



NOTICE OF MEETING

MASSEY COMMUNITY BOARD

I hereby give notice that an Ordinary Meeting of the Massey Community Board will be held on:-

DATE: **Wednesday, 5 February 2003** **TIME:** **7.30 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

4 February 2003

Sharon Simiona
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Mr	RF	Jessopp (Chairperson)
Mrs	DJ	Webster (Deputy Chairperson)
Mr	MFP	Chan, JP
Mr	WW	Flaunty, JP
Mr	JA	Good
Cr	OE	Hoskin, MNZM, JP
Cr	GE	Nash, JP
Ms	KG	Perri
Cr	GW	Russell

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE MASSEY COMMUNITY BOARD
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 5 FEBRUARY 2003,
COMMENCING AT 7.30 PM.**

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WAITAKERE CITY, ON WEDNESDAY, 5 FEBRUARY 2003,
COMMENCING AT 7.30 PM.**

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - Wednesday, 4 December 2002

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Massey Community Board held on Wednesday, 4 December 2002, as circulated, be taken as read and now be confirmed.



3 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



4 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



5 CHAIRPERSON'S REPORT

Welcome Board Members to a bright and new Two Thousand and Three.

It doesn't seem that long ago we were celebrating the turn of the Century and I remember no earth shattering events happening then even when the media were constantly telling us of doom, doom, doom.

February 2003 will see us decide who is to sell alcohol to the public. There is a great social cost to the use and abuse of alcohol, making it more freely available will certainly not attend to the problems to my mind it will only compound them. So keep the status quo.

A1-A4

The Community Board Chairpersons had a letter from Local Government New Zealand requesting nominations for a Zone 1 Representative and Deputy to the New Zealand Community Board's Executive Committee, as attached at pages A1 to A4.

After consulting with the other Community Board Chairpersons, it is recommended that the following people be nominated to act on our behalf.

The Representative nomination is Mike Cohen (Devenport Community Board) Auckland Region Community Board Association Chairperson. Mike is the current Zone 1 representative and doing an excellent job, putting in a lot of hours work into the Higher Salaries Commission submission from the Auckland Region Community Board Association. He also has his finger on the pulse with the new Local Government Bill and kept other representatives well informed.

Deputy Nomination is Toni Millar (Eastern Bays Community Board) Tony often attends meetings with Mike in a "learning" roll and is very knowledgeable about all things Community Board. Tony is also a very strong confident speaker.

As you are aware the four Community Board Chairpersons are preparing a joint presentation for the 2003 Community Boards Best Practice Awards.

We are putting together a short video that will show how we at Waitakere City consult with the public over various issues specifically discussing objectives for the District Plan.

At this point I would like to propose that Andrew Good be our official representative at the New Zealand Community Boards Conference in New Plymouth in July 2003 and that his travel arrangements and meeting costs be taken from the fund provided by Council.

The last meeting of 2002 for me was at the Police Liaison Committee Meeting. Being the first time I have attended I found it extremely interesting and very worthwhile. No really contentious issues were raised but many people are making a concerted effort to improve our roading and traffic control and safety.

With the new year offering us new challenges may I extend an invite to members to an informal get together on Friday Evening 14 February at 7.00 pm to discuss any matters you may wish to share with members or have further information on.

This concludes my first report for 2003.

May I thank you for your support and help during the past year and wish you all a prosperous, healthy and busy New Year, with many more to follow.



RECOMMENDATION


That the Chairperson's Report be received.

Robert Jessopp
CHAIRPERSON



6 COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
Thai Buddhist Trust - Consent Requirement	As reported to the November 2002 meeting of the Board, Mr Kearney, official spokesperson for the Thai Buddhist Trust, has requested six months to either relocate the operations of the Trust to another property or to apply for Resource Consent approval to upgrade the existing site. This matter has therefore been put on hold until 31 March 2003. An update will be given at the April 2003 meeting of the Board.	Colin Diprose  836 8000 Ext 8618
Proposed Relocation of Ockleston House, Hobsonville War Memorial Park	The concept plan for the overall development of Hobsonville War Memorial Park will be brought back to the Board once Transit New Zealand designation issues regarding the reserve, are resolved.	Renee Lambert  836 8000 Ext 8818

