



**AGENDA FOR A MEETING OF THE HENDERSON COMMUNITY BOARD TO BE HELD  
AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,  
WAITAKERE, ON WEDNESDAY, 6 JUNE 2007,  
COMMENCING AT 6.30 PM**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Meeting Minutes – Thursday, 3 May 2007

**RECOMMENDATION**

That the minutes of the Meeting of the Henderson Community Board held on Thursday, 3 May 2007, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

**NOTE:** Urgent business need not be dealt with now and may be delayed until later in the meeting.



**4 PRESENTATION - NEW ZEALAND POLICE**

Provision has been made on this agenda for a representative from the New Zealand Police to update the Board on matters in the Henderson area.



## 5 PUBLIC FORUM

**Public Forum will take place at 7.00 pm.**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



## 6 CHAIRMAN'S REPORT

In the last month the draft Annual Plan 2007/2008 hearing of submissions has commenced with submitters very clear and concise on their issues and requests. It has continued to be a very busy month with meetings and two workshops attended on behalf of the Board. There is so much happening in the ward and especially in Henderson.

### **Neighbour Support Waitakere**

This was launched on Tuesday, 29 May 2007. The City has been extremely fortunate that the wonderful co-ordinators have continued on in their role even though there has been no Neighbourhood Support organisation operating for a number of months. The Board extends its thanks to Gill Evans from Safe Waitakere who has worked to achieve this new organisations launch.

### **Trees for Babies**

Although the weather was inclement for the tree planting held at Tui Glen Reserve there was a very large turnout of families who had a wonderful day. Board member Leo Nobilo spoke on behalf of the Board.

### **Henderson Crime**

At the last meeting it became very obvious that the problems being experienced are not unique to Henderson but are across the whole City. The meeting was positive with a number of strategies explored and solutions investigated.

### **Waitemata Foreshore Management Plan Subcommittee**

The Subcommittee have completed the draft Management Plan and it will now be open for public submissions after which hearings will be held before it is adopted.

### Farewell Sharon Simiona

Sharon has resigned after 21 years working for the Council. She was for many years the voice that welcomed you when you rang the Council as well as being a committee secretary and organising all the Sister City events and visits by our youth. The Board extends its thanks to Sharon for her support and professionalism over the years.

### Sturges Road Railway Bridge

This working group is meeting on a regular basis and an open day will be held on Saturday, 4 August 2007 between 10.30 am - 1.30 pm at Western Heights Primary School to inform the residents, as the impact on them for a number of months will be huge while the bridge is replaced and widened.

### Rutherford Schools Cluster Travel Plan

A meeting will be held in June 2007 to celebrate the new traffic lights and update the members on the results of the engineering strategies that have been investigated. All members will receive a copy of the update.

### Community Board Informal Meeting

This was a very successful meeting with a number of issues discussed relevant to our elected roles including how we can ensure that new members elected have a clear understanding of their roles, responsibilities and Council processes.

### RECOMMENDATION

That the Chairman's Report be received.

Elizabeth Grimmer, MNZM

**CHAIRMAN**



## 7 COMMITTEE SECRETARY'S REPORT

	Issue	Comments	Reporting Council Officer
1	Te Atatu Peninsula Walkway - Chapman Strand to Taipari Strand Officer's Report	A detailed design will be undertaken in 2006/2007 and 2007/2008.  Physical works are scheduled to be undertaken in 2008/2009 and 2009/2010.	Debbie Chapman ☎ 836 8000 Ext: 8303
2	Community Board Minor Parks Projects Officer's Report	The status of each project is as follows:  <b>Chapman Strand</b> Two specimen trees will be planted in planting season (May/June 2007).  <b>Jack Pringle Sports Park</b> The planting along the fence line will take place in planting season (May/June 2007).	Katharine Slack ☎ 836 8000 Ext: 8779

	Issue	Comments	Reporting Council Officer
		<p><b>Barry's Reserve</b> The building consent for the playground upgrade has been obtained and works are currently underway and are expected to be completed in June 2007.</p> <p><b>Road Reserve at Intersection of Edmonton Road and School Road</b> Planting will take place in planting season (May/June 2007).</p> <p><b>Wainamu Bay Reserve</b> Resource consent for the construction of a path link in a coastal area has been obtained and work is expected to be completed in June 2007.</p>	
3	<p>Tui Glen Reserve/Community Waitakere Project Officers Report</p>	<p>A workshop and briefing session was held with the Henderson Community Board on Tuesday, 15 May 2007. This workshop provided the Board with an update on the progress of the Community Waitakere (previously WADCOSS) development project at Tui Glen Reserve.</p> <p>Issues discussed included an overview of the building design (which remains the same as earlier concept plans), discussed around pathway connections to the building, traffic issues and the need for a right hand exit ban from Claude Brookes Drive and how impacts on adjacent neighbours will be mitigated through provisions of fencing/screening and hours of work.</p> <p>A summary of the project timeline is as follows:</p> <ul style="list-style-type: none"> <li>• Funding from the ASB has been confirmed;</li> <li>• Community Waitakere will be presenting funding applications to the Licensing Trusts in June/July 2007;</li> <li>• Detailed design drawings are being completed in May 2007;</li> <li>• Resource Consent will be lodged for the building at the end of May 2007.</li> </ul> <p>Updates will be made to the Board each month, informing of project progress and any other issues that might arise relating to Tui Glen Reserve.</p> <p>A site walk-over for Henderson Town Centre parks will be arranged with the Board for some time in June/July 2007 to discuss a number of parks planning</p>	<p>Renee Davies ☎ 836 8000 Ext: 8118</p>

	Issue	Comments	Reporting Council Officer
		issues that relate to improved accessibility and use of the Henderson Town Centre parks particularly along the Oratia stream.	
4	Tui Glen Stage 2 Development Officer's Report	Detail design work commenced for Stage Two development in April 2007. Work includes further access way upgrades, parking areas, landscaping, and paths. Physical works will commence from November 2007.	Andreas Lilley ☎ 836 8000 Ext: 8553
5	Zebra Crossing at Awaroa Road, Sunnyvale and Road Calming Measures for Denver Avenue, Sunnyvale 8 March 2007 Public Forum Resolution No. 367/2007	<p>A pedestrian crossing facility for school children across Awaroa Road just to the east of Gregg Place is being further investigated. It has been identified that some improvements can be made and a potential option is for a kea crossing on the bend where children currently cross. Consultation with the school took place in May 2007.</p> <p>With regard to safety concerns in the vicinity of Denver Avenue, it has been identified that throat islands are a possible measure at the Denver Avenue/McKinley Road and McKinley Road intersections to manage traffic turning right from the main road and cutting into the opposing lane of the side road. However, it should be noted that these issues are related to heavy vehicles carrying out works at the subdivision at the end of Denver Avenue and hence this problem may be of a temporary nature. In addition Denver Avenue and McKinley Road are not link roads between major roads with no high pedestrian generating facilities. A low cost measure which may mitigate the above mentioned problem would be to paint Give Way limit lines across McKinley Road and Denver Avenue, as these are absent at the intersections. These lines would enable drivers making right turns into these roads to have a better judgement of the limit of the opposing lane of the side roads.</p> <p>With regards to the requested throat islands, it is recommended the construction works at the Denver Avenue subdivision be substantially completed first and the situation monitored as it would be inappropriate for these islands to be installed now, as heavy vehicles (such as earth-mover transporters) would have to traverse over the islands and may damage them.</p>	Sue Liddell ☎ 836 8000 Ext: 8736

	Issue	Comments	Reporting Council Officer
		It is proposed to carry out a specific study to investigate traffic issues in Sunnyvale with appropriate community consultation.	
6	Litter and Bamboo Blocking Footpaths in Millbrook, Seymour and Sunnyside Roads  8 March 2007 Public Forum	The work around the litter and bamboo blocking footpaths in Millbrook, Seymour and Sunnyside Roads was carried out by Techscape at the beginning of May 2007. This work has now been completed.	Helen Biffin ☎ 836 8000 Ext: 8758

