



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

HENDERSON COMMUNITY BOARD

(Western Heights, McLaren Park, Henderson, Lincoln, Te Atatu South and Te Atatu Peninsula)

I hereby give notice that a meeting of the Henderson Community Board will be held on:-

DATE: Thursday, 4 December 2008 **TIME:** 6.30 pm

MEETING ROOM: Council Chamber

VENUE: Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.

28 November 2008

Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Mrs	EAG	Grimmer, MNZM (Chairman)
Mr	WS	Bainbridge (Deputy Chairman)
Cr	BA	Brady, JP
Cr	MM	Jolley
Mr	SJ	McDonald
Mr	LJF	Nobilo, JP
Ms	S	Savage

(Quorum 4 members)

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(Meeting Room could be subject to change)

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE HENDERSON COMMUNITY BOARD TO BE HELD IN
THE COUNCIL CHAMBER AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD,
HENDERSON, WAITAKERE, ON, THURSDAY, 4 DECEMBER 2008,
COMMENCING AT 6.30 PM**

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HENDERSON, WAITAKERE, ON, THURSDAY, 4 DECEMBER 2008,
COMMENCING AT 6.30 PM**

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - 6 November 2008

RECOMMENDATION

It is recommended that the Henderson Community Board resolve to:

Receive the minutes of the meeting of the Henderson Community Board held on Thursday, 6 November 2008, as circulated, and that they be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 CONFLICTS OF INTEREST

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



5 PRESENTATIONS

A NEW ZEALAND POLICE

Provision has been made on this agenda for a representative from the New Zealand Police to update the Henderson Community Board on matters in the Henderson area.

B LIBRARY DEVELOPMENT PLAN

The Library & Information Services Manager will make a presentation to the Henderson Community Board on the Library Development Plan, which will be Council's guide for the development of library facilities and services. The main focus of the Library Development Plan is to address the challenges facing all libraries particularly around the extent to which libraries keep up with technology, opportunities to link with other library services in the region, and outreach services such as 'virtual libraries'.



6 PUBLIC FORUM

Public Forum will take place at 7.00 pm.

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



7 CHAIRMAN'S REPORT

RECOMMENDATIONS

1. **Receive** the Chairman's report dated 4 December 2008.
2. **Agree** that Dean Bradbury be thanked for his efforts in maintaining the Vodanovich Road children's safety signs.

REPORT

1. Community Board Members have now been elected for a year and I would like to thank all members for their support and comradeship over what has been an extremely busy, at times frustrating and difficult year. Your attendance at workshops has been exemplary, and in particular all of you have fully shared in the workload with enthusiasm and given me your unstinting support. The Community Board Members have always worked as a team with unity, professionalism and treated each other and the Council officers with respect. My special thanks to the Executive Liaison Manager, the Executive Manager for the Henderson Community Board, and the Committee Secretary who not only manage our meetings so well but are genuinely interested, and understand the discussions and decisions we make. I also thank the Council officers who have supported the Community Board not only with excellent reports but also advice.
2. I hope you will have a joyous Christmas and a Happy New Year and that you will return refreshed and ready to take on the challenges that 2009 will bring.

Presentation - Unitec Students

3. Linda Davies, Unitec invited me to address a group of students on Local Government and Community Boards. I thoroughly enjoyed the time I spent with the students as they were a positive group and had some searching questions regarding Local Authorities and the responsibilities of Elected Members. A question was raised asking "How could they stand for a Community Board?" which showed me they were interested in the future of our City and its residents.

Halberg Trust Sport Access Award

4. I was privileged to attend Te Atatu Soccer Club to see Sir Murray Halberg present the Halberg Trust Sport Access Award. The presentation was preceded by a game of players with disabilities playing against members of the club, which was enjoyed by all with some very good ball skills being displayed. Te Atatu Cricket Club and now Te Atatu Soccer are the first two clubs in New Zealand to receive the Halberg Trust Sport Access Award, which identifies the clubs as being inclusive of the community including disabled people who are able to also access the clubrooms.

Bus Service Review

5. This was an extremely interesting workshop and although we do not appear to be getting many new routes it is clear the existing services will be more frequent and better co-ordinated. I will organise for the Community Board to go on a tour of the routes in the New Year.

Zone 1 Local Government New Zealand Meeting

6. This was a very interesting meeting that I attended and you will have all received my report. The next meeting is in Waitakere in March 2009 and I hope as many Community Board members as possible can attend as observers.

Long Term Council Community Plan/Annual Plan

7. It has become very obvious from the meetings that the global economic crisis is going to have an impact on the funding of Capital Projects and the setting of the rates in the 2009/2010 year. The deliberations are extremely thorough and our Councillors will continue to keep us informed throughout the process.

Vodanovich Road

8. The safety signs of the children have been reinstated with the help and ongoing support from Dean Bradbury a resident of Vodanovich Road. The monitoring of the speed has been completed and will be reported to the Community Board in the New Year.

Carols at Falls Park

9. The Carols at Falls Park will be held on Friday, 12 December 2008. Community Board Member, Wayne Bainbridge, will give a verbal update at the meeting.

Elizabeth Grimmer, MNZM

CHAIRMAN



8 **BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

HENDERSON COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Regional and Far North Community Board Association Executive Committee	Steve McDonald Shirley Savage (alternate)
City Safety Action Group	Leo Nobilo Shirley Savage
Keep Waitakere Beautiful Committee	Steve McDonald
McLaren Park Henderson South Community Initiative	Steve McDonald Shirley Savage
Taipari Strand Community Group	Leo Nobilo
Te Atatu South Schools Travel Plan	Elizabeth Grimmer Leo Nobilo
Waitakere Citizens Advice Bureau	Gayle Marshall Shirley Savage (alternate)
Waitakere Road Safety Steering Group	Elizabeth Grimmer
Te Pai Reserve Management Plan Advisory Group	Elizabeth Grimmer Steve McDonald (alternate)
Henderson Ward Local Reserves Management Plan	Shirley Savage Wayne Bainbridge Steve McDonald (alternate)
Henderson Valley Park Reserve Management Plan	Leo Nobilo

OUTSIDE ORGANISATIONS	APPOINTMENT
School Travel Plan Working Group	Shirley Savage Steve McDonald
Walkway of Fame 2008 Selection Committee	Elizabeth Grimmer Wayne Bainbridge
Te Atatu Peninsula Town Centre	Wayne Bainbridge
Henderson Town Centre	Elizabeth Grimmer
COUNCIL COMMITTEES	
Creative Communities Scheme Allocation Subcommittee	Wayne Bainbridge Elizabeth Grimmer (alternate)
Long Term Council Community Plan and Annual Plan Committee	Elizabeth Grimmer Leo Nobilo (alternate)
Street Events Subcommittee - Henderson Ward	Wayne Bainbridge








9 COMMITTEE SECRETARY'S REPORT

RECOMMENDATION:

It is recommended that the Henderson Community Board resolve to:

Receive the Committee Secretary's Report for the Henderson Community Board dated 4 December 2008.

	Issue	Comments	Reporting Council Officer
1.	Tui Glen Stage Two Development Officer's Report	This project was successfully completed in October 2008.	Andreas Lilley  836 8000 Ext: 8553
2.	Te Atatu Peninsula Walkway Design - Chapman Strand to Taipari Strand Officer's Report	All resource and building consents have been obtained for this project. Stage One of the physical works was publicly tendered in October 2008. All conforming tenders significantly exceeded the available budget. A peer review is currently being undertaken on the structural design to identify possible areas of cost reduction. Stage One will be re-tendered in January 2009, with completion scheduled for May 2009.	Andreas Lilley  836 8000 Ext: 8553

	Issue	Comments	Reporting Council Officer
3.	<p>Allocated Parking at Cranwell Park Following the Construction of the Henderson Youth Facility and Upgrade of the Recreation Centre</p> <p>Resolution No. 3311/2007 Nos. 5 and 6 3 September 2007 Henderson Community Board</p>	<p>A review of the current parking allocation at Cranwell Park is currently being undertaken. A report detailing the review with recommendations for consideration will be presented to the Community Board in February 2009.</p>	<p>Katharine Slack  836 8000 Ext: 8779</p>
4.	<p>McLeod Park Toilet Upgrade Officer's Report</p>	<p>It is planned that the public toilet at McLeod Park will be upgraded and relocated from its current position behind the club building to a more visible location in early 2009.</p>	<p>Tracey Hamilton  836 8000 Ext: 8969</p>
5.	<p>Cranwell Park/Tui Glen Reserve Footbridge Replacement Officer's Report</p>	<p>The footbridge at Cranwell Park/Tui Glen Reserve is being upgraded in 2009/2010 as part of Council's ongoing structures renewal programme.</p> <p>Design work will be undertaken in 2008/2009. Concept designs for the new footbridge were received from four invited artists in November 2008. A workshop was held with the Councillors and the Henderson Community Board members to evaluate the designs on Monday, 1 December 2008. The concept designs for the new footbridge will now be displayed publicly and the community are urged to give feedback on the designs. A report will then be taken to the Henderson Community Board and the Infrastructure and Works Committee reporting on public feedback to the designs, and requesting a concept design be selected. As Cranwell Park and Tui Glen Reserve are Citywide parks, delegation for the development of these parks is with the Infrastructure and Works Committee.</p> <p>Following the selection of a concept design, detailed design and consents will progress for the remainder of 2008/2009. Collaboration with the successful artist will be a key component of this detailed design process. Construction is anticipated to commence in late 2009.</p>	<p>Andreas Lilley  836 8000 Ext: 8553</p>