Issue	Comments	Reporting Council Officer
Westpark Marina - Parking Issues	<p>The Board at its April meeting supported Lots 7 and 8 at Westpark Marina being set aside for future parking, and that negotiations to acquire the lease of these lands be reported back to the Board in due course.</p> <p>Recent discussions between the Westpark Marina Chief Executive, their legal advisor, and Waitakere Properties Limited, the Director: Corporate and Civic Services and the Corporate Secretary, Mr Wakefield have envisaged a boundary adjustment to permit trailer parking adjacent to Clearwater Cove and some additional provision for conventional parking on Lot 7 opposite the small shopping centre.</p> <p>It has been agreed to engage a traffic consultant to determine the most suitable parking configuration and to seek to conclude an agreement for referral to Council once that report is available.</p> <p>Progress on advancing this proposal has not been as swift as hoped, but it is hoped to be able to update the Board shortly.</p>	Ross McLeod  836 8000 Ext 8675

Issue	Comments	Reporting Council Officer
Woodford Avenue / Access to Waitakere Hospital from Buscombe Avenue, and the Bus Stop on Lincoln Road outside the Hospital	<p>Both Woodford Avenue and Buscombe Avenue options for Hospital access are to be combined in one report proposed for the March 2003 meeting of the Board. The Woodford Avenue access was covered in detail in the application for the Hospital extensions, and that information will be included in this report. Waitemata District Health Board have advised that the question of access from Buscombe Avenue has been considered by the Board, and it is understood that the Board is strongly opposed to any link into Buscombe Avenue. The Waitemata District Health Board has had serious problems at their North Shore Hospital with the use of the internal Hospital roading by non-Hospital through traffic. Written confirmation of the Waitemata District Health Board's position on any link to Buscombe Avenue is awaited.</p> <p>The concern with the bus stop on the eastern side of Lincoln Road outside the Hospital is that a bus at the stop has the potential to obscure pedestrians wishing to cross Lincoln Road on the pedestrian crossing immediately in front of the bus stop. Major road works are planned for this section of Lincoln Road during the 2003/2004 financial year to coincide with the opening of the Hospital extensions in August 2004. That work will include the widening of Lincoln Road, the installation of traffic signals with pedestrian facilities at the intersections of Lincoln Road with both Norval Road and the Hospital entrance, and the relocation of the bus stop. It is noted that of the reported crashes at the pedestrian crossing, none includes any reference to a problem with the bus stop. The balance of the road widening on this section of Lincoln Road is programmed to be completed during the 2004/2005 financial year.</p>	<p>Alan Hopkinson  836 8000 Ext 8742</p>

RECOMMENDATION

That the information be received.

Report prepared by: Sharon Simiona, Committee Secretary.



7 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

MASSEY COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region Community Boards' Association Executive Committee	Andrew Good
Keep Waitakere Beautiful Committee	Peter Chan
Massey Citizens Advice Bureau	Peter Chan
Massey Community House Committee	Karen Perri
Massey Leisure Centre Community Liaison Group	Jean Webster
Police Liaison Committee	Cr Russell Peter Chan Jean Webster
Ranui Action Plan Project	Cr Nash
Ranui Community Centre Committee	Cr Nash
Te Rangi Hiroa Working Party	Karen Perri Andrew Good
Henderson Creek Reserve Management Plan	Cr Hoskin
Harbourview People's Park Working Party	Andrew Good
Moire Road Community Hall	Cr Nash
Safe Waitakere	Bob Jessopp
COUNCIL COMMITTEES	
Hearings Committee	Jean Webster Karen Perri
Community Sports Fund Allocation Subcommittee	Warren Flaunty
WORKING GROUPS	
Wai Care Programme	Peter Chan
Project Twin Streams	Bob Jessopp





Local Government New Zealand

te pūtahi matakōkiri

6 December 2002

NC 20-07

- MEMORANDUM -

TO: All Zone 1 Community Board Chairs

FROM: Peter Winder

SUBJECT: Call for Nominations: Zone 1 New Zealand Community Boards' Executive Committee Representative and Deputy

Introduction/Background

Nominations are called from community boards for the positions of Zone Representative and Deputy for the New Zealand Community Boards' Executive Committee.

The New Zealand Community Boards' Executive Committee is an informal committee established by previous Community Boards' conferences to promote the interests of Community Boards, enhance good practice and arrange for future conferences.

Since mid 2002 the Executive Committee has been working with *Local Government New Zealand* and a Memorandum of Understanding has been negotiated which gives the Executive Committee the status of an advisory committee to the National Council of *Local Government New Zealand*. This role involves:

1. Providing advice to the National Council of *Local Government New Zealand* on all matters involving Community Boards.
2. Liaising between *Local Government New Zealand* and Community Boards to gather information on issues and matters of national interest.
3. Keeping National Council of *Local Government New Zealand* informed of current and future issues of concern to Community Boards that may have implications for local government generally.
4. Advising on training needs of Community Boards and their members that might be included in a national capacity building strategy.

effective local governance

AI

PO BOX 1214, WELLINGTON, NEW ZEALAND
PHONE: 64 4 924 1200 FAX: 64 4 924 1230
EMAIL: info@lgnz.co.nz www.lgnz.co.nz

No voting paper shall be valid unless signed by the Chair of the Community Board or a notified alternative.

