayers Associations.

RESOURCES

Resources have been provided in the 2005/2006 Annual Plan for this programme.

CONCLUSION

Council needs to address their public health and environmental risks associated with onsite wastewater systems.

The establishment of an Onsite Wastewater Liaison Group will assist Council in developing a work programme to address these risks.

The Massey Community Board is requested to nominate a representative for the Onsite Wastewater Systems Liaison Group.

RECOMMENDATIONS

1. That the Onsite Wastewater System Liaison Group report be received.
2. That the Massey Community Board nominates a representative for the Onsite Wastewater Systems Liaison Group.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



12 KEEGAN DRIVE, MASSEY - NEW PARKING CONTROLS

PURPOSE OF THE REPORT

This report seeks this Massey Community Board's approval for new parking controls in Keegan Drive between the existing 'No Stopping' marking on the east side of the school's vehicle crossing, and the west side of the vehicle crossing of number 18 Keegan Drive to create a new two minute 'pick up and drop off' area outside Lincoln Heights School.

BACKGROUND

One school personnel has expressed concern about the lack of parking space for parents and caregivers of students attending the school to pick students up and drop them off.

The person has requested that Council install a P2 parking control outside the school to create a 'drop off and pick up area' for vehicles delivering or collecting children from the school.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Appropriate time restrictions for parking allow for the most effective utilisation of parking, best allowing for the essential needs of parking users.

ISSUES

It is proposed that the length of the new P2 parking restriction zone will be approximate 20 meters, capable of providing for five parking spaces be provided outside the school. This proposed parking restriction would be in effect 8.10 - 8.50 am and 2.50 - 3.30 pm, Monday to Friday only.

During the time sessions mentioned above parents who need more than two minutes parking time can park their cars along side the road beyond the P2 parking restriction area.

The occupants of nearby properties were consulted regarding the proposed changes by letter. No replies were received.

A41 The location and extent of the proposed parking controls are indicated, as attached at page A41.

RESOURCES

The proposed new parking control markings can be implemented under the 2005/2006 Annual Plan maintenance budgets.

CONCLUSION

The proposed parking restriction in Keegan Drive is recommended to provide a 'pick up and drop off' area outside Lincoln Heights School, to ensure that vehicles parking for extended periods of time do not occupy the convenient parking spaces and force other to walk longer to get to school.

RECOMMENDATIONS

1. That the Keegan Drive, Massey - Parking Control report be received.
2. That in relation to **KEEGAN DRIVE, MASSEY WEST**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) on the north kerb line of **KEEGAN DRIVE** starting from the existing 'No Parking' markings on the east side of Lincoln Height Schools to the west side of the vehicle crossing of number **18 KEEGAN DRIVE** a new **P2 PARKING 8:10-8:50AM AND 2:50-3:30PM, MONDAY TO FRIDAY ONLY**.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 – Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



13 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

MASSEY COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Andrew Good
Keep Waitakere Beautiful Committee	Cr Peter Chan
Massey Citizens Advice Bureau	Cr Linda Cooper
Ranui Community Centre Committee	Cr Linda Cooper
Westpark Marina Working Group	
Council/Police Liaison Group	Cr Peter Chan Gayleen Maurice Bob Jessopp

COUNCIL COMMITTEES	
Hearings Committee	Graeme Barnard Allen Davies
Community Sports Fund Allocation Subcommittee	John Riddell Gayleen Maurice
Street Events Subcommittee - Massey Ward	Bob Jessopp
Long Term Council Community Plan and Annual Plan Special Committee	Graeme Barnard Andrew Good
Massey Ward Local Reserves Management Plan	Graeme Barnard Bob Jessopp Gayleen Maurice