	Issue	Comments	Reporting Council Officer
6.	Tirimoana Reserve Footbridge Replacement Officer's Report	<p>The footbridge at Tirimoana Reserve is being upgraded in 2009/2010 as part of Council's ongoing structures renewal programme.</p> <p>The existing footbridge is in a poor location from a safety perspective and the surrounding slopes around the bridge are subject to ground movement. Detailed design of the replacement footbridge and application for consents will be completed in early 2009. Construction is anticipated to commence in late 2009.</p>	<p>Andreas Lilley ☎ 836 8000 Ext: 8553</p>
7.	Parks Brochure – Henderson Ward Officer's Report	<p>A new suite of Parks brochures has been designed; one for each ward. Each brochure has a map of the ward, park names, historical information, list of playgrounds, feature panels on destination parks, beautiful photos of your ward and more. Brochures will be distributed at the Community Board meeting.</p>	<p>Sarah Natac ☎ 836 8000 Ext: 8561</p>
8.	Parking Stakeholder Consultation Officer's Report	<p>Parking stakeholders consultation meetings with developers, businesses and town centre residents will continue into the first week of December 2008. Stakeholders are being asked for feedback to consider the following three options for a regulatory approach:</p> <ol style="list-style-type: none"> 1. Minimum parking requirements with flexibility (similar to the current situation). 2. Maximum parking requirements with flexibility (Council's preferred option). 3. Strict Maximum parking requirements (the Auckland Regional Council's current preferred option). <p>The Draft Town Centre Parking Management Plans for Henderson, New Lynn and Massey North/Westgate are consultants' reports (not official Council documents), based on Option 2. These are examples of what a parking management plan will look like, but are not being consulted on at this stage.</p> <p>Elected Members are invited to all workshops in their wards. Details of times, dates and venues have been circulated.</p> <p>Feedback should be received by 5pm on Wednesday, 10 December 2008.</p>	<p>Charlie Inggs ☎ 836 8000 Ext: 8854</p>

COUNCIL REPORTS FOR INFORMATION ONLY		
Report Name	Committee	Attachment Pages
Artificial Turf Field Development	Infrastructure and Works Committee	Report and attachments will be circulated under separate cover as a Supplement.
Housing for Older Adults – Revitalisation Project Update	Infrastructure and Works Committee	Report and attachments will be circulated as a Supplement.
Henderson Town Centre – Great North Road Streetscape and Roading Upgrade – Construction Status Update November 2008	Infrastructure and Works Committee	Report and attachments will be circulated as a Supplement.
Scope of the Cultural Wellbeing Strategy	Policy and Strategy Committee	Report and attachments will be circulated as a Supplement
Proposed Environment Strategy	Policy and Strategy Committee	Report and attachments will be circulated as a Supplement
Greater Auckland Regional Sporting Facilities Plan	Policy and Strategy Committee	Report and attachments will be circulated as a Supplement
Community Halls and Capital Works Fund Allocation 2008/2009	Finance and Operational Performance Committee	Report and attachments will be circulated as a Supplement.
Out of School Care Funds Allocation 2008/2009	Finance and Operational Performance Committee	Report and attachments will be circulated as a Supplement.
Community Accommodation Assistance Fund Allocation 2008/2009	Finance and Operational Performance Committee	Report and attachments will be circulated as a Supplement.
Fee Waivers Fund Allocation 2008/2009	Finance and Operational Performance Committee	Report and attachments will be circulated as a Supplement.
Partial Removal of Designation ME18 – Henderson Primary School	Planning and Regulatory Committee	Report and attachments will be circulated as a Supplement.

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams Four Monthly Report	Resolution No. 1468/2005 August 2005 Last updated 5 February 2007	5 February 2009	Tony Miguel ☎ 836 8000 Ext: 8294
Henderson and Lincoln Corridor - Forward Planning	Resolution No. 1285/2008 4 September 2008	Ongoing Updates	Jeff Murray ☎ 836 8000 Ext: 8420
Te Atatu Anti-Aircraft Battery Update	Resolution No. 1538/2008 4 September 2008	5 February 2009	Alina Wimmer ☎ 836 8000 Ext: 8798
Former Te Atatu South Library Facility	Resolution No. 1680/2008 2 October 2008	5 February 2009	Louis Rattray ☎ 836 8000 Ext: 8799
Edmonton Road – Update on Work Undertaken and Review of Policy Changes to Resealing of Roads	Resolution No. 1680/2008 2 October 2008	5 February 2009	Sue Liddell ☎ 836 8000 Ext: 8736

Report prepared by: Ngareta Delamere, Committee Secretary.



10 COMMUNITY WELLBEING LOCAL FUND DECEMBER ALLOCATION 2008

GLOSSARY

Henderson Community Board	(HCB)
Community Wellbeing Local Fund	(CWLF)
Community Wellbeing Fund	(CWF)
Community Assistance Fund Policy and Guidelines	(CAFPG)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Henderson Community Board (HCB) with information related to the Henderson Ward applications to the Community Wellbeing Local Fund (CWLF).

Two Henderson Ward applications were received for the December 2008 round of the CWLF and both are deemed eligible by Council's Community Grants Officer.

RECOMMENDATIONS

It is recommended that Henderson Community Board resolve to:

1. **Receive** the Community Wellbeing Local Fund December Allocation 2008 report.
2. **Agree** to consider Henderson Ward applications to the Community Wellbeing Local Fund December Allocation 2008 and allocate funding as per the Community Assistance Fund Policy and Guidelines.

BACKGROUND

1. The CWLF provides small sums of monetary assistance in the way of grants to a wide range of groups in the community, who provide local services and activities on a voluntary or 'not-for-profit' basis.
2. Recently the Council increased the amount of money allocated to the Community Wellbeing Fund (CWF) to align with the current cost price index. The Council allocates an amount of \$113,000, of which \$56,000 is allocated to Citywide projects by the Finance and Operational Performance Committee. The balance is allocated to each Community Board on a ward population basis.
3. In May 2008 a final workshop was held with all four Community Boards to outline the policies and procedures for CWF applications. At the workshop the Community Boards agreed:
 - To have three rounds per financial year from each ward;
 - The criteria be expanded to include applications from individuals;
 - That every eligible applicant be given the opportunity to present their application to the respective Community Board;
 - To enable organisations to apply for cultural activities;
 - That catering costs may only be accepted as part of a larger programme or activity to a maximum sum of \$250; and
 - In general, support will not be provided to organisations that request assistance for activities that promote religious and or political beliefs unless they are proven to have community benefit.
4. In April 2008, the Finance and Operational Performance Committee agreed to the criteria of the Community Wellbeing Grants:

The Finance and Operational Performance Committee resolved to:

*"2. **Approve** the recommended option for the Community Assistance Funds restructure and policy development."*

(580/2008)

DECISION MAKING

Issues

Promotion

5. The following methods were used to advertise and promote the CWLF:
 - Two advertisements in the Western Leader.
 - Community Assistance Newsletter – posted to 1,000 community groups.
 - CWLF workshops.
 - Waitakere City Council website.
 - Information and application forms were provided to, all libraries, Community Centres and Citizens Advice Bureaux.

6. Although significant advertising of the CWLF was undertaken, it is of concern that there were a low number of applications submitted. Therefore, it is proposed that regular reviews take place to identify ongoing improvements in the promotion of the CWLF.

Assessment of Options

7. The Community Board has two eligible applications to consider for financial assistance with the total amount requested being \$3,300. The maximum amount each applicant may apply for is \$1,500.
8. The Community Grants Officer has assessed each application against the Community Assistance Funds Policy and Guidelines (CAFP6) and deems both of the applications to be eligible for consideration by the HCB. Below is a list of the two eligible applications and the amounts requested.