In the event of an equality of voting, the Returning Officer will determine the outcome by the drawing of lots.

The term of office for both positions is from the time of the appointment until the end of the current triennium (February 2005).

Voting papers will be destroyed by the Returning Officer after the results of the elections have been declared.

Nominations

Two nomination forms are *attached*. One is for the New Zealand Community Boards' Executive Committee Zone 1 representative and the other is for that person's Deputy. Both forms require nomination by two Community Boards. Nominations must be in writing on these forms, and will be accepted only from members of the Zone in which the election is taking place. Nominators and seconders must also be from the Zone in which the election is taking place.

The following Community Boards are entitled to take part in the election for the Zone 1 representative:

- Auckland City Council
- North Shore City Council
- Far North District Council
- Papakura District Council
- Rodney District Council
- Kaipara District Council
- Waitakere City Council
- Manukau City Council
- Whangarei District Council.

Candidates may stand for both positions, but if they are elected to both positions they are required to vacate the Deputy's position, preferences will be reallocated amongst the remaining candidates, and the next highest polling candidate in that Zone will then be declared elected as the Deputy.

Nomination forms must be received by the Returning Officer no later than 5.00pm, **Wednesday 26 February 2003**, and may include a brief curriculum vitae (CV) outlining the relevant experience for the position being sought. Faxed nominations (followed by the originals) will be accepted. Please note that late nominations will not be accepted.

At its November 2002 meeting, the Executive Committee reviewed its structure and agreed that there should be six committee members, representing each *Local Government New Zealand Zone*, elected by Community Boards within each Zone - the same basis as the National Council. Currently members are elected by those who attend the Community Boards' conference. In future years elections will occur immediately after the triennial elections.

The Executive Committee meets four times a year in the *Local Government New Zealand* offices in Wellington. *Local Government New Zealand* meets the travel costs only of members of the Executive Committee however there are no meeting fees, which is also the case for National Council members.

Executive Committee Meeting Dates

The scheduled meeting dates for 2003 are as follows:

Tuesday 18 February, 2003

Thursday 10 April, 2003

At the *Local Government New Zealand* conference in Queenstown 27 – 30 July 2003

Monday 17 November, 2003.

Conduct of Elections

The elections for the Zone 1 New Zealand Community Boards' Executive Committee representative and a Deputy will be conducted in accordance with these guidelines.

The Returning Officer for the elections is Peter Winder, Chief Executive, *Local Government New Zealand* (or nominee). He has appointed a Deputy Returning Officer (Suzanne Howard, Internal Governance Coordinator, *Local Government New Zealand*).

Nominations are now called for. If only one nomination for the Executive Community Boards' representative and only one nomination for the Deputy representative are received, there will be no election and those persons shall be declared elected.

If more than one nomination is received for either position, voting papers will be prepared by *Local Government New Zealand* and distributed by post to Community Boards no later than Friday 14 March 2003. Voting papers will be required to be returned by post to the Returning Officer by mid May 2003. Confirmation of this date will be provided with the voting papers in the event of an election.

The election will be conducted in accordance with a Preferential Voting System provided for in the Rules of *Local Government New Zealand* for the election of the President and Vice President (Rules F4 – F13). A copy of the Rules is available on the *Local Government New Zealand* website (www.lgnz.co.nz>About Us/Constitution). Full details will be provided with the voting papers should an election take place.

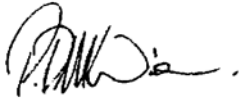
Each Community Board will be entitled to exercise one vote for each position.

Information for Nominees

Persons interested in more information about the responsibilities of office, may wish to contact those below for information:

- Peter Dow (the current administrator for the Executive Committee),
Christchurch City Council, phone (03) 372 2728, email
peter.dow@ccc.govt.nz
- Denise Bush, *Local Government New Zealand*, phone (04) 924 1205, email
denise.bush@lgnz.co.nz

Enquiries regarding the nomination and voting procedures should be directed to Suzanne Howard at *Local Government New Zealand*, phone (04) 924 1222, email
suzanne.howard@lgnz.co.nz



Peter Winder
Chief Executive
Local Government New Zealand