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Parking Restrictions for Smythe Road, Wilsher Crescent and Serjeant Street, Henderson	8 March 2007 Resolution No. 366/2007	7 June 2007	Sue Liddell ☎ 836 8000 Ext: 8736
Request for Street Calming Measures in Beach Road, Te Atatu Peninsula	8 March 2007 Public Forum	5 July 2007	Sue Liddell ☎ 836 8000 Ext: 8736
Concerns Around Noise from Events in Cranwell Park and Council Works Being Undertaken in the Early Hours of the Morning	3 May 2007 Public Forum	2 August 2007	Jack Burton ☎ 836 8000 Ext: 8551
Concerns Around Safety on Pedestrian Crossings and Playgrounds on Vitasovich Road, Sunnyvale	3 May 2007 Public Forum	2 August 2007	Kitch Cuthbert ☎ 836 8000 Ext: 8526
Broken Footpaths on Railside Avenue and View Road, Henderson	3 May 2007 Public Forum	2 August 2007	Sue Liddell ☎ 836 8000 Ext: 8736
Inadequate Access to the Hart Domain Playground for Disabled People	3 May 2007 Public Forum	2 August 2007	Katharine Slack ☎ 836 8000 Ext: 8779
Increase in the Dumping of Shopping Trolleys	3 May 2007 Public Forum	2 August 2007	Jack Burton ☎ 836 8000 Ext: 8551

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams Four Monthly Progress Report	August 2005 Resolution No.1492/2005 Last updated 30 April 2007	3 September 2007	Tony Miguel 836 8000 Ext: 8294

### **RECOMMENDATION**

That the Committee Secretary's Report for 6 June 2007 be received.

Report prepared by: Ngareta Delamere, Committee Secretary.



## **8 2007 ELECTIONS - GUIDELINES FOR USE OF COUNCIL RESOURCES IN THE PRE-ELECTION PERIOD**

### **PURPOSE OF THE REPORT**

The purpose of this report is to remind the Henderson Community Board of the Office of the Controller and Auditor General's "Suggested Guidelines for Public Communications by Local Authorities" (the Guidelines) and which contain provisions that are particularly relevant to the pre-election period.

### **BACKGROUND**

The Guidelines were adopted by the Council as 'good practice' on 26 May 2004. The Council's Code of Conduct is consistent with the Guidelines. The Guidelines apply to all Elected Members including Community Board Members, and among other things, cover the use of Council resources in the pre-election period.

### **STRATEGIC CONTEXT**

Council is committed to increasing community participation in democratic processes. Elections are a key democratic process. Elected Member behaviour, particularly during the lead up to elections, is considered to be a factor in contributing to the validity and integrity of the election process.

### **ISSUES**

#### **Guidelines from the Office of the Controller and Auditor General**

The Guidelines contain 14 Principles. Those Principles that are relevant to the pre-election period (Principles 12 - 14) are described below:

PRINCIPLE	EXAMPLES
<p><b>Principle 12</b> Communication of a Member's personal views or opinions using Council resources is unacceptable during a pre-election period.</p>	<p><b>Not permitted:</b> - communicating personal views using Council stationery, email, postage or fax/phone facilities or any other Council resource.</p>

<p><b>Principle 13</b> A Council's communications policy should also recognise the risk that communications by or about Members, whether in their capacities as spokespersons for Council or otherwise, during a pre-election period, could result in the Member achieving electoral advantage at ratepayers' expense. The Chief Executive Officer (or his delegate) should actively manage the risk in accordance with the relevant electoral law.</p>	<p><b>Permitted:</b></p> <ul style="list-style-type: none"> <li>- photographs of members where it is the practice to include them, such as the Annual Report or website</li> </ul> <p><b>Not permitted:</b></p> <ul style="list-style-type: none"> <li>- anything that could be construed as giving a sitting member an unfair advantage through a raised profile, such as a photo-opportunity or chairing a public meeting.</li> </ul>
<p><b>Principle 14</b> The use of Council resources (including stationery and internet, e-mail and telephone communications facilities) for re-election purposes is unacceptable.</p>	<p><b>Not permitted:</b></p> <ul style="list-style-type: none"> <li>- using, for re-election purposes, Council stationery, email, postage, fax/phone facilities or any other Council resource.</li> </ul>

A1-A26

A full copy of the Guidelines is attached at pages A1 to A26.

The Guidelines define the "pre-election period" to be three months before the close of polling day (13 July 2007 to 13 October 2007). The Guidelines also note that a Council may decide to apply restrictions over a longer period.

### Election Irregularity

The Local Electoral Act 2001 sets out a number of principles in section 4:

**"4 Principles**

- (1) *The principles that this Act is designed to implement are the following:*
- (a) *fair and effective representation for individuals and communities:*
  - (b) *all qualified persons have a reasonable and equal opportunity to—*
    - (i) *cast an informed vote:*
    - (ii) *nominate 1 or more candidates:*
    - (iii) *accept nomination as a candidate:*
  - (c) *public confidence in, and public understanding of, local electoral processes through—*
    - (i) *the provision of a regular election cycle:*
    - (ii) *the provision of elections that are managed independently from the elected body:*
    - (iii) *protection of the freedom of choice of voters and the secrecy of the vote:*
    - (iv) *the provision of transparent electoral systems and voting methods and the adoption of procedures that produce certainty in electoral outcomes:*
    - (v) *the provision of impartial mechanisms for resolving disputed elections and polls."*

In a case in 2003 (Aukuso and Ors v Hutt City Council & Ors), the District Court established that a breach of the principles can lead to an election "irregularity" and result in the election result being over-turned.

### Re-election purposes

There may be instances where the use of Council resources would normally be entirely legitimate but doubts are raised because of the pre-election period. Two concepts that are used in the Guidelines and in the Local Electoral Act 2001 may be of assistance:

- whether there is a perceived electoral advantage through the use of Council resources;
- whether the activity is being carried out by the member in their capacity as a candidate or in their capacity as a member of the authority.

It is also important to note the activities that need to be accounted for in terms of declaring electoral expenses. The Local Electoral Act 2001 defines “electoral activity” to be (s 104):

- “electoral activity, in relation to a candidate at an election, means an activity—*
- (a) that is carried out by the candidate or with the candidate’s authority; and*
  - (b) that relates to the candidate solely in the candidate’s capacity as a candidate and not to the candidate—*
    - (i) in his or her capacity as a member of the local authority or community board, or as the holder of any other office; or*
    - (ii) in any other capacity; and*
  - (c) that comprises—*
    - (i) advertising of any kind; or*
    - (ii) radio or television broadcasting; or*
    - (iii) publishing, issuing, distributing, or displaying addresses, notices, posters, pamphlets, handbills, billboards, and cards; or*
    - (iv) any electronic communication to the public, including (without limitation) the establishment or operation of a website or other method of communication to the public using the Internet; and*
  - (d) that relates exclusively to the campaign for the election of the candidate; and*
  - (e) that takes place within the applicable period before the close of polling day.”*

The “*applicable period*” is the three months prior to polling day.

## **Complaints**

In order to support the principles in the Local Electoral Act 2001 referred to above that elections need to be managed independently, it is important that any complaints are dealt with independently, outside of the political realm.

Complaints about the integrity of the elections should be made to the Electoral Officer. The Electoral Officer would, in turn, bring any complaints about the use of Council resources to the attention of the Chief Executive Officer.

## **RESOURCES**

There are no additional resources required to action the recommendations contained in this report.

## **CONCLUSION**

The “*Suggested Guidelines for Public Communications by Local Authorities*” produced by the Office of the Controller and Auditor General was adopted by the Council on 26 May 2004 as good practice. The Guidelines apply to all Elected Members including Community Board Members.

## **RECOMMENDATIONS**

1. That the 2007 Elections - Guidelines for Use of Council Resources in the Pre-election Period report be received.
2. That the Henderson Community Board note that the "Suggested Guidelines for Public Communications by Local Authorities" produced by the Office of the Controller and Auditor General have been adopted as 'good practice' by the Council and apply to all Elected Members.