Organisations	Amount applied for
Sturges West Community House	\$2,800.00
Lincoln Road Bible Chapel	\$1,500.00
TOTAL	\$3,300.00

9. The total amount available for the 2008/2009 financial year is \$17,277. After the first allocation of funds given in October 2008 the balance of \$13,762 remains for the 2008/2009 financial year.
10. All applications have been sorted from highest to lowest in terms of their eligibility by the Community Grants Officer. This assessment has been based on the information provided in the application and aligned to the eligibility criteria under the CAFPG.
11. It was confirmed that funds through the Community Boards should be available throughout the year, to include applications from individuals and that every applicant may present their applications to the appropriate Community Board for decision. Once the decision has been reached at the Community Board meeting, confirmation of payment to the applicant is forwarded to the Community Grants Officer to distribute to the successful applicants. All other conditions are set out by the individual Community Boards. The summaries of the applications are attached at pages A1 to A2.
12. The Community Grants Officer recommends that the HCB work through the applications in order, making an allocation on each application.

A1-A2

STRATEGIC CONTEXT

13. The Local Government Act 2002 states that as part of the preparation of the Long Term Council Community Plan a set of community outcomes must be identified for the City. The Council takes these into account in the formulation of its strategic direction and budgeting and provides a mandated set of strategic outcomes against which to assess grants.
14. A number of the Council's Community Outcomes and the Council's Strategic Platforms priorities have a strong connection to social wellbeing. The Community Outcomes and Strategic Platforms priorities are proposed to be the key areas against which the CWF would be assessed. The key Community Outcomes include; Strong Communities, Toiora, Urban and Rural Villages and Working Together. The Council Platforms are Strong Communities and Urban and Rural Villages.

15. As part of the prioritisation process, applications to the CWF are assessed against the contribution for achieving the social wellbeing oriented Community Outcomes and Council's Strategic Platforms priorities.

CONSULTATION

16. Consultation on the CWLF was held with Council officers, Community Boards and external clients and organisations.

RESOURCES

17. The HCB has a total of \$17,277 to allocate to during the 2008/2009 financial year. As of the December 2008 round \$13,762 remains under the 2008/2009 financial year.

IMPLEMENTATION ISSUES

18. There are no implementation issues.

Report prepared by: Kim Hammond, Community Grants Officer.



11 FAIRDENE AVENUE, HENDERSON – NO STOPPING AT ALL TIMES PARKING RESTRICTION

EXECUTIVE SUMMARY

The purpose of this report is to seek the Henderson Community Board's approval to re-establish the existing No Stopping at All Times parking restriction on Fairdene Avenue, Henderson.

Two options have been identified; to re-establish the No Stopping At All times parking restriction or to have the area unrestricted.

RECOMMENDATIONS

It is recommended that the Henderson Community Board resolve to:

1. **Receive** the Fairdene Avenue, Henderson – No Stopping At All Times Parking Restriction report.
2. **Approve** that in relation to **FAIRDENE AVENUE, HENDERSON:**
 - (a) that all existing parking restrictions or limitations currently applicable to **FAIRDENE AVENUE** imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner, and

- (b) in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
 - (i) on the east kerb line of **FAIRDENE AVENUE**, outside number 48 Fairdene Avenue, and extending south for a distance of approximately 48 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitation and restriction.

BACKGROUND

1. It has been brought to Council's attention that the resolution for the existing No Stopping At All Times parking restriction cannot be located. Council officers believe this may have been approved some years ago as the restriction shows on most aerial photographs dating back to 2000.

DECISION MAKING

Issues

2. This area is on a T intersection and in close proximity to 3 large schools: Henderson Intermediate School, Waitakere College and Liston College. It is a busy intersection with a lot of foot traffic before and after school. In addition, vehicles turning right out of Edwards Avenue into Fairdene Avenue are not able to stay in their traffic lane when vehicles are parked at the T intersection on Fairdene Avenue.
3. The location of the No Stopping At All Times parking restriction is indicated on the diagram attached at page A3.

A3

Options Identified

4. Two options have been identified; to retain the No Stopping At All Times parking restriction, which will mean re-establishing the resolution, or to have the area unrestricted.

Consideration of Community Views

5. The No Stopping At All Times parking restriction is recommended to allow vehicles to turn right out of Edwards Avenue, safely into Fairdene Avenue and staying in their traffic lane.

Preferred Option

6. The preferred option is to retain the No Stopping At All Times parking restriction for traffic safety.

STRATEGIC CONTEXT

7. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

8. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

CONSULTATION

9. As this restriction is currently in place, no consultation was carried out.

RESOURCES

10. The new No Stopping At All Times parking restriction can be implemented under the Annual Plan 2008/2009 maintenance budgets.

IMPLEMENTATION ISSUES

11. There are no implementation issues.

Report prepared by: Jane Harris, Transport Technician.



12 VIEW ROAD, HENDERSON – NEW NO STOPPING AT ALL TIMES PARKING RESTRICTION

EXECUTIVE SUMMARY

The purpose of this report is to seek the Henderson Community Board's approval for a new No Stopping at All Times parking restriction on View Road, Henderson.

Council officers consulted with the business directly affected and have taken into consideration the best option for serving them and the community.

Two options have been identified; to install the No Stopping At All times parking restriction or to have the area remain unrestricted.

RECOMMENDATIONS

It is recommended that the Henderson Community Board resolve to:

1. **Receive** the View Road, Henderson – New No Stopping At All Times Parking Restriction report.
2. **Approve** that in relation to **VIEW ROAD, HENDERSON:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
 - (i) on the south kerb line of **VIEW ROAD**, outside number 3 View Road, starting from a point 43 metres from the intersection of Railside Avenue and View Road and extending east for a distance of approximately 6 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitation and restriction.

BACKGROUND

1. A request for a No Stopping At All Times parking restriction was received from a customer who operates the business located in this building located at 3 View Road. The business operator finds its customers have difficulty exiting their building when turning right to travel up View Road. Currently vehicles are parking legally 1 metre back from the vehicle crossing, however this does not provide sufficient sight lines to see oncoming traffic. In particular the hearse, having a very long vehicle bonnet, has extreme difficulty exiting this drive way.

DECISION MAKING

Issues

- A4
2. The location of the proposed change is indicated on the diagram attached at page A4.

Options Identified

3. Two options have been identified; to put in a No Stopping At All Times parking restriction, or to have the area remain unrestricted.

Consideration of Community Views

4. Verbal consultation has been undertaken with the business that will be directly affected. The business operator is pleased with this proposal.

Preferred Option

5. The new No Stopping At All Times parking restriction is recommended to allow better visibility for vehicles exiting this vehicle crossing.
6. The preferred option is to put in the No Stopping At All Times parking restriction to improve traffic safety.

STRATEGIC CONTEXT

7. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
8. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

CONSULTATION

9. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

10. The new No Stopping At All Times parking restriction can be implemented under the Annual Plan 2008/2009 maintenance budgets.

IMPLEMENTATION ISSUES

11. There are no implementation issues.

Report prepared by: Jane Harris, Transport Technician.



13 TE ATATU ROAD, TE ATATU PENINSULA – NEW NO STOPPING AT ALL TIMES PARKING RESTRICTION

EXECUTIVE SUMMARY

The purpose of this report is to seek the Henderson Community Board's approval for a new No Stopping At All Times parking restriction on Te Atatu Road, Te Atatu Peninsula.

Council officers consulted with the business directly affected and have taken into consideration the best option for serving them and the community.

Two options have been identified; to install the No Stopping At All times parking restriction or to have the area remain unrestricted.

RECOMMENDATIONS

It is recommended that the Henderson Community Board resolve to:

1. **Receive** Te Atatu Road, Te Atatu Peninsula – New No Stopping At All Times Parking Restriction report.
2. **Approve** that in relation to **TE ATATU ROAD, TE ATATU PENINSULA:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
 - (i) on the west kerb line of **TE ATATU ROAD**, outside number 550 Te Atatu Road, beside the kerb extension adjacent to the last angle parking bay on the south side of the pedestrian crossing and extending north east for a distance of approximately 10 metres the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
3. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitation and restriction.

BACKGROUND

1. A request for a No Stopping At All Times parking restriction was received from a customer who visits this location quite frequently.

DECISION MAKING

Issues

- A5
2. This area is in the centre of Te Atatu Peninsula retail area and in front of a pedestrian crossing. Vehicles park in this location frequently and in some instances visibility for pedestrians waiting to cross the road is restricted. Also if trucks park in this location, due to their size, they obstruct the vehicles exiting from the angle parking space adjacent to this area. Currently bollards exist at this location, however vehicles still park in front of the bollards.
 3. The location of the proposed change is indicated on the diagram attached at page A5.

