



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

HENDERSON COMMUNITY BOARD

I hereby give notice that a Meeting of the Henderson Community Board will be held on:-

DATE: Thursday, 3 February 2005 **TIME:** 5.30 pm

VENUE: Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City

to consider the business as set out herein and to take any necessary action connected therewith.

1 February 2005

Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Mrs	EAG	Grimmer, MNZM (Chairperson)
Mr	WS	Bainbridge (Deputy Chairperson)
Cr	AK	Corban, OBE, JP
Cr	DE	Gilmour
Mrs	HM	Jones
Mr	SJ	McDonald
Mr	LJF	Nobilo

(Quorum 4 members)

★ ★ ★ ★ ★ ★ ★ ★ ★ ★

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE HENDERSON COMMUNITY BOARD TO BE HELD
IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON THURSDAY, 3 FEBRUARY 2005, COMMENCING AT 5.30 PM**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	CONFIRMATION OF MINUTES	1
3	URGENT BUSINESS	1
4	PRESENTATIONS	2
	A NEW ZEALAND POLICE	2
	B CIVIL DEFENCE EMERGENCY MANAGEMENT	2
5	PUBLIC FORUM	2
6	CHAIRPERSON'S REPORT	2
7	COMMITTEE SECRETARY'S REPORT	4
8	CODE OF CONDUCT FOR COMMUNITY BOARD MEMBERS	12
9	ALDERMAN DRIVE - PEDESTRIAN CROSSING	15
10	TAIPARI STRAND	17
11	COMMUNITY WELLBEING FUND CHANGES TO ALLOCATION	19
12	BOARD MEMBERS' REPORTS	21

**AGENDA FOR A MEETING OF THE HENDERSON COMMUNITY BOARD TO BE HELD
IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON THURSDAY, 3 FEBRUARY 2005, COMMENCING AT 5.30 PM**

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Thursday, 2 December 2004

RECOMMENDATION

That the minutes of the Meeting of the Henderson Community Board held on Thursday, 2 December 2004, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 **PRESENTATIONS**

A NEW ZEALAND POLICE

Provision has been made on this agenda for a representative from the New Zealand Police to update the Board on matters in the Henderson area.

B CIVIL DEFENCE EMERGENCY MANAGEMENT

Bill Morley and Peter Barber will be present at the meeting to give an update to the Board on Civil Defence Emergency Management and Rural Fire matters.



5 **PUBLIC FORUM**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



6 **CHAIRPERSON'S REPORT**

A Happy New Year to everyone. I hope you had a lovely Christmas and New Year.

I have begun visiting the parks in our ward and am very impressed with the standard of some of the our parks, many are picturesque, well maintained and a pleasure to view. Taipari Strand is greatly improved from 10 years ago when this Community board formed the Taipari Strand Subcommittee which consisted of user groups and residents of the area led by Roy Ranby and the late Denis Collins. There continues to be ongoing issues and concerns in this area and there is a report in this agenda. I would recommend that this Subcommittee be reinstated including a Board Representative and that it meet with a Council officer twice yearly.

On visiting Tui Glen, however, I was extremely disappointed, this park appears more run down and tired every time I visit there. The Community Board needs to be concerned about the state of this most beautiful area. It is one of the gems in Henderson.

I would recommend that early this year we have a Ward tour to familiarise ourselves with the issues and needs of our Ward.

I must congratulate Helen Jones on the wonderful Carols in the Park. It was very successful and enjoyed by all and I hope it will become a permanent concert in the Henderson Ward.

I have been attending meetings to celebrate Waitangi Day which this year will be held at the Hoani Waititi Marae from 11.00 am to 3.00 pm. I hope all Members can attend the celebrations.

On 23 January 2005 I attended the opening of the Te Atatu RSA extensions. They have now added a Dining/Conference room. The Peninsula is extremely fortunate to have so many groups and clubs who provide facilities for the residents.

On 21 January 2005 submissions closed for proposed land change to the Open Space Environment provisions and on 24 January 2005 the relocation of the Henderson Railway Station. The draft Policy Statement relating to the Prostitution Act 2003 has been released and public comments are invited from Monday, 31 January 2005 to Monday, 14 February 2005.