Report prepared by: Darryl Griffin, Group Manager: Democracy and Support Services.



## **9 WALKWAY OF FAME**

### **PURPOSE OF THE REPORT**

The purpose of this report is to update the Henderson Community Board on the process of selection for inductees into the Walkway of Fame and to seek a nomination for the selection committee.

### **BACKGROUND**

At its meeting on 7 December 2006, the Henderson Community Board resolved:

- "6. *That nominations be called for 2006-2007 Walkway of Fame and that the chairman of the Henderson Community Board liaise with the Director: Public Affairs in this regard.*"

2332/2006

This project was initiated as a Millennium project in 1999. The Walkway of Fame, which was moved from Catherine Mall to outside the new Civic Centre last year, aims to promote community pride and to provide an interesting public feature.

High-profile Waitakere identities have their hand or foot imprint etched into granite slabs in the walkway, along with suitable text acknowledging their achievements.

Those featured on the Walkway of Fame so far come from a cross-section of the arts, sport, politics, Maoridom and the community.

### **STRATEGIC CONTEXT**

The Walkway of Fame contributes to the Vibrant Arts and Culture Community Outcome, and to the Urban and Rural Villages strategic platform by reflecting local character and fostering pride and sense of identity.

The project also demonstrates the City's commitment to installing functional art in public spaces.

### **ISSUES**

As in previous years, public nominations for inclusion into the Walkway of Fame will be called, in mid-June 2007, through local newspapers and online through the City's website.

A panel comprising the Mayor, Chairman of the City Development Committee, a local media representative (yet to be confirmed), a former inductee and a representative of the Henderson Community Board will select up to three new inductees.

The criteria for selection are that the person:

- Must be nationally or internationally recognised and they must have been born in, or lived for a substantial part of their life/career in Waitakere;
- Those who have helped raise the profile of the region or whose work/career has been inspired by the region (for example actors or artists) may also be considered.

The method used for etching images and text onto the paving stones has proved a success. The black granite stones are durable and safe (a non-slip sealant is applied). It is proposed that this method and style of presentation used in the past be continued.

The lead-time for producing and installing the tablets is four to six weeks. On-site work includes lifting existing flagstones, which will be replaced by the new granite tablets. A temporary surface will be installed for safety reasons. Once candidates are selected and the tablets produced, it is proposed that a public "unveiling" ceremony be held in August-September 2007.

## **RESOURCES**

There is \$10,000 in the Annual Plan for this project, which will allow the installation of at least three new stones into the Walkway of Fame.

## **CONCLUSION**

The Walkway of Fame project has been running since 2000 and recognises local identities who have achieved national, or international, recognition in their field. The Henderson Community Board is asked to nominate a representative to the selection committee for the latest round of inductions.

## **RECOMMENDATIONS**

1. That the Walkway of Fame report be received.
2. That the Henderson Community Board nominates a member to represent it on the selection committee for the latest round of Walkway of Fame inductions.
3. That, for reasons of protection of the privacy of individuals concerned, those nominated, and the names of those chosen for induction into the Walkway of Fame, remain confidential until a formal announcement is made.

Report prepared by: Wally Thomas; Director: Public Affairs.



## **10 PARKING RESTRICTIONS DUE TO CONSTRUCTION AT CRANWELL PARK**

### **PURPOSE OF THE REPORT**

The purpose of this report is to advise the Henderson Community Board on parking restrictions necessary due to the construction of roof renewal at the West Wave Recreation Centre (the Recreation Centre).

### **BACKGROUND**

The project for the construction of the Henderson Youth Facility together with the associated Recreation Centre upgrade and provision of Information Management premises is currently underway. Budget provision has been made in the 2006/2007 year and in the draft 2007/2008 Annual Plan. Reporting on the project issues and timelines has been through the Projects Special Committee.

The project is essentially in two phases, with the first phase consisting of the re-roofing and asbestos removal in the Recreation Centre, programmed to commence 11 June 2007. The second phase, which is the actual construction of the Henderson Youth Facility, the remaining Recreation Centre upgrade and the provision for the Information Management offices, is to commence on 18 September 2007, with a practical completion date of late March 2008. This report deals with impacts on parking due to construction for the first phase, being the re-roofing of the Recreation Centre, with a further report to be brought at a later date regarding the impacts of the main construction phase once these are known in detail.

## STRATEGIC CONTEXT

Council's leisure facilities and activities contribute to the wellbeing of the City's residents, by providing recreational opportunities that promote health and social cohesion. The Council's draft Leisure and Community Strategy guide the provision of these facilities and activities to ensure that they are available to all residents, responsive to changing demands and provided efficiently. Council's strategic objective for leisure is that a comprehensive range of leisure recreational sports services and facilities are provided.

To improve the wellbeing of the City's people and communities, the Council provides and supports a diverse range of leisure opportunities through facility operation and development, direct funding, assistance to access other funding and support of activity initiatives. Through the Strategic Plan Council has adopted a platform of Strong Communities, stating that in the next 10 years Council will develop a City where people are active, healthy and content, feel safe and have a strong sense of community.

## ISSUES

The tables below list the designation of car parking spaces at Cranwell Park approved by the Henderson Community Board in April 2006.

Parking Restriction	Parking Spaces	Comments
Reserved Zone 1	52	This area caters for 52 of the 57 parking spaces required as per the District Plan - the shortfall of 4 spaces is made up from Reserved Zone 2 (see below). All parking spaces starting from the front of the old library onwards within Reserved Zone 1 to cater for West Wave, Plunket, Arts, Music and WCC Information Management office staff. Twelve of these parking spaces are reserved for Corban Revell as per the terms of their lease. Six of these spaces are to be designated "Visitors parking" for use by Council and Corban Revell
Reserved Zone 2	22	Twenty one car park spaces for West Wave Aquatic Centre staff( 17 spaces as currently exists, plus 5 as per District Plan rules) located at the north end of the parking area
Early Childhood Learning Centre	11	Eleven car park spaces next to the Early Learning Centre, that caters for their staff
West Wave Aquatic Centre Pool Staff - secure	11	No change
Henderson Bowling and Croquet Club	15	Twelve car park spaces located next to their club rooms and 3 car park spaces down near the croquet lawn
Loading Zone	2	One Loading Zone positioned between the Aquatic Centre entrance and the Plunket office, and one loading zone to the east of the West Wave Aquatic and Recreation Centre
<b>TOTAL</b>	<b>113</b>	

Parking Restriction	Parking Spaces	Comments
P30	2	For caregivers attending a Plunket appointment and to allow for the Plunket Staff to serve their office
P120	169	Located at the front and middle of the parking area, immediately to the west of the West Wave Aquatic and Recreation Centre
P180	89	Reduced from 161 and now located at the far end of the parking area
Mobility	11	The Mobility parking space in front of the old library is removed. Eight mobility spaces in front of the West Wave Aquatic and Recreation Centre. Two mobility spaces in front of the Bowling Club One mobility space in front of the Early Childhood Learning Centre
<b>TOTAL</b>	<b>271</b>	

### Parking Impacts Due to First Phase Construction

The award of a physical works; contract for the removal of the existing "Supersix" fibre cement roof from the Recreation Centre, and re-roofing with colorsteel roofing, is scheduled for 30 May 2007. Actual start of physical work on site is programmed for 11 June 2007, with a contract duration of 56 working days, or an anticipated completion date of 29 August 2007.

A27 During this period, the contractor will be allocated a working space and loading/offloading space at the rear of the Recreation Centre. This will involve the utilisation of 18 car parking spaces as well as loading zone directly adjacent to the rear (east) wall of the Recreation Centre, as attached at page A27.

A27 The spaces are required for stacking removed roofing material prior to removal and disposal off-site, loading this material and unloading new roofing material, as well as for the contractor's vehicles on site. The contractor's site office and yard will be in the area shown on the plan attached at page A27 as 'New 2-level infill addition'.