Options Identified

4. Two options have been identified; to put in a No Stopping At All Times parking restriction, or to have the area remain unrestricted.

Consideration of Community Views

5. Verbal consultation has been undertaken with the business that will be directly affected and no opposition has been received.

Preferred Option

6. The new No Stopping At All Times parking restriction is recommended to allow better visibility for pedestrians wanting to cross the road and ease of access for vehicles using the angle parking space adjacent to this location.
7. The preferred option is to put in the No Stopping At All Times parking restriction to improve traffic safety.

STRATEGIC CONTEXT

8. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.
9. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

CONSULTATION

10. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

11. The new No Stopping At All Times parking restriction can be implemented under the Annual Plan 2008/2009 maintenance budgets.

IMPLEMENTATION ISSUES

12. There are no implementation issues.

Report prepared by: Jane Harris, Transport Technician.



14 UNIVERSAL DRIVE, HENDERSON - EXTENSION PROJECT

EXECUTIVE SUMMARY

The purpose of this report is to seek the Henderson Community Board's approval for the following:

- A new flush median on Universal Drive between Lincoln Road and Central Park Drive, Henderson;
- A new No Stopping At All Times parking restriction on Universal Drive intersecting with Lincoln Road, Henderson;
- A new No Stopping At All Times parking restriction on Universal Drive intersecting with Soljan Drive, Henderson;
- A new No Stopping At All Times parking restriction on Universal Drive intersecting with Central Park Drive, Henderson;
- A new Give Way control on Soljan Drive intersecting with Universal Drive, Henderson; and
- A new No Stopping At All Times parking restriction on Central Park Drive intersecting with Universal Drive, Henderson.

Council officers have consulted with the affected landowners with regard to the proposed road marking layout and have taken into consideration the safest option for the local community and other road users.

RECOMMENDATIONS

It is recommended that the Henderson Community Board resolve to:

1. **Receive** the Universal Drive, Henderson - Extension Project report.
2. **Approve** that in relation to **UNIVERSAL DRIVE, HENDERSON:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restrictions and control now be resolved to be specified and imposed, namely,
 - (i) on the south side of **UNIVERSAL DRIVE** starting from **LINCOLN ROAD** and extending east for a distance of approximately 88 metres, the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (ii) on the south side of **UNIVERSAL DRIVE** starting from a distance of approximately 195 metres east of **LINCOLN ROAD** and extending further east for a distance of approximately 47 metres, the **NO STOPPING AT ALL TIMES** parking restriction be put in place.

- (iii) on the south side of **UNIVERSAL DRIVE** starting from **CENTRAL PARK DRIVE** and extending west for a distance of approximately 89 metres, the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
- 3. **Approve** that in relation to **SOLJAN DRIVE, HENDERSON:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restrictions and control now be resolved to be specified and imposed, namely,
 - (i) a new **GIVE WAY** control be put in place on the south end of **SOLJAN DRIVE** where it intersects with **UNIVERSAL DRIVE**.
- 4. **Approve** that in relation to **CENTRAL PARK DRIVE, HENDERSON:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restrictions now be resolved to be specified and imposed, namely,
 - (i) on the east side of **CENTRAL PARK DRIVE** starting from vehicle crossing at **103 CENTRAL PARK DRIVE** and extending south for a distance of approximately 165 metres, the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (ii) on the west side of **CENTRAL PARK DRIVE** starting from **UNIVERSAL DRIVE** and extending north for a distance of approximately 40 metres, the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (iii) on the west side of **CENTRAL PARK DRIVE** starting from **UNIVERSAL DRIVE** and extending south for a distance of approximately 85 metres, the **NO STOPPING AT ALL TIMES** parking restriction be put in place.
- 5. **Approve** the installation of a **FLUSH MEDIAN** on **UNIVERSAL DRIVE** between **LINCOLN ROAD** and **CENTRAL PARK DRIVE, HENDERSON**.
- 6. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule; Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said flush median, parking limitations and restrictions.

BACKGROUND

- 1. The Henderson Vineyards Business Campus was conceived in 2001 as an economic development project that would unlock the employment potential of vacant Working Environment land in the Lincoln Road area. Council determined that in order to realise the potential of this land, and to ensure that an interconnected street system was established, it would undertake the construction of a roading network.

2. While the key driver for the project is economic development and employment generation, underpinning Council's decision are a number of related objectives:
 - Providing a high quality gateway to Waitakere;
 - Encourage intensification of land use in the transport corridor, thereby supporting public transport; and
 - Relieve traffic congestion on Lincoln Road by providing alternative routes through the area.
3. The initial stage of this overall project, Paramount Drive extension, was completed in February 2005.
4. The construction of Universal Drive extension was separated into two stages to allow for the relocation of the Morrison's funeral home and crematorium. Stage one construction started from Central Park Drive to Soljan Drive and was completed in March 2008. Stage two construction will start from Soljan Drive to Lincoln Road and is expected to be completed by mid March 2009.
5. At its meeting on 5 November 2008, the Infrastructure and Works Committee resolved to:

The Infrastructure and Works Committee resolved to:

- “1. **Receive** the Cycleway Projects Along Central Park Drive, Triangle Road and Universal Drive Extension report.
2. **Approve** the commissioning of detailed design work, based on the updated option, for the Central Park Drive cycleway project.
3. **Approve** the commissioning of detailed design work, based on the updated option, for the Triangle Road cycleway project but also exploring the possible use of Makora Road.
4. **Approve** the inclusion of cycleways along the Universal Drive Extension.”

1872/2008

DECISION MAKING

Issues

A6

6. Two new roads are being constructed. Road 1 is an extension to Universal Drive connecting Lincoln Road and Central Park Drive. Road 2 has been named as Soljan Drive and it intersects with the new Universal Drive, parallel to Lincoln Road to provide a connection with Paramount Drive to the north. A flush median, a Give Way Control and No Stopping At All Times parking restrictions are proposed as shown at attached page A6.

Options Identified

7. **Option 1** - the proposed road marking layout is to have two cycle lanes, two traffic lanes, a flush median and on-road parking on the south side of Universal Drive.
8. **Option 2** - the proposed road marking layout is similar to Option 1 except the flush median is removed to provide on-road parking on both sides of Universal Drive.

Consideration of Community Views

9. The proposed road marking layout was consulted and agreed with Morrison Horticultural Limited, Washworld Services (Henderson) Limited, The Hanger Bar and Ju-Jitsu Club as part of the requirements in the Agreement for Sale and Purchase of land. The Agreement for Sale and Purchase of land was signed by all parties in December 2006.

10. The proposed road marking layout was also discussed with the Core Group representing businesses on Central Park Drive in a meeting held at The Trust Stadium on 2 September 2008.

Preferred Option

11. Option 1 is the preferred option for operational and safety reasons. A flush median is intended as a refuge, clear of through traffic, for vehicles turning right to or from properties, and to safely separate opposing traffic. A flush median also has a traffic calming effect by reducing carriageway widths.

STRATEGIC CONTEXT

12. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for communications systems that provide fast, effective services, and for City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential safety needs of all.
13. No Stopping At All Times parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear. Flush medians reduce overtaking and rear end crashes, and generally calm the traffic flow.

CONSULTATION

14. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

15. Funding has been provided in the Annual Plan 2008/2009, Universal Drive Extension.

IMPLEMENTATION ISSUES

16. There are no implementation issues arising from this report.

Report prepared by: Vinh Bui, Senior Transport Engineer.



15 TE ATATU SOUTH SCHOOL TRAVEL PLAN – IMPLEMENTATION

GLOSSARY

Auckland Regional Transport Authority	(ARTA)
High Skid Resistance Surface	(HSRS)
Territorial Local Authorities	(TLAs)

EXECUTIVE SUMMARY

The purpose of this report is to seek the Henderson Community Board's approval for the installation of new kea crossings on Strid Road and Tirimoana Road; new bus stands and time restricted parking restrictions on Edmonton Road, Strid Road and Nui Mana Place; a roundabout at Ayrton Road / Roberts Road intersection; new No Stopping At All Times parking restrictions on Ayrton Street, Roberts Road, Te Atatu Road, Strid Road and Tirimoana Road, Te Atatu South.

Council officers consulted with the residents in the vicinity and two objections were received on the extent of parking restriction lines on Strid Road and Te Atatu Road in the initial consultation. These concerns were addressed in the detailed design when the extent of parking restriction was reduced. The affected residents were informed about this and did not raise any objection.

No other options were identified apart from those listed in this report.