The New Zealand Herald (19 January 2005) states that *"the Te Atatu interchange West bound off-ramp is a \$4.8 million project to upgrade which should begin in 2009-2010 and that the Te Atatu to Royal Road six-laning is due to begin in 2011 - 2012"*,

RECOMMENDATIONS

1. That the Chairperson's Report be received.
2. That a tour of the Henderson Ward be organised.



EAG Grimmer, MNZM

CHAIRPERSON







7 **COMMITTEE SECRETARY'S REPORT**

ISSUE	COMMENTS	REPORTING OFFICER
<p>Reconstruction of a Pre-School Centre at Jack Pringle Park</p> <p>Resolution No: 2230/2004</p>	<p>A report came to the Board on 2 December 2004 around the reconstruction of a pre-school centre at Jack Pringle Park.</p> <p>Council officers met and agreed that there were four options that would be acceptable to the Council Traffic Team in terms of resolving the parking issues associated with this consent. The four options that were put to the applicant are as follows:</p> <ul style="list-style-type: none"> • Re-designing the car parking area to provide four on site car parking spaces. • Mark up four car parking spaces on Harbourview Road. These spaces are to be provided in addition to the four car parking spaces to be accommodated on site at 5-13 Harbourview Road. The consent holder will be required to pay the full cost of this work to Council. • Accommodate all eight car parking spaces on site. • Co-share parking with other lessees located on the abutting sites. <p>The applicant has submitted a revised plan showing four complying car parking spaces in front of their building and four car parking spaces in the Council road reserve.</p> <p>The Transport Engineer (Consents) has reviewed this plan and advised that the plan is acceptable the Council Traffic Team. A resource consent is likely to be issued for the resource consent in early January 2005.</p> <p>It is acknowledged that a meeting to discuss the wider issues of parking still needs to be organised by Parks and Traffic some time in the new year.</p>	<p>Warren Ogilvie</p> <p>☎ 836 8000 ext: 8739</p> <p>Sonya McCall</p> <p>☎ 836 8000 ext: 8445</p>




ISSUE	COMMENTS	REPORTING OFFICER
<p>Path at Wakeling Avenue Park</p> <p>Public Forum</p>	<p>At the December 2004 meeting of the Henderson Community Board it was requested by John Hickman, a submitter in the Public Forum that a path be put around the Wakeling Avenue Park playground so people with pushchairs and small children can access the playground.</p> <p>It has been confirmed that a concrete path will be provided from Wakeling Road to the new playground.</p> <p>There will also be a picnic table and rubbish bin installed beside the playground.</p> <p>This work will be completed by the first week of February 2005.</p>	<p>Katherine Slack</p> <p> 836 8000 ext: 88779</p>
<p>Paid Parking Trial in Henderson</p> <p>Resolution No: 2231/2004</p>	<p>At the December 2004 meeting the Board resolved:</p> <p>"1. <i>That the Henderson Community Board opposes paid parking in Henderson.</i></p> <p>2. <i>That this decision be advised to the Finance and Operational Performance Committee with a request from the Henderson Community Board that the paid parking trial in Henderson be terminated.</i></p> <p style="text-align: right;">2231/2004</p> <p>A report is going to the February 2005 meeting of the Finance and Operational Performance Committee.</p>	<p>Kevin Wright</p> <p> 836 8000 ext: 8419</p>


ISSUE	COMMENTS	REPORTING OFFICER
<p>Prostitution Reform Act 2003 Working Programme Update and Draft Policy Statement</p>	<p>At the November 2004 First Meeting of the Board Annette Norgrove addressed the Board regarding a Massage Parlour in Covil Avenue, Te Atatu South and requested a by-law restricting brothels in residential areas.</p> <p>The Board resolved:</p> <p><i>"That Annette Norgrove be advised of the next meeting of the Planning and Regulatory Committee to be held in December 2004 and that the Community Boards be advised of the issues around brothels in residential areas."</i></p> <p style="text-align: right;">2040/2004</p> <p>The Planning and Regulatory Committee at its December 2004 meeting resolved:</p> <p><i>That the Planning and Regulatory Committee approves the draft policy statement with changes as discussed and makes the document available for public comment.</i></p> <p><i>That the Planning and Regulatory Committee considers the timeframe for public comments to be received, and indicates its preference for Option B (Monday, 31 January to Monday, 14 March 2005).</i></p> <p><i>That officer's report to the Planning and Regulatory Committee on the proposed next steps regarding Council policy for the sex industry and regulatory options in the light of the comments and feedback received."</i></p> <p style="text-align: right;">2247/2004</p>	<p>Eryn Shields</p> <p>☎ 836 8000 ext: 8624</p> <p>Zoe Cuming</p> <p>☎ 836 8000 ext: 8315</p>