The 18 car parks are part of the 52 car parking spaces for the old Henderson Library area and Recreation Centre, referred to in the table on parking spaces earlier in this report. Of the 18 car parks, 11 (to the south side of the loading zone) were allocated to Corban Revell lawyers who have now vacated the premises on the ground floor and first floor adjacent to the old Henderson Library (Information Management offices).

It is a condition of the contract that all other parking areas are not to be disrupted and that access be maintained at all times for vehicular access to the fenced area at the rear (east side) of the Aquatic Centre plant room.

There should be a reduction in demand for public parking, particularly in the day time hours, 9.00 am to 5.00 pm, because of the temporary closure of the Recreation Centre.

### Parking Impacts Due to Second Phase Construction

Two further reports will be brought back to the Henderson Community Board. The first will be to detail the parking impacts of the phase two construction, which will be more significant than the re-roofing project. The second report will be to get approval for the final car park designations once the construction is completed. The impacts of vacancies arising from the departures of Corban Revell and the community groups such as Plunket, arts and music, together with Zeal coming onto the site, will need to be assessed.

## RESOURCES

For the construction of the Henderson Youth Facility there is \$2.394 million allocated in the Annual Plan 2006/2007, together with a further \$154,000 in the draft Annual Plan 2007/2008. For the construction of the Recreation Centre there is a total of \$2.3 million in the draft Annual Plan 2007/2008.

Following a decision regarding the final car park designations, traffic signs and car park markings can be implemented from the draft Annual Plan 2007/2008 Parks car park and signage budget once these changes, if any, are proved by the Henderson Community Board.

## CONCLUSION

The impending asbestos removal and re-roofing of the Recreation Centre will necessitate the reduction in some available car park spaces to enable construction to be carried out. This is for the period from 11 June 2007 to 29 August 2007, which is currently the planned timetable. Two further reports will be brought back to cover the main construction phase impacts and also the resulting parking changes required once construction is completed.

## RECOMMENDATIONS

1. That the Parking Restrictions Due to Construction at Cranwell Park report be received.
2. That two further reports be brought back to the Henderson Community Board:
  - a) Detailing impacts of the second construction phase consisting of the Henderson Youth Facility, West Wave Recreation Centre and the Information Management offices; and
  - b) The impacts of parking and parking restrictions once construction is completed.

Report prepared by: Stephen Drumm, Group Manager: Service Management and Duncan Miller, Project Engineer.



## 11 MCCORMICK'S COTTAGE UPDATE

### PURPOSE OF THE REPORT

The purpose of this report is to provide the Henderson Community Board with an update on investigations, particularly updated costings, for McCormick's Cottage (the Cottage) situated on Harbourview - Orangihina.

### BACKGROUND

The Cottage is located directly south of the central car park in Harbourview - Orangihina Park, Te Atatu Peninsula and is currently vacant.

The Cottage is historically significant, as it was originally part of the land that was owned by Henderson and McFarlane and is therefore associated with early extractive industries such as timber milling and gum digging. Henry McCormick arrived in New Zealand from Scotland in the 1860s and the McCormicks are believed to have constructed the house in the 1880s. Farming activities occurred on the land and the house remained in family ownership over successive generations until the 1950s, when it was acquired by the Auckland Harbour Board. The Cottage and land came into Council ownership in 1990.

A draft Conservation Plan has been prepared for the Cottage but has yet to go out for public consultation.

The last report to the Henderson Community Board (December 2006) tabled public submissions on future uses of the Cottage. A small number, 15 in total, were received. The table below provides a brief summary of the future uses that submitters suggested:

Number of submissions	Use supported in submission
2	Use as an administration and information facility (as per Harbourview - Orangihina Reserve Management Plan).
1	Hire facility - open for all - for exhibitions, weddings, local groups, functions, etc.
7	Demolish and/or spend no money.
5	Café and/or restaurant, with three submissions noting combining a café with an information centre.

The delegated authority for heritage sites and projects resides with the Projects Special Committee. In December 2006 the Projects Special Committee resolved:

- “2. That an update be brought back to the Projects Special Committee as regards the final project costs for rebuilding, costs of fit-out, and costs of waterproofing for the McCormick’s Cottage.”

2360/2006

This report provides a summary of the cost estimates for the project, as requested by the Projects Special Committee. A report will be presented at the next Projects Special Committee in July 2007 to consider this information.

This report is to provide the Henderson Community Board with an update of the project and to allow an opportunity for the Henderson Community Board to make recommendations to the Projects Special Committee if appropriate.

A copy of the draft updated condition report and future use costings has been provided in the Community Board Members’ lounge.

## STRATEGIC CONTEXT

Council has a statutory obligation to manage and protect its cultural heritage in a sustainable way for present and future generations. The Historic Places Act 1993, the Resource Management Act 1991 and the Local Government Amendment Act 2002 all require local authorities to take responsibility for the effective management of cultural heritage at a local level.

The Council’s Vibrant Arts and Culture strategic platform aims to ensure that the City’s arts and culture is reflected and appreciated in people’s everyday life. Council will know if it is succeeding if “Waitakere residents are able to retain, interpret and express their arts, history, heritage and traditions and if our heritage is protected through the generations”.

This project is also aligned to the following Council strategies and objectives:

#### **Waitakere City Council Heritage Strategy**

- **Objective 1** - Recording the City's heritage;
- **Objective 2** - Protecting the City's heritage collection;
- **Objective 3** - Understanding and interpreting the City's heritage;
- **Objective 4** - Community management structures.

#### **Waitakere City Council draft Parks and Open Space Strategy**

- **Objective 5** - Recognise, protect and where appropriate promote cultural heritage and Tangata Whenua values within parks.

#### Heritage Protection

Significant heritage sites are listed within the District Plan. The category applied to a site effects the level of protection the District Plan provides.

The Cottage is identified as a Category 2 item under the District Plan, but this identification is not yet operative. Appeals to Plan Change 2 were dismissed late last year; however minor wording changes were requested by the Environment Court. Council have made these changes and await approval from the Environment Court to finalise Plan Change 2. Even though Plan Change 2 is not yet operative, significant weight would be given to the Category 2 status.

There are three categories within the District Plan. Category 1 has the highest protection. Under the District Plan Category 2 items are "structures of value, but where change could be considered if it is in keeping with the character. This category mostly includes dwellings. No demolition would be considered."

The New Zealand Historic Places Trust maintains a register of places which it identifies as having historical or cultural heritage significance or value. The Cottage is not currently registered by the Trust.

All sites that are associated with pre-1900 human activity are defined as an archaeological site and are protected under Section 2 of the Historic Places Act: this includes the Cottage.

#### **ISSUES**

This report focuses on cost issues in relation to the Cottage to help inform decision making. All costings have been updated as requested by the Projects Special Committee in December 2006. This includes:

- Updated condition report and restorations costs;
- Identification of site hazards and associated costs;
- Costs to weatherproof the Cottage;
- Cost estimates for future uses.

#### **Legal Issues**

Major park development projects at Harbourview - Orangihina have been on hold since the beginning of 2005. Currently no major works are planned for Harbourview - Orangihina while a claim under the Public Works Act 1981 remains unresolved. As outlined early, the appeals to District Plan 2 have been dismissed.

Planning for future expenditure on this site is complicated by the proceedings in the High Court under the Public Works Act 1981. The application to strike out the statements of claim, which was argued in October 2006, was declined by Associate Judge Faire.

An application for review of that decision was filed in the High Court. The matter was heard on 26 February 2007. In a decision determined on 14 May 2007, Justice William dismissed that application. A further review of the litigation strategy is now being undertaken.

The Legal Services Manager advises that if this litigation runs the full course, there is little prospect that it will be finally resolved inside three years and may take even longer.

The Legal Services Manager recommends that given the uncertainties of this litigation, any expenditure be limited to protecting the property against the risk of further deterioration in the meantime.

### **Updated Restoration Costs**

There is no immediate intention to restore the Cottage due to risks associated with the legal matters over Harbourview - Orangihina. However, as part of the decision making process for the future options for the Cottage, the restoration issues and cost implications are important considerations. Furthermore, assessing all future options now will allow Council to move quickly if legal issues are resolved.