RECOMMENDATIONS

It is recommended that the Henderson Community Board resolve to:

1. **Receive** Te Atatu South School Travel Plan – Implementation report.
2. **Approve** that in relation to **STRID ROAD, TE ATATU SOUTH:**
 - (a) that all existing parking restrictions or limitations currently applicable to **STRID ROAD** imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restrictions or limitations be authorised to be concluded in the normal manner, and
 - (b) in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restrictions and control now be resolved to be specified and imposed, namely,
 - (i) a new **KEA CROSSING** be put in place on **STRID ROAD** from a point approximately 16 metres east of the east kerb line of Essex Street.
 - (ii) on the south kerb line of **STRID ROAD** starting from the east kerb line of Essex Street Road and extending east for a distance of approximately 40 metres, a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (iii) on the north kerb line of **STRID ROAD** starting from the west kerb line of Te Atatu Road and extending west for a distance of approximately 22 metres, a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (iv) on the north kerb line of **STRID ROAD**, starting from approximately 25 metres west of the west kerb line of Keru Place and extending approximately 15 metres west, a new **BUS STAND** restriction between the hours of 7.45am to 8.15am and 2.30pm to 3.30pm School Days be put in place.
3. **Approve** that in relation to **NUI MANA PLACE, TE ATATU SOUTH:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restrictions now be resolved to be specified and imposed, namely,

- (i) on the north kerb line of **NUI MANA PLACE** starting from the east kerb line of the school's exit and extending east for a distance of approximately 12.5 metres, a new **BUS STAND** restriction between the hours of 7.45am to 8.15am and 2.30pm to 3.30pm and **P5** Other Times on School Days be put in place.
 - (ii) on the north kerb line of **NUI MANA PLACE** starting from approximately 15 metres east of the school's exit and extending approximately 13 metres east, a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
- 4. **Approve** that in relation to **ROBERTS ROAD, TE ATATU SOUTH:**
 - (a) that a new roundabout at the intersection of **ROBERTS ROAD** and **AYRTON STREET** be approved.
 - (b) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restrictions now be resolved to be specified and imposed, namely,
 - (i) on the north kerb line of **ROBERTS ROAD** starting from approximately 20 metres west of the west kerb line of Ayrton Street and extending east for a distance of approximately 55 metres, a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (ii) on the south kerb line of **ROBERTS ROAD** starting from the west kerb line of Ayrton Street and extending west for a distance of approximately 25 metres, a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (iii) on the south kerb line of **ROBERTS ROAD** starting from the east kerb line of Ayrton Street and extending east for a distance of approximately 25 metres, a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
- 5. **Approve** that in relation to **AYRTON STREET, TE ATATU SOUTH:**
 - (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restriction now be resolved to be specified and imposed, namely,
 - (i) on the west kerb line of **AYRTON STREET** starting from the north kerb line of Roberts Road and extending south for a distance of approximately 20 metres, a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (ii) on the east kerb line of **AYRTON STREET** starting from the north kerb line of Roberts Road and extending south for a distance of approximately 25 metres, a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.

6. **Approve** that in relation to **TE ATATU ROAD, TE ATATU SOUTH:**
- (a) that all existing parking restrictions or limitations currently applicable to **TE ATATU ROAD** imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restrictions or limitations be authorised to be concluded in the normal manner, and
 - (b) in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restrictions now be resolved to be specified and imposed, namely,
 - (i) on the east kerb line of **TE ATATU ROAD**, starting from the north kerb line of Kokiri Street and extending north 50 metres a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (ii) on the east kerb line of **TE ATATU ROAD**, starting from the north kerb line of Tiroroa Avenue and extending north 48 metres a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
7. **Approve** that in relation to **TIRIMOANA ROAD, TE ATATU SOUTH:**
- (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following restrictions and control now be resolved to be specified and imposed, namely,
 - (i) a new **KEA CROSSING** be put in place on **TIRIMOANA ROAD** from a point approximately 198 metres south of the south kerb line of Meadow Crescent.
 - (ii) on the east kerb line of **TIRIMOANA ROAD** starting from a point approximately 178 metres south of the south kerb line of Meadow Crescent and extending south for a distance of approximately 40 metres, a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
 - (iii) on the west kerb line of **TIRIMOANA ROAD** starting from a point approximately 180 metres south of the south kerb line of Meadow Crescent and extending south for a distance of approximately 35 metres, a new **NO STOPPING AT ALL TIMES** parking restriction be put in place.
8. **Approve** that in relation to **EDMONTON ROAD, TE ATATU SOUTH:**
- (a) and in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following and restriction now be resolved to be specified and imposed, namely,

- (i) on the south kerb line of **EDMONTON ROAD** starting from a point approximately 122 metres west of the west kerb line of Te Atatu Road and extending west for a distance of approximately 22 metres, a new **BUS STAND** restriction between the hours of 7.45am to 8.15am and 2.30pm to 3.30pm on School Days and **P30** Other Times be put in place.
9. **Approve** that one school bus be permitted to continue using the Lloyd Morgan Park car park on school days until an alternative operation or location can be finalised.
10. **Agree** that the appropriate signage and/or road markings, in accordance with the provisions of the Land Transport Rule: Traffic Control Devices 2004 – Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said controls and parking restrictions.

BACKGROUND

1. The Auckland Regional Transport Authority (ARTA), in partnership with all Territorial Local Authorities (TLAs) and district councils, is rolling out the 'TravelWise to School' Travel Plan programme.
2. The vision of the TravelWise programme is to: *"make school journeys active, social, safe and sustainable."*
3. The long term regional programme goal is to:

"reduce car trips to school across the region by 9 per cent over a 10 year period (2004 – 2014) by increasing the use of active, social, safe and sustainable travel choices including walking, cycling and public transport."
4. Council has been involved in the TravelWise programme since 2003 and has completed and implemented travel plans at Fruitvale, Henderson South, Lincoln-Rathgar and Rutherford school clusters and these have been positively received.
5. Te Atatu South Schools Travel Plan was developed through the guidance of a Working Group that comprises representatives from the schools, ARTA, Council and the Henderson Community Board. The Working Group also sought the advice of the New Zealand Police and Waitemata Health Board.
6. The following schools are involved in the development of the plan:
 - Fanshaw Road School;
 - Freyberg Community School;
 - Tirimoana Primary School;
 - Arohanui Special School; and
 - Rangeview Intermediate School.
7. New road infrastructures have been identified to support the programme. These consist of new pedestrian crossings, pedestrian refuge islands, skid resistance surfacing, traffic priority controls, footpaths, bus stop, bus bays and No Stopping At All Times parking restrictions.

DECISION MAKING

Issues

8. The following table shows the road infrastructure improvements to be implemented.

Location	New Road Infrastructures
Cornwall Street	Pedestrian islands on Cornwall Street / Roberts Road (note 1)
Edmonton Road	Bus stand on Edmonton Road
Flanshaw Road	Upgrade zebra crossing with traffic islands outside school and High Skid Resistance Surface (HSRS) (note 2)
Flanshaw Road	Pedestrian islands and flush median on Flanshaw Road (note 1)
Glendene Roundabout	Pedestrian islands and pram crossings at Glendene Roundabout (note 2)
Glynnbrooke Street	Pedestrian islands Glynnbrooke Street / Roberts Road intersection (note 1)
Grainger Road	Pedestrian islands at Grainger Road / Vera Road intersection (note 1)
Keru Place	New footpath on Keru Place (note 2)
Nui Mana Place	Raised kea crossing on Nui Mana Place outside school
Nui Mana Place	Kerb extension and bus stand on Nui Mana Place
Roberts Road	Kea crossing on Roberts Road outside school (note 1)
Roberts Road	Zebra crossing outside shops near Te Atatu Road / Roberts Road (note 1)
Roberts Road	Mini roundabout at Ayrton Street / Roberts Road intersection
Strid Road	Raised kea crossing on Strid Road near Essex Street
Strid Road	Bus stand with half-recessed bay on Strid Road
Strid Road	Widening of road on Strid Road / Te Atatu Road intersection
Te Atatu Road	Upgrade zebra crossing near Kokiri Street with traffic islands and HSRS
Te Atatu Road	Upgrade zebra crossing near Tiroroa Street with HSRS
Tirimoana Road	Raised kea crossing outside Arohanui School / Tirimoana Primary School
Vera Road	Kea crossing on Vera Road near school's rear entrance (note 1)

Note 1 - resolved at the Henderson Community Board meeting on 2 October 2008.

Note 2 - no resolution required.

9. The road infrastructure requires some No Stopping At All Times parking restrictions in order to enable good sight visibility for drivers and pedestrians and sufficient manoeuvring space for all vehicles.

A7-A15

10. The road infrastructure will be constructed in two parts and the purpose of this report is for the Henderson Community Board to resolve the remaining and final schemes. The Henderson Community Board resolved the first part at the October 2008 meeting. The road infrastructure works to be resolved in this report are attached at pages A7 to A15.

11. In the Henderson Ward Local Reserves Management Plan, bus stands with bays for two buses in the Lloyd Morgan Park car park were proposed and presented for public consultation in April 2008.

12. At the meeting held on 5 June 2008, the Henderson Community Board resolved the following:

The Henderson Community Board resolved to:

“Approve that Option Four of the Travel/Wise School Travel Plan be included in the draft Henderson Ward Local Reserves Management Plan and that Council officers investigate whether bus stops can be accommodated on surrounding roads, and that no buses be permitted to park in Lloyd Morgan Park from the commencement of the fourth school term”

(948/2008)

13. Alternative locations for two bus stand spaces have since been identified on Edmonton Road, outside Lloyd Morgan Park; one outside the Auckland Savings Bank and the other near the St John Ambulance Station. St John Ambulance Station staff have informed the Council that the proposed bus stand outside their station would compromise their operations and have objected to this bus stand. There were no objections to the proposed bus stand and P30 Other Times outside the Auckland Savings Bank. The proposed bus stand with bay outside the St John Ambulance Station will not be implemented and an alternative location or/and change in the operations of the school buses would have to be explored.

Consideration of Community Views

14. The school and residents directly affected were consulted about the road infrastructure schemes and the associated parking restrictions.
15. At the meeting held on 6 June 2007, the Henderson Community Board supported the investigation of road infrastructure proposals.
16. A workshop was held with the representatives of the schools listed in paragraph 5, and the Henderson Community Board, on 20 February 2008, to discuss the road infrastructure works.
17. At the 2 October 2008 meeting of the Henderson Community Board, the Henderson Community Board approved the first of two parts of the infrastructure schemes. This report is to resolve the second part of the schemes.
18. There was an objection from a resident on the extent of No Stopping At All Times parking restriction for the new kea crossing on Strid Road, and the extent of No Stopping At All Times parking restriction for the existing zebra crossing on Te Atatu Road. However, upon the completion of detailed design, the extent of these parking restrictions were reduced and this was communicated with the resident. No objections were received subsequently. The purpose of the No Stopping At All Times parking restriction is to maintain adequate sight lines for pedestrians and motorists.

Preferred Option

19. The proposed road infrastructure schemes are the preferred option.

STRATEGIC CONTEXT

20. Council's Integrated Transport and Communication platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for safe City travel facilitated by integrated, environmentally-responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

21. No Stopping At All Times parking restrictions can improve safety by improving sightlines for drivers and pedestrians and enable sufficient manoeuvring space for vehicles. A kea crossing can improve the safety of students crossing the road. A bus stand near the school will encourage parents to use school buses and be less dependent on cars as a means of transport. A roundabout can help to curb excessive speeding

CONSULTATION

22. Consultation with internal staff, external agencies and Maori, was not required for this report.

RESOURCES

23. The road infrastructure works will be implemented under the Annual Plan 2008/2009 School Travel Plan Implementation budget.

IMPLEMENTATION ISSUES

25. There are no implementation issues.

Report prepared by: Kong Jin Png, Senior Transport Engineer.



16 REMOVAL OF LITTER BINS IN LOCAL PARKS TRIALS

EXECUTIVE SUMMARY

The purpose of this report is to seek approval from the Henderson Community Board to undertake the removal of litter bins in four local parks within the Henderson Ward for a trial period as detailed in the report.

A16-A19

The report will also introduce the draft Litter Management on Parks policy, from which the purpose of the trial is aligned. The draft Litter Management on Parks policy is attached at pages A16 to A19 and is a working document to be amended based on the upcoming trials should they be recommended.

The proposed removal of litter bins in local parks is another step in the ongoing commitment to investigate and introduce sustainable initiatives into parks across Waitakere.

RECOMMENDATIONS

It is recommended that the Henderson Community Board resolve to:

1. **Receive** the Removal Of Litter Bins in Local Parks Trials report.
2. **Approve** the removal of litter bins in Durham Green, Cron Reserve, Featherstone Park and Roby Reserve for an eight week trial period starting in early December 2008 with a report being brought back to the Henderson Community Board in March 2009.

BACKGROUND

1. Scheduled litter collection from parks, excluding sports parks, currently costs Waitakere City Council (Council) approximately \$438,000 per year. This cost includes the emptying of litter bins and loose litter collection on parks. This amount does not include the cost of illegal dumping on parks and any unscheduled works related to litter. Approximately \$200,000 of this amount is for scheduled litter collection from local parks.

2. Local parks cater for the immediate community and are frequented by residents who generally live within walking distance of the park. They provide areas for casual recreation, walking opportunities, landscaped areas and/or native ecosystems. Residents do not generally stay at local parks for extended periods of time and therefore the provision of litter bins at many of these parks may not be required.
3. The provision of litter bins on parks has been outlined in the draft Litter Management on Parks policy. The draft Litter Management on Parks policy has been aligned with the new classification of all parks which will be presented to Council in 2009. It is proposed to undertake trials to investigate the feasibility of the removal of bins in many local parks as proposed in the draft Litter Management on Parks policy.

DECISION MAKING

Issues

4. There is a significant cost to Council to undertake litter collection from local parks. The costs and resources may not offset the value of the asset to the community as many litter bins on local parks are underutilised. Issues which have prompted the proposed trial are as follows:
 - The cost of a new litter bin to replace an expired asset, including installation, is \$900 for the galvanised steel style and \$1200 for the stainless steel style;
 - The cost of litter collection per park is \$197.60 to \$1185.60 annually depending on the frequency. The majority of local parks with litter bins are visited on a weekly or twice-weekly basis. The frequency of visits to parks with bins cannot be decreased due to hygiene and smell issues with leaving litter in bins for long periods of time, particularly during the summer months;
 - The removal of litter bins in selected local parks will mean residents will have to take their rubbish home with them and will encourage recycling of recyclable products which is not provided for on parks;
 - Litter bins provide another surface for graffiti however the number of tags on rubbish bins is not currently being recorded; and
 - Bins can encourage illegal dumping as people pile up bags of household litter around litter bins.

Proposed Trial

5. It is proposed to remove litter bins from the following parks in early December 2008 as part of the trial:

Park	Location	No. of bins	Frequency (collections per annum)	Reason for selection
Durham Green	Roby Street, Te Atatu Peninsula	2	104	A medium neighbourhood park and walkway. Proposed as a herbicide reduction park.
Cron Reserve	Cron Avenue, Te Atatu South	1	26	A medium neighbourhood park and walkway. Proposed as a herbicide reduction park.
Featherstone Park	Swanson Road, Henderson	1	52	A small neighbourhood park with large open grass space. Proposed as a herbicide reduction park.

Park	Location	No. of bins	Frequency (collections per annum)	Reason for selection
Roby Reserve	Harbourview Road, Te Atatu Peninsula	1	52	A small neighbourhood park and walkway with no playground.
Total annual cost of collections			\$1778.40	

* A report will be presented to the Henderson Community Board in early 2009 outlining the proposed parks in which to introduce herbicide reduction methods. Herbicide reduction in parks is another sustainable initiative being introduced in selected local parks across Waitakere. Monitoring of sustainable initiatives and litter at the selected parks can take place simultaneously.

6. The trial will investigate:

- The amount of loose litter found on the parks;
- Public feeling surrounding the trials as per the monitoring plan under paragraph 7; and
- The frequency loose litter collection may need to take place if litter bins are removed and the cost analysis of this against continuing to provide litter bins on parks.

Monitoring

7. The four parks will be monitored on a weekly basis for eight weeks by Parks Quality Assurance Officers. Service requests will also be monitored for any litter related requests from residents for the four parks.
8. A report will be brought back to the Henderson Community Board in March 2009 outlining the findings of the trial and making recommendations about the future of litter control on local parks.

Parks With No Litter Bins

9. Many local parks without litter bins are also visited on a regular basis for the purposes of loose litter collection. The frequency these parks are visited is also being investigated by Parks officers and findings from the trial will be useful to guide these decisions.
10. There are currently no issues with loose litter on parks that have no litter bins due to the scheduled loose litter collections.

Consideration of Community Views

11. The decision to remove bins from the majority of local parks may affect the residents who regularly use those parks. As part of the trial, it is planned to undertake the following consultation:
- Media release to the Western Leader by Public Affairs;
 - Mail drop to all residents within 800 metres of each park being used in the trial; and
 - Survey with users of the park by Parks Quality Assurance Officers during their weekly audit of the park.