Further deterioration has occurred since the last condition report in September 2004. This is in part from weathering, but predominantly from ongoing vandalism.

Due to further degradation and increases in building costs, the restoration estimates for the cottage has increased from \$200,000 plus GST (September 2004) to \$265,000 plus GST (May 2007). This does not include conversion costs into a future use of the Cottage, which are discussed later in the report.

### **Weatherproofing and Site Hazards**

Separate costs have been established for hazards and to weatherproof the cottage to reduce degradation. A number of site hazards have been identified. The total estimated cost to rectify the hazards (including improvement to site security), is in the order of \$16,500 plus GST.

Identified hazards are currently being assessed by officers, and will be addressed where appropriate. It will be suggested to the Projects Special Committee that any remaining recommended works outlined in the condition report are undertaken in order to improve site safety and security.

Cost estimates have also been established for temporary works to improve the weatherproofing of the Cottage. Temporary weatherproofing works are estimated to be \$5,500 plus GST. It will be suggested to the Projects Special Committee that these works are considered.

### **Future Use Costs**

Two future use options for the Cottage have also been costed and assessed on the level of impact on the heritage fabric of the Cottage. The options included an administration/information centre, which is indicated in the Open Space Management Plan for Harbourview - Orangihina, and a café/restaurant.

Indicative costs, additional to restoration costs, range from \$130,000 plus GST for an administration centre to \$140,000 plus GST for an information centre. The overall heritage impact of these options would be low (depending on detailed design).

Indicative costs, additional to restoration costs, to convert the cottage into a cafe/restaurant is in the order of \$210,000 plus GST. However, there are savings from the 'restoration' figure in the order of \$24,000, as kitchen fit-out can be excluded. The overall heritage impact of these options would be low-medium (depending on level of catering, and subject to detailed design). Although costs are higher for the café/restaurant option, there are opportunities for external funding, as this would be a commercial venture.

Council officers are peer-reviewing the report prepared by consultants and will include service connection costs and indicative landscaping costs. Costs for ongoing maintenance, operational costs and renewals are also being established and will be included in the report to the Projects Special Committee. A verbal update on these costs will be provided to the Henderson Community Board.

### Short Term Options

Option	Pros	Cons
Do nothing	<ul style="list-style-type: none"> <li>No risk to lost funding if Land Claimants successful.</li> </ul>	<ul style="list-style-type: none"> <li>Eyesore remains;</li> <li>Public safety issues;</li> <li>Ongoing degradation.</li> </ul>
Address Site Hazards	<ul style="list-style-type: none"> <li>Improved public safety;</li> <li>Improved security to Cottage;</li> <li>Some improvement to appearance.</li> </ul>	<ul style="list-style-type: none"> <li>Budget implications of \$16,500 (however safety is a bottom line issue for Council).</li> </ul>
Address Site Hazards and Weatherproofing	<ul style="list-style-type: none"> <li>Improved public safety;</li> <li>Improved security to Cottage;</li> <li>Improved weatherproofing and slow associated degradation;</li> <li>Some improvement to appearance.</li> </ul>	<ul style="list-style-type: none"> <li>Nominal costs of \$5,500 (additional to hazards costs);</li> <li>No ongoing maintenance scheduled; will require additional funding through LTCCP/Annual Plan;</li> <li>Although slowed, degradation will continue.</li> </ul>
Full Restoration	<ul style="list-style-type: none"> <li>Full protection from degradation from weathering and damaged building fabric;</li> <li>Likely further reduction of vandalism;</li> <li>Further improvements to site security;</li> <li>Significant increase in amenity.</li> </ul>	<ul style="list-style-type: none"> <li>Significant budget implications for restoration;</li> <li>Public Works Act Land Claim not resolved;</li> <li>Vandalism may still occur;</li> <li>No future use agreed, nor can be established until Public Works Claim fully resolved;</li> <li>Costs to convert Cottage into new use not included;</li> <li>Risk of losing significant investment (Public Works Act Land Claim and vandalism);</li> <li>No maintenance scheduled to secure investment; will require additional funding through LTCCP/Annual Plan.</li> </ul>
Full restoration and conversion	<ul style="list-style-type: none"> <li>Full protection from degradation from weathering and damaged building fabric;</li> <li>Likely further reduction of vandalism;</li> </ul>	<ul style="list-style-type: none"> <li>Significant budget implications for restoration and conversion;</li> <li>Risk of losing significant investment (Public Works Act Land Claim and vandalism);</li> </ul>

Option	Pros	Cons
	<ul style="list-style-type: none"> <li>• Likely further reduction of vandalism;</li> <li>• Further improvements to site security;</li> <li>• Significant increase in amenity;</li> <li>• Re-use of an at-risk heritage building.</li> </ul>	<ul style="list-style-type: none"> <li>• Public Works Act Land Claim not resolved;</li> <li>• Café will reduce restoration, conversion and ongoing costs however, unfeasible until Public Works Act Land Claim;</li> <li>• No maintenance scheduled to secure investment, may require additional funding through LTCCP/Annual Plan, unless undertaking by private sector.</li> </ul>

It is to be suggested to the Projects Special Committee that all site hazards are rectified, and that the Committee seriously considers additional work to weatherproof the Cottage. Restoration is not recommended until a future use is feasible and legal matters are fully resolved.

### Long Term Options (Future Use)

Option	Pros	Cons
Administration/Information Centre	<ul style="list-style-type: none"> <li>• Aligns with Open Space Management Plan;</li> <li>• Opportunity to display extensive information if required;</li> <li>• Nominal impacts on heritage fabric (depending on detailed design);</li> <li>• Active use of Cottage, possible increase in visitors.</li> </ul>	<ul style="list-style-type: none"> <li>• Full restoration costs applied to Council (over half of available funding for Harbourview - Orangihina);</li> <li>• Full maintenance costs applied to Council;</li> <li>• Full renewal costs applied to Council;</li> <li>• Implications for new employee(s) to run facility (not in Annual or LTCCP).</li> </ul>
Cafe/Restaurant	<ul style="list-style-type: none"> <li>• Public use of Cottage;</li> <li>• Active use of Cottage, likely increased use by visitors;</li> <li>• Nominal impacts on heritage fabric (depending on detailed design);</li> <li>• Reduced costs applied to Council for restoration and conversion costs (joint venture opportunities);</li> <li>• Reduced maintenance costs applied to Council;</li> <li>• Likely revenue stream from commercial lease;</li> <li>• Information function still able to be retained (although at a reduced state);</li> <li>• Nominal impacts on heritage fabric (depending on detailed design).</li> </ul>	<ul style="list-style-type: none"> <li>• Does not align with Management Plan;</li> <li>• Will limit information centre role of Cottage (issue if high level required);</li> <li>• Limited community flexibility (could be used as meeting place, but education roles and community lease options limited);</li> <li>• Likely reduced future flexibility for Council (i.e. lease will likely need reasonable length to enable sustainable business and allow cost reductions to Council);</li> <li>• Impacts on heritage fabric could be slightly higher than information/Admin centre (depending on detailed design).</li> </ul>

It will be suggested to the Projects Special Committee that the cafe/restaurant be the preferred option for the Cottage. The cafe/restaurant provides a cost-effective option, allowing reductions in upfront costs, reductions in ongoing maintenance, provides a revenue stream for Council and retains public access and use of a heritage building. Furthermore, through design and negotiation for a lease on the Cottage, Council could still retain an 'information centre' role.

The key negative aspect of the cafe/restaurant option is that it does not align with the Open Space Management Plan for Harbourview - Orangihina. However, due to the significant cost implications associated with restoring and maintaining a Council facility, it is thought that this would not be a sustainable option for Council.

The Projects Special Committee will be asked to consider short-term options, long-term options (future uses) and level of resources to be applied to the project (particularly in regards to the draft Conservation Plan) until legal matters are resolved.

The Henderson Community Board is invited to make recommendations to the Projects Special Committee on the options and issues outlined in this report.

## **RESOURCES**

The issues section discusses cost implications of various options. Council officers are reviewing the report prepared by consultants and will include service connection costs and indicative landscaping costs. Costs for ongoing maintenance, operational costs and renewals are also being established and will be included in the report to the Projects Special Committee. A verbal update on these costs will be provided to the Henderson Community Board.

The development of Harbourview - Orangihina is funded from the Harbourview - Orangihina Park Uniform Annual Charge Fund. As noted early, no major works are planned until legal issues are resolved.

There have been no formal decisions made on how much, or if this fund will be used for the Cottage. There is no budget allocated in the Long Term Council Community Plan for ongoing maintenance or operation of a Council-owned facility.

Once a use is established, budget allocation will need to be considered, either funded (in part or whole) from the Harbourview - Orangihina Park Uniform Annual Charge Fund or as a separate item in the Long Term Council Community Plan.

Depending on the future use, additional budget may be required to allow for operational costs.

## **CONCLUSION**

The Projects Special Committee requested that all costs for the Cottage be updated prior to further decision-making. All costs have been updated and will be presented to the Projects Special Committee in July 2007.

This report provides an update on the Cottage and seeks any recommendations that the Henderson Community Board may wish forwarded to the Projects Special Committee prior to the Board making any decisions.

## **RECOMMENDATION**

That the McCormick's Cottage Update report be received.

Report prepared by: Gyles Bendall, Strategic Parks Planner: Parks Planning.



12 **SCHOOL TRAVEL PLAN PROGRAMME - TE ATATU SOUTH CLUSTER INFRASTRUCTURE**

**PURPOSE OF THE REPORT**

The purpose of this report is to request support from the Henderson Community Board for the investigation of infrastructure requests raised during the School Travel Plan process for Te Atatu South cluster of schools.

**BACKGROUND**

The Auckland Regional Transport Authority (ARTA), in partnership with the Auckland region's city and district councils, is rolling out the 'TravelWise to School' Travel Plan programme.

The vision of the TravelWise programme is to:

*"Make school journeys active, social, safe and sustainable."*

The long term regional programme goal is to:

*"Reduce car trips to school across the region by 9 per cent over a 10 year period (2004 - 2014) by increasing the use of active, social, safe and sustainable travel choices including walking, cycling and public transport."*

Council has been involved in the TravelWise programme since 2003 and has completed and implemented Travel Plans at Fruitvale and Henderson South Schools. The Lincoln-Rathgar cluster of schools (three secondary, one intermediate and two primary schools) and the Rutherford cluster (secondary, primary, Kura Kaupapa and Kohanga Reo) have launched their Travel Plans and are in the implementation phase. Infrastructure for these schools is going out for tender in June 2007.

Te Atatu South Schools' Travel Plan is being developed through the guidance of a Working Group that comprises representatives from the schools, ARTA, Council and the Henderson Community Board. Other organisations such as New Zealand Police and Waitemata Health also attend. The following schools are involved in the development of the plan:

- Flanshaw Road School;
- Freyberg Community School;
- Tirimoana School;
- Arohanui Special School;
- Rangeview Intermediate School.

The launch of Te Atatu South Schools' Travel Plan is planned for Term 3, 2007.

**STRATEGIC CONTEXT**

School travel plans are a travel demand management initiative. Travel demand management sits within a national, regional and local context.

**National Strategy**

The Land Transport Management Act (LTMA) objectives are to:

- Assist economic development;
- Assist safety and personal security;
- Improve access and mobility;
- Protect and promote public health;

- Ensure environmental sustainability.

### Regional Strategy

The Auckland Regional Land Transport Strategy (2005) is required to take into account the way it contributes to the LTMA objectives listed above. In relation to travel demand management, the following Auckland Regional Land Transport Strategy initiatives are relevant:

*"Work with schools to develop travel plans which identify existing travel choices and opportunities for reducing the level of vehicle travel for trips to and from school (Chapter 7, 3.3.3)*

*Ensure that transport services and infrastructure development support travel planning initiatives (Chapter 7, 3.3.5)."*

The Auckland Regional Road Safety Plan 2004 to 2010 Goal 3 is:

*"Pedestrian deaths and injuries within the Auckland region decline from the five year average (1998 - 2002)."*

### Council Strategy

Council's Integrated Transport strategic platform includes an objective to "promote the use of sustainable transport options." School Travel Plans support Council's First Call for Children priority by improving road safety. A focused travel demand management programme for the Council is yet to be developed and considered in the Long Term Council Community Plan.

### ISSUES

Council has a regional commitment (via a Memorandum of Understanding with ARTA) to progress TravelWise School Travel Plans within Waitakere. The benefits of working with a cluster of schools have been demonstrated by the successful Safe Routes to School Programme trialled in the Kelston area from 1998 to 2003. This project introduced many road safety initiatives and increased community awareness of road safety issues. The implementation phases of both the Lincoln-Rathgar cluster and the Rutherford cluster are also beginning to show the benefits of a combined approach to road safety improvements around the school community.

The Travel Plan programme requires commitment from all parties: the schools, ARTA, Council and the community. In November 2006, the Henderson Community Board agreed to give its support to the development of the Te Atatu South Schools Travel Plan, through the following resolution:

*"That the Henderson Community Board agrees to support development of Te Atatu South Cluster School Travel Plan."*

2172/2006

A28-A34

The Henderson Community Board is therefore requested to support the development of the following infrastructure improvements for Te Atatu South Schools' Travel Plan, as shown attached at pages A28 to A34. Further infrastructure measures may be recommended as a result of community consultation.

#### a. Improvements to Flanshaw Road School Crossings

Improve safety at the Flanshaw Road pedestrian crossing, by adding kerb extensions and changing Give Way to Stop sign at corner of Amberley Avenue and Flanshaw Road. Improve safety at the Vera Road entrance by implementing a Kea Crossing.

**b. Safety improvements in Vera Road and Grainger Road**

Improve safety in Vera Road and Grainger Road by introducing parking restrictions and installing a splitter island in Grainger Road. These measures will reduce congestion at the rear entrance and improve visibility for students.

**c. Traffic Calming in Flanshaw Road**

Investigate options for traffic calming in Flanshaw Road and the possibility of a 40 km/h zone around the school.

**d. Safety Improvements in Strid Road**

Provide a safer crossing point in Strid Road (Kea Crossing) to enable Rangeview Intermediate students to cross more safely.

**e. Improve Bus Pick-up and Drop-off Facilities**

Investigate options for safer bus pick-up and drop-off locations.

**f. Replace Edmonton-Te Atatu Roundabout with Traffic Signals**

This is planned as part of Te Atatu corridor improvements. The Te Atatu South cluster schools support this initiative.

**g. Improve Footpath Access to Rangeview Intermediate**

Investigate extending the footpath on the east side of Keru Place to the school entrance. Investigate constructing a footpath around the west side of Lloyd Morgan Park to the school. This will encourage students to walk from the Edmonton Road side of the school and reduce congestion in Strid Road.

**h. Safety Improvements in Roberts Road**

Provide a safer crossing (Kea Crossing) in Roberts Road near the entrance to Freyberg Community School. Install a splitter island at the intersection with Cornwall Avenue to discourage U-turns. Provide a bus bay in Roberts Road near the school. Buses currently double park or park across driveways.

**i. Safety Improvements at the Roberts Road - Te Atatu Road Intersection**

Investigate options to improve safety at the pedestrian crossing on Te Atatu Road near Roberts Road. This could include signalling the intersection. Investigate options for improving pedestrian safety in the parking area by the shops.

**j. Safety Improvements in Kokiri Street and Nui Mana Place**

Investigate options to provide a safer crossing point (Kea Crossing) near Tirimoana School's Kokiri Street entrance. Provide a bus bay or bus stop near the school entrance. Investigate options to redesign parking in Kokiri Street to discourage double parking and U-turns. Investigate options for traffic calming in Kokiri Street and Nui Mana Place.