STRATEGIC CONTEXT

12. The Council has adopted the platform of 'Zero Waste' which addresses how the Council will continue to work on combating litter and illegal dumping as well as providing for and supporting recycling by residents.
13. The draft Parks and Open Space Strategy also identifies that litter bins should only be supplied at parks where people are likely to stay for long periods of time. These are generally parks classified as Citywide, which are large and spacious and have qualities that attract people from many destinations.
14. The draft Parks and Open Space Strategy provides guidance to Parks officers when drafting operational policies and procedures.

CONSULTATION

15. Consultation has taken place with the Parks Planning and Public Affairs departments within Council.

RESOURCES

16. The cost to remove a bin and concrete pad, reinstate the area with topsoil and grass and take the bin to storage at Tui Glen Reserve is \$350 per bin or \$300 per bin at parks where there is more than one bin. The total cost of the trial is \$1650.00 for the Henderson Ward. This cost can be covered within current Parks budgets.
17. Additional resources required will be staff time to monitor the trial.

IMPLEMENTATION ISSUES

18. There are no implementation issues relating to the proposed trial period except to ensure regular monitoring of the four parks to prevent build up of loose litter during the trial should that be an outcome.

Report prepared by: Sarah Natac, Customer Liaison Officer.



17 UPDATE ON NEW COMMUNITY FACILITY IN THE MCLAREN PARK HENDERSON SOUTH AREA

GLOSSARY

Long Term Council Community Plan 2006-2016
McLaren Park Henderson South

(LTCCP)
(MPHS)

EXECUTIVE SUMMARY

The purpose of this report is to provide the Henderson Community Board an update on the McLaren Park Henderson South Community Facility Project. Since the last update to the Henderson Community Board in May 2008, consultation for the building concept design has taken place with the community of McLaren Park Henderson South (MPHS). This consisted of a public meeting to introduce the architects on 11 September 2008, followed by a two week concept design consultation from 23 October to 7 November 2008. A public meeting to test the building design was held on 30 October 2008.

The consultation period was extended to incorporate the MPHS festival and concluded on 17 November 2008. Consultation feedback is to be analysed, with the finalised concept and funding options presented to the Infrastructure and Works Committee in February 2009.

RECOMMENDATION

It is recommended that the Henderson Community Board resolve to:

Receive The Update On New Community Facility in the McLaren Park Henderson South Area report.

BACKGROUND

1. The MPHS area is a blend of residential, commercial and industrial properties with a diverse population of approximately 7,000 residents. This area has been identified as one of the most disadvantaged communities in the City regarding socio-economic status and access to recreation and social services.
2. It is well recognised by Council that there is a long standing need for a community facility in the MPHS area and as such, Council has budgeted a total of \$1,014,000 currently in the Long Term Council Community Plan 2006-2016 (LTCCP) for a new purpose built facility.
3. An independent community consultation project / feasibility study took place in the MPHS community over a five month period (from August – December 2007) as the first phase of this building project. The study identified characteristics that the community felt were important and should be incorporated in the development of a community facility for their area. A report titled “Community Facility Feasibility Study for the MPHS” was presented to Council officers from the contractor Aluka Services in February 2008.
4. Council’s LTCCP makes provision for a new community facility to be built for the MPHS area. Council owned properties in the MPHS area are limited.
5. An independent site options analysis project has been completed. A location for the new facility has been identified, using a robust process of analysing each site option against defined criteria and involving extensive community consultation.
6. Corban Green, a Council owned site situated at 27 Corban Avenue, has been identified as the best possible location for the building of a new facility in the MPHS area.
7. At its May 2008 meeting the Henderson Community Board resolved the following:

The Henderson Community Board resolved to:

- “1. **Receive** The Location for a New Community Facility in the McLaren Park Henderson South Area report.
2. **Agree** that the preferred option for the location of the new McLaren Park Henderson South Community Facility be Corban Green on 27 Corban Avenue, Henderson.”

734/2008

DECISION MAKING

Issues

Information update on concept design

8. The concept design consists of three linked pavilions with external courtyards that relate to the internal activity spaces. The concept design has been developed to consider a full site plan and allow phased building, by having three separate buildings. Design options have been produced to reflect the needs and wants of the community, however budget allowed in the LTCCP will only cover elements of the full concept design. Phase two concept design consultation has taken place which involved two public meetings and a paper survey outlining options for design.

Options Identified

Options	Space provided	Cost	Budget implications
A	Office spaces and courtyard	\$700k	Within Council budget
A + B1	Office spaces and courtyard, hall and kitchen	\$2.5 million	Additional funding needed \$1.8 million
A +B2	Office spaces two courtyards and a youth/learning centre	\$1.4 million	Additional funding \$700K
C	Office space, two courtyards, hall, kitchen, youth/ learning centre	\$3.1 million	Additional funding \$2.4 million

A20-A21

9. Further information about the detailed concept design is attached at pages A20 to A21.

Assessment of options

10. The assessment of options has yet to be started. Below is a table that outlines the next stages. It will be crucial to have fully explored potential partnering and governance options, as these will influence the viability of the various design options.

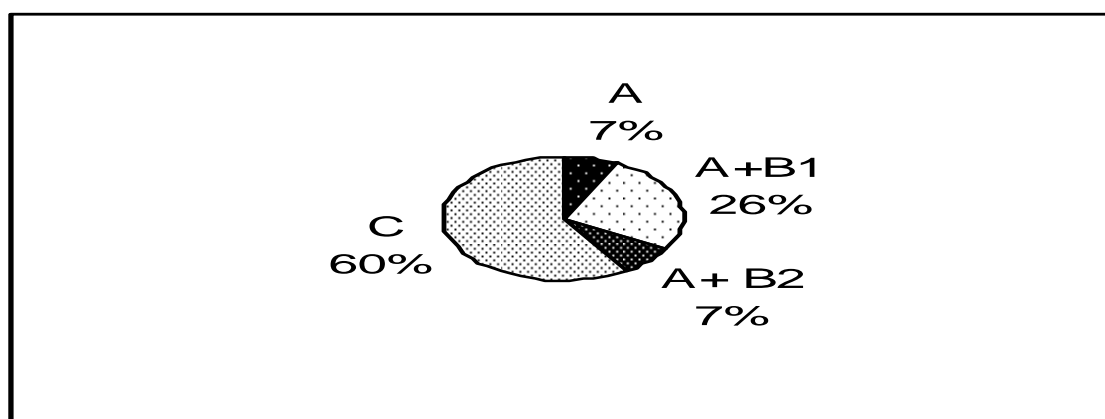
Critical Pathway

December 2008	Final concept design Exploration of potential partnering and governance options to inform funding allocation.
February 2009	Council review and approval
September 200	Preliminary/developed design (including community consultation) accepted
March 2010	Resource consent approved
June 2010	Tender awarded
February 2011	Construction completed

Consideration of Community Views

11. Completed analysed feedback in relation to the building design at this time is limited to 29 paper survey responses. This sample is too small to hold weight in decision making, however it does show that while 60% of respondents preferred option C, 26% of respondents opted for Option A+B1. The percentage of respondents that didn't want Option C, (40%), indicates that the community is divided in terms of preferred design. Many of the comments that supported survey respondents option choices indicated "Anything is better than nothing". As Waitakere City Council has not budgeted for the entire concept design, further community consultation with a larger sample of the community needs to take place over summer. The purpose of the consultation will be to hear from the community their priorities in terms of the function of the facility in meeting community needs and wants.

Preferred building options



12. McLaren Park Henderson South Community Initiative (a recognised community sector partner) is a community development initiative, therefore consideration needs to be given to the role they as a community organisation can play in the raising of funds to meet the needs and wants of the community. The most appropriate form of governance for the community facility has yet to be explored.

STRATEGIC CONTEXT

13. The Local Government Act 2002 defines one of Council's responsibilities as to promote the social, economic, environmental and cultural wellbeing of communities, in the present and for the future.
14. Through the adoption of Strong Communities, Council outlines its commitment to undertake initiatives that will contribute to making Waitakere a safe, healthy place to live and to improving local leisure and recreation opportunities and choices. It also states that people are active, healthy and content. They feel safe and there is strong sense of community. Direct financial assistance to organisations and facilities providing active/passive leisure allows people to be more active and involved within the community and assists Council's commitment to these strategic goals and policies.