**k. Safety Improvements at the Kokiri Street - Te Atatu Road Intersection**

Investigate options to improve safety at the pedestrian crossing on Te Atatu Road near Kokiri Street. This could include the implementation of a splitter island or No Right Turn out of Kokiri Street.

**l. Safety Improvements in Tirimoana Road**

Investigate options to improve safety at the crossing point in Tirimoana Road outside Arohanui Special School. Investigate options (including traffic calming) for improved safety in Tirimoana Road near the retirement village. Investigate options to provide additional parking for Arohanui Special School staff.

**m. Access from Riverglade Parkway to Tirimoana Road**

Investigate options for pedestrian and cycle access from Riverglade Parkway (off McLeod Road) to Tirimoana Road.

**n. Accessibility for Arohanui Special School Students**

Investigate options to provide improved access to parks near Arohanui Special School for students with physical disabilities.

**o. Pedestrian Safety Improvements at the Glendene Roundabout**

Investigate options to improve pedestrian access and safety at the Glendene roundabout, including crossing points on Great North Road (north of the roundabout), Norcross Avenue and at the car park to the east of the roundabout.

**Decision Making**

This proposal is presented with due consideration of relevant criteria, as promulgated in Section 77 of the Local Government Act 2002. The principal community outcome to be derived is an improvement in the level of traffic management resulting in an increase in safety and convenience for residents of the City.

The proposed safety improvement investigations arose through parent and staff surveys at the schools concerned. They have been discussed at the Te Atatu South Cluster Working Group and assessed by traffic engineers for further investigation.

**RESOURCES**

School Travel Plans are developed jointly by the school community, ARTA and Council. ARTA provides a School Travel Plan Coordinator to work with the schools and Council employs a TravelWise Coordinator to coordinate all Council involvement. Input is also required from Transport Assets Traffic Engineers and Road Safety Coordinators. External consultants may be required to complete the final design and to supervise the construction work.

Funding of \$821,000 has been provided for in the draft Annual Plan 2007/2008 for School Travel Plans. This amount incorporates a 53% subsidy from Land Transport New Zealand. This budget will be allocated to the Te Atatu South Cluster School Travel Plan and it is envisaged that it will be sufficient to cover the resulting infrastructure priorities.

**CONCLUSION**

Council is committed to the TravelWise School Travel Plan programme, and has already seen the benefits of working with a cluster of schools to address road safety issues and reduce school traffic congestion. Development of the infrastructure improvements for the Te Atatu South Cluster of schools will provide a safer walking and cycling environment for both school students and the wider community, and will assist in promoting sustainable transport. The project is jointly resourced by Council and ARTA, with Land Transport New Zealand providing significant funding for infrastructure.

## **RECOMMENDATIONS**

1. That the School Travel Plan Programme - Te Atatu South Cluster Infrastructure report be received.
2. That the Henderson Community Board support the development of Te Atatu South Cluster School Travel Plan infrastructure improvements as set out in this report.

Report prepared by: Jill Stoker, TravelWise Coordinator.



## 13 **KEEP WAITAKERE BEAUTIFUL TRUST 2007 COMMUNITY STREET TREE PLANTING PROGRAMME**

### **PURPOSE OF THE REPORT**

The purpose of this report is to update the Henderson Community Board on streets nominated by residents, and recommended for planting, as part of the Keep Waitakere Beautiful Trust's 2007 Community Street Tree Planting Programme.

### **BACKGROUND**

Keep Waitakere Beautiful Trust (KWBT) is a community-based, environmental trust funded by Waitakere City Council. KWBT has been working in partnership with Council since 1993. For the past 14 years, the Community Street Tree Planting Programme has been a successful core programme of KWBT.

KWBT delivers a wide variety of environmental projects as part of its annual calendar of events, including Trees for Babies, Operation Spring Clean, Clean Stream Waitakere and the EcoWise Community Awards.

### **STRATEGIC CONTEXT**

The Community Street Tree Planting Programme is an important component in implementing Council's Green Network and Wellbeing Support goals by involving the community in creating and improving their neighbourhoods.

### **ISSUES**

The planning of this annual programme takes into account requests from residents received throughout the year, recommendations from the Council Arborist and Transport Assets officers, and budget constraints.

The Community Street Tree Planting Programme aims to:

- Engage the local community by encouraging residents to nominate their street for planting;
- Involve the local community in planning, executing and maintaining street tree plantings;
- Provide a forum for community building;
- Provide a forum for promoting Waitakere City Council partnerships.

The programme aims to plant 100 trees in each of the four wards but this has varied over the years, depending on the number of suitable streets nominated from each ward.

Promotion of the 2007 Community Street Tree Planting Programme began in November 2006 through an article in the KWBT Summer Newsletter, mailed to more than 1000 KWBT volunteers (including schools) and distributed through libraries, Community Centres and CABs. Nominations were also called for in media articles in the Western Leader, The Aucklander, Waitakere City News and Titirangi Tatler.

KWBT also sought guidance from Community Board representatives on the KWBT Board on streets that would be suitable for planting in their local community. Information also featured on the Council and EcoMatters Trust website.

As in previous years, the resident nominating a street becomes the Street Coordinator and works alongside KWBT to secure resident participation on the day and to monitor the trees' health following the planting.

The KWBT 2007 Community Street Tree Planting Programme will be carried out during June and July 2007, when there is optimum rain to maximise survival rates of the trees. Dates for the Community Street Tree Plantings will be set with the community and Community Board Members will be advised of these dates as soon as they are confirmed.

#### **NOMINATIONS FOR THE HENDERSON WARD FOR 2007**

Each street nominated for the 2007 Community Street Tree Planting Programme has been visited and assessed for suitability against criteria prescribed by Waitakere City Council. The criteria states:

- Interest from residents must be high and a street coordinator is available to deliver flyers and generate interest and attendance;
- Road berm must be equal to or more than 1.5 metres wide;
- There must be plenty of room for tree growth, both vertically and horizontally;
- Water-logged ground inhibits growth so is unsuitable;
- Road visibility, including driveways, must not be reduced by too many or bushy trees;
- Planned roading development in the near future prohibits tree planting;
- Overhead services (powerlines) make planting unsuitable;
- Underground services may make planting unsuitable;
- Existing trees preclude further tree planting unless the current trees are hazardous are need to be removed.

The KWBT 2007 Community Street Tree Planting Programme is targeted at neighbourhood streets rather than arterial routes. Nominations from residents living on arterial routes are referred to the Council Arborist.

The streets nominated for 2007 in the Henderson Ward are listed below, along with notes regarding the suitability of the streets:

<b>Street</b>	<b>Comments</b>
Farquhar Road	Suitable
Vodanovich Road	Suitable for infill planting
Norma Avenue	Suitable for infill planting
Mackenzie Street	Suitable for infill planting
Quiet Street	Suitable for infill planting
Blethyn Place	Suitable for infill planting

Street	Comments
Blueridge Close	Not suitable - previously planted
Chilcott Road/Swan Lane	Not suitable - power lines
Matau Rise	Not suitable - previously planted

Following consultation with the KWBT Board and Council officers, the streets recommended for planting in the Henderson Ward as part of the 2007 Community Street Tree Planting programme are as follows:

- Farquhar Road, Vodanovich Road, Norma Avenue, MacKenzie Street, Quiet Street and Blethyn Place.

Each planting begins with a welcome from representatives of KWBT and the Community Board, followed by a planting demonstration. It is intended the planting day ends with a community BBQ organised by residents and KWBT.

## RESOURCES

The funds for this project have been provided for in Council's grant to KWBT for 2006/2007 and KWBT is working with a landscape contractor who will provide trees, equipment, guidance and technical assistance at each planting event.

## CONCLUSION

KWBT will be delivering its annual Community Street Tree Planting Programme for the 14th consecutive year in June and July 2007. Nominations have been received from residents and the streets have been assessed against criteria prescribed by Waitakere City Council.

A final list of recommended streets is now being submitted to the Community Board for ratification.