CONSULTATION

15. Consultation with all stakeholders with regard to concept design is expected to be completed by early December 2008

RESOURCES

16. A total of \$1,014,000 is currently allocated in the LTCCP 2006-2016 from 2007/2011 for a purpose built community facility for the MPHS area. This project funding has been broken down into three funding areas:
- \$21,000 for a feasibility study conducted in the 2007/2008 financial year;
 - \$50,000 to cover the design and development costs 2007/2008 carried over to 2008/2009; and
 - \$943,000 for consents and the building of the new facility 2007/2011.
17. Waitakere City Council funding will only cover part of the building costs if the entire concept design was accepted. Further funding options including partnership still need to be fully explored, in conjunction with a phased approach to constructing the facility. Current thinking includes:
- the possibility of Council partnering with a established community group in a 50/50 partnership; or
 - Council building a phase of the building, with the community raising funds to build the following phase; or
 - the community raising all the additional funding required over the Council budgeted amount.

IMPLEMENTATION ISSUES

18. There are no implementation issues at the current stage of development.

Report prepared by: Cissy Rock, Community Development Broker, Leisure Services.



18 ELECTED MEMBERS REMUNERATION – REMUNERATION AUTHORITY DETERMINATION 2009/2010

EXECUTIVE SUMMARY

The purpose of this report is to advise the Henderson Community Board that the Council will determine at its meeting on 17 December 2008 that the distribution of the new pool available for the remuneration of Waitakere City Council Elected Members for the period 1 July 2009 to 30 June 2010 remain the same as for the current year and that any increase approved be apportioned on the same basis amongst Elected Members.

RECOMMENDATIONS

It is recommended that the Henderson Community Board resolve to:

1. **Receive** the Elected Members Remuneration – Remuneration Authority Determination 2009/2010 report.
2. **Either**
 - (a) **Agree** with the Council decision to retain the same method of apportionment of the indicative pool for the Determination by the Remuneration Authority 2009/2010; or

- (b) **Decline** to agree with the Council decision to retain the same method of apportionment of the indicative pool for the Determination by the Remuneration Authority 2009/2010 and make a submission to the Remuneration Authority in this regard.

BACKGROUND

1. The Remuneration Authority are currently gathering statistical information that will determine what the indicative pool for remuneration will be for Waitakere City Council for the year 1 July 2009 to 30 June 2010. This is an annual process and the next new determination will be made available in the New Year 2009 for the year commencing 1 July 2009.
2. The Council in previous workshops and meetings held in 2005, 2006 and 2008, confirmed the basis for allocating the remuneration. This is required to be confirmed by a formal resolution and submitted to the Remuneration Authority for re-approval.
3. The Remuneration Authority is established and derives its delegations and functions from the Remuneration Authority Act 1977 and makes Determinations on local authority remuneration pursuant to Schedule 7, clause 6 of the Local Government Act 2002.
4. Until the enactment of the Local Government (Elected Member Remuneration and Trading Enterprises) Amendment Act 2001, Elected Members salaries and meeting allowances were set by a determination of the Minister of Local Government. That determination set maximum salaries and meetings allowances for Local Authority Elected Members. For each determination the remuneration was linked to the population of each Local Authority. Waitakere's determination was in the over 150,000 population category. Each incoming Council needed to resolve Elected Members salaries and meeting allowances up to the maximum permitted. Over the course of a triennium the Minister would revise the remuneration and the Council would need to consider the issue in light of any new determination.
5. The responsibility for setting Elected Member's remuneration now is with the Remuneration Authority. The Remuneration Authority is required to determine remuneration, allowances, and expenses payable to all Elected Members, whilst having regard to:
 - the need to minimise the potential for remuneration to distort the behaviour of Elected Members;
 - the need to achieve and maintain fair relativity with the levels of remuneration received elsewhere;
 - the need to be fair to both the person whose remuneration is being determined and rate payers; and
 - the need to recruit and retain competent persons.
6. The Remuneration Authority established remuneration for all Elected Members and all Local Authorities in 2002 following consultation on a discussion paper and the release of the first indicative pool. They have since released new pools on an annual basis and the Council has the opportunity to change the way it allocates remuneration each time a new pool is determined.
7. Waitakere City Council has established the apportionment of that pool and this has been approved by the Remuneration Authority each year. The Community Boards also considered the Council's decision and made any representations to the Remuneration Authority. After due consideration, the Remuneration Authority has approved the Council's apportionment of remuneration.

8. The Community Boards (and the Council) are being requested to determine the policy for apportionment ahead of knowing what the indicative pool is to be. The process has always been quite rushed to fit the timetable set by the Remuneration Authority.

DECISION MAKING

9. The Community Board is required to consider the Council's proposal and advise whether it agrees with the proposal. If it disagrees it may make representation to the Remuneration Authority.

Issues

Remuneration Pool and Salaries

10. The total remuneration pool is set by the Remuneration Authority and cannot be adjusted.
11. The Mayor's salary is set by the Remuneration Authority and cannot be adjusted. The Mayor's salary (including the value of any deduction for a motor vehicle) is included in the indicative pool although separately specified. A deduction of 20% of the cost of the vehicle is made for full private use of the vehicle. This deduction is set by the Remuneration Authority.
12. Half of the total sum payable to Community Board Members is deducted from the total remuneration pool and the other half is paid outside of the pool. The half outside the pool can be thought of as a "top up". Any further adjustment to the Community Board Chairs and Members salaries will necessitate an adjustment to the salaries payable to Councillors other than the Mayor.
13. All Community Boards are treated equally as a matter of principle.
14. Since 2006 the Council has determined that all Elected Members should share any increase by an equal percentage (except the Mayor which is established as a fixed sum by the remuneration Authority). A percentage increase is applied across the range of salaries.
15. Payments to appointed Community and iwi / Maori representatives on Committees are outside the indicative pool. These payments are matters that lie with the Council and are not within the Remuneration Authority's brief. Waitakere City Council has set a salary for the Chair of Te Taumata Runanga and meeting fees as appropriate for appointed Members to Te Taumata and any other Committees of the Council. Any alteration to the determination made by the Council on this remuneration will not affect the indicative pool established by the Remuneration Authority for Waitakere. The percentage movement applied to the salary for the Chair of Te Taumata Runanga is the same as the movement in the salaries for Elected Members.
16. No changes are proposed to the way in which payments are claimed or made.
17. Any payments to Elected Members for Resource Consent Hearings are outside the pool.
18. Expenses, including mileage allowances, are outside the pool, although the actual amounts / rates that can be claimed are set by the Remuneration Authority.
19. The Council may, if it wishes, request the Remuneration Authority to reduce the remuneration pool. This requires a unanimous vote of the Council.

Expenses

20. The Council will consider a review of the expenses currently approved by the Remuneration Authority in the New Year 2009.

Taxation

21. Elected Members need to be aware of their responsibility for all taxation issues. Each will need to keep evidence of expenditure incurred for which the appropriately selected reimbursement allowances are claimed in case Inland Revenue seeks justification of the claim.

Conflict of Interest

22. The Remuneration Authority have jurisdiction to make the determination and have requested representations from the Council. Consequently Elected Members have no pecuniary interests in voting on salaries and personal allowances. Elected Members will be advised when the determination has been made. Each Elected Member will have a choice whether to claim payment of allowances, part claim or not to make any claim at all. With respect to salaries, Elected Members are required to take the amount that is determined by the Remuneration Authority.

Meeting Allowance Rates

23. No meeting allowance rates will be payable except for appointed Members to Council Committees and Subcommittees and in respect of Members acting as Hearing Commissioners.
24. The meeting allowance rate for non-elected appointed Members of Committees and Subcommittees will be adjusted by the equivalent movement to remuneration levels.

STRATEGIC CONTEXT

25. The Council is committed to increasing community participation and democratic processes through its Active Democracy Platform. The way Elected Members are remunerated and the quantum of that remuneration will have considerable bearing on who can and who cannot stand for election. It has long been recognised that the role of an Elected Member can require a substantial investment of time and commitment and that this commitment can make it difficult to hold down either full or part time employment. The interests of a diverse and young community such as Waitakere are unlikely to be best served should the only candidates putting themselves forward for election be those who have private income available to subsidise the Council duties.

CONSULTATION

26. Consultation must take place with Community Boards who have the opportunity to advise the Remuneration Authority whether they agree or disagree with the Council's determination. The Community Boards have also previously discussed the basis for allocating remuneration for Elected Members at Waitakere City Council and have generally agreed with the Council's decision.
27. The Remuneration Authority will make the final determination.

RESOURCES

28. There were no resources required for the preparation of this report other than staff time.

IMPLEMENTATION ISSUES

29. There are no implementation issues arising from this report.

Report prepared by: Darryl Griffin, Group Manager Democracy and Support Services.