Dates for the KWBT 2007 Community Street Tree Plantings will be set with the community and Community Board Members will be advised of these dates once they have been confirmed. Community Board Members are welcome and encouraged to attend the plantings in their Wards.

## RECOMMENDATIONS

1. That the Keep Waitakere Beautiful Trust 2007 Community Street Tree Planting Programme report be received.
2. That the following streets:
  - Farquhar Road;
  - Vodanovich Road;
  - Norma Avenue;
  - MacKenzie Street;
  - Quiet Street;
  - Blethyn Place.

be planted in Henderson Ward as part of Keep Waitakere Beautiful Trust's 2007 Community Street Tree Planting Programme.

Report prepared by: Renee Davies, Service Manager: Parks Planning and Moira Kennedy, Keep Waitakere Beautiful Trust.



14 **PROPOSAL BY VECTOR LIMITED TO LOCATE UNDERGROUND DUCT AND CABLE ROUTES ACROSS RESERVES - REQUEST FOR EASEMENT IN RESPECT OF CABLE ROUTES**

**PURPOSE OF THE REPORT**

The purpose of this report is to provide the report for the information of the Henderson Community Board in respect of a proposal to grant easements to Vector Limited (Vector), in relation to proposals by Vector to locate underground duct and cable routes across reserves owned by Council.

**BACKGROUND**

Vector is currently carrying out two 11kv reinforcement projects within Waitakere. One is the Jack Colvin Park project, and the other is the Te Atatu project. The projects require Vector to lay underground cables and they are seeking approval to lay some parts of the cable through reserve land owned by Council. The details of this are set out under Issues.

The City Development Committee has the delegated authority to approve easements in respect of esplanade reserves and City-wide parks. The esplanade reserves are therefore within the authority of the City Development Committee and Jack Colvin Park is considered to be a City-wide park. However this report has been referred to the Henderson Community Board because the reserves relating to the projects are within the Henderson Ward.

**STRATEGIC CONTEXT**

The objective of Council's strategic platform for urban and rural villages is for Waitakere to be a vibrant and enjoyable place to live, work and play. This is intended to be achieved by creating attractive urban places that encourage growth and economic development with minimal environment impacts.

The proposal by Vector to carry out feeder reinforcement projects within Waitakere is supported by the objectives of this platform. The reinforcement project will increase the accessibility of electricity to the residents of Henderson and is intended to meet increasing demand.

**ISSUES**

**Jack Colvin Park Project**

The 11kv cable route in respect of Jack Colvin Park is required as part of a reinforcement project for the Harbourview-Orangihina area. The route begins at Vector's Te Atatu Substation, crosses the motorway and runs across part of Jack Colvin Park and into Titoki Street. Te Atatu Substation is located off Royal View Road and is across the motorway opposite Jack Colvin Park.

The route through Jack Colvin Park is required, as Transit will not permit the cable to run parallel to the motorway shoulder. The route therefore needs to cross the motorway along an alternative route.

The cable route is therefore intended to run through part of Jack Colvin Park, which is reserve land owned by Council.

The Service Manager: Parks and Open Spaces, has agreed that an easement is appropriate, provided that approval of the City Development Committee is obtained and that Council requirements are agreed to.

The terms of Vector's standard form of easement have been reviewed by Council officers and will be negotiated in accordance with Council's requirements.

A35

A plan showing the details of the route is attached at page A35.

### **Te Atatu Project**

This is another 11kv reinforcement project similar to the Jack Colvin Park Project. The cable route begins at the same substation at Te Atatu (located off Royal View Road) and runs along Flanshaw Road, through Flanshaw esplanade reserve, across Henderson Creek and along Henderson Creek esplanade reserve.

The cable route is therefore intended to cross through two reserves, including Flanshaw esplanade reserve and Henderson Creek esplanade reserve. The Service Manager, Parks and Open Spaces, has agreed in principle to grant easements to Vector in respect of the areas crossing reserve land. However, as noted above, the City Development committee has the delegated authority to approve the granting of easements in respect of this reserve.

As well, Council officers have reviewed the terms of Vector's standard form of easement and will negotiate these in accordance with Council's requirements.

A36

A plan showing the details of the cable route is attached at page A36.

### **Details of Installation**

In relation to both projects, all cables will be installed underground through a 14mm duct. It is noted that a spare 100mm communications' duct may also be required.

All underground cables will be core drilled, and access pits will be required at various junctions in accordance with the installation of the cables.

### **Reserves Act 1977**

In relation to reserve land, the granting of any easements must be in accordance with section 48 of the Reserves Act 1977. Under section 48 of the Act, the following requirements must be met:

- the consent of the Minister of Conservation, unless the work is an existing work;
- that the purpose of the work is for an electrical installation or work under the Electricity Act 1992;
- that public notice of the proposal must be given unless the reserve is not likely to be materially altered or permanently damaged, and the rights of the public are not likely to be permanently affected.

In terms of obtaining the consent of the Minister of Conservation, Council will seek such approval following the determination of this meeting. If there are any conditions that the Minister considers are fit to impose in respect of the easements, those will be noted at the same time. However, if the laying of underground cables are considered an existing use, the consent of the Minister of Conservation will not be required.

Section 48 expressly provides that easements may be granted in relation to electrical works pursuant to the Electricity Act 1992. The cables proposed to be installed in respect of the two projects are electrical works as defined by the Electricity Act 1992.

It is considered that on the basis that the cables will be laid underground by a thrusting method, that the reserve is not likely to be materially altered or permanently damaged and the rights of the public will not be permanently affected.

## Costs

Council has entered in to a Strategic Alliance Plan with Vector and, pursuant to this agreement, Council will not charge any fees to Vector in relation to laying the cables and granting the easements. In terms of this strategic alliance, Vector has various obligations to Council in relation to works within Waitakere.

## Decision-Making Process

This decision was made in accordance with the requirements of sections 76, 77, 78, 79, 80, 81 and 82 of the Local Government Act 2002.

## RESOURCES

The resource implications to Council in respect of the projects includes Council officers time for reviewing the proposals and reviewing the easement conditions, as well as staff time for ensuring the works are completed in accordance with Council's works on parks' policy, such as the reinstatement of the land.

## CONCLUSION

It is considered appropriate to grant easements in respect of the Jack Colvin Park project and Te Atatu project in accordance with the following:

- that the proposal aligns with Council's strategic platforms and objectives for urban and rural villages;
- that the purpose of the projects is to reinforce existing infrastructure to meet increasing demands for power supply;
- that the work must comply with Council's works on parks' policy, including the satisfactory reinstatement of the land.

## RECOMMENDATION

That the Proposal by Vector Limited To Locate Underground Duct and Cable Routes Across Reserves – Request for Easements in Respect of Cable Routes report be received.

Report prepared by: Huia Kingi, Leisure Planner/Legal Officer, Leisure Services.



## 15 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

## HENDERSON COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Elizabeth Grimmer
Waitakere Citizen Advice Bureau	Leo Nobilo

Henderson Heritage Trust Inc.	Cr Ewen Gilmour
Keep Waitakere Beautiful Committee	Leo Nobilo
Council / Police Liaison Group	Helen Jones Leo Nobilo
Henderson Business Liaison Group	Elizabeth Grimmer Helen Jones
Waitakere Road Safety Steering Group	Helen Jones
McLaren Park Henderson South Community Initiative	Steve McDonald
Taipari Strand Community Group	Leo Nobilo
<b>COUNCIL COMMITTEES</b>	
Community Sport Fund Allocation Subcommittee	Wayne Bainbridge Helen Jones
Hearings	Elizabeth Grimmer Wayne Bainbridge (alternate)
Street Events Subcommittee - Henderson Ward	Wayne Bainbridge
Lower Oratia Stream Reserve Management Plan Subcommittee	Stephen McDonald Leo Nobilo Cr Assid Corban (alternate)
Waitemata Harbour Foreshore Reserves Management Plan Joint Subcommittee	Elizabeth Grimmer Leo Nobilo