ISSUE	COMMENTS	REPORTING OFFICER
<p>New Zealand Community Boards Conference: Dunedin, 3 - 6 March 2005</p>	<p>Board Members would have all received the brochure and registration form for the Local Government New Zealand Community Board Conference which is to be held in Dunedin on 3 - 6 March 2005. Council will fund the attendance of one representative from each Community Board. The normal practice is that this representative is the Board's representative on the Auckland Regional and Far North Community Board Association. The Community Board concerned will be required to ratify the nomination of the attendee at its meeting. However, as these meetings are only scheduled for late January or early February 2005, Council wishes to arrange registration earlier than that. Registrations close on Friday, 4 February 2005 but in any event Council would like to register participants earlier due to the necessity of booking airfares and accommodation well in advance. The indications given by the Chairpersons to date are that the following will be attending the conference.</p> <p>New Lynn Community Board: Gayle Marshall; Waitakere Community Board: Christine Shepherd; Massey Community Board: Gayleen Maurice; Henderson Community Board: Wayne Bainbridge.</p> <p>Other Community Board Members are welcome to attend at their own expense as has been the practice in respect of previous conferences. If you wish to attend at your own expense please advise the Members Liaison Officer in good time for her to make the necessary arrangements for your attendance.</p>	<p>Charlie Inggs</p> <p> 836 8000 ext: 8854</p>
<p>Te Atatu Peninsula Reserve Management Plan</p> <p>Resolution No: 2165/2004</p>	<p>At its December 2004 meeting the City Development Committee resolved that a representative from the Community Board be appointed to sit on the Advisory Group which will oversee the preparation for the Management Plan.</p> <p>The Board is requested to appoint a representative to sit on the Advisory Group to oversee the preparation of the Te Atatu Peninsula Management Plan.</p>	<p>Mandy McMullin</p> <p> 836 8000 ext: 8792</p>

ISSUE	COMMENTS	REPORTING OFFICER
<p>Pedestrian Safety and Speeding Issues in Cranwell Park</p> <p>Resolution No: 2227/2004</p>	<p>At the December 2004 meeting the Board resolved that a report be brought back to the Board looking at issues in Cranwell Park around pedestrian safety and speeding restrictions and the possible trimming of trees to improve vision.</p> <p>The tree trimming has been completed to improve pedestrian site lines when exiting the Henderson Library. Should any further tree trimming be required the Asset Manager - City Arborist will be contacted to organise a site meeting.</p> <p>Officers from the Transport Assets Units will investigate issues around pedestrian safety and speeding restrictions in February 2005.</p>	<p>Warren Ogilvie</p> <p> 836 8000 ext: 8739</p>
<p>Henderson Heritage Trust Appointment</p>	<p>At its meeting held on 11 November 2004, the Board, following the practice of the 2001-2004 triennial term, appointed Councillor Gilmour to the Henderson Heritage Trust.</p> <p>Concurrently, Councillor Stone was appointed to this Trust by the City Development Committee, as both Heritage issues, and redevelopment projects in Henderson fall within the scope of the City Development Committee.</p> <p>The Trust Deed allows for one Councillor and the appropriate Council staff member to be appointed for each triennial term of Council. Councillor Stone has since agreed that Councillor Gilmour be the appointee to the Henderson Heritage Trust.</p> <p>As all Henderson Integrated Projects to develop the Waitakere Central Business District in Henderson are dealt with by the City Development Committee, it is appropriate that the appointment of a Councillor to this Trust is made by the City Development Committee.</p> <p>A report to confirm the appointment of Councillor Gilmour to this Trust by the City Development Committee (attached at page A1) will be considered by the City Development Committee meeting to be held on 3 February 2005.</p>	<p>Janet Hannan</p> <p> 836 8000 ext: 8716</p>

A1

ISSUE	COMMENTS	REPORTING OFFICER
Steering Group on Shopping Trolleys in Streams	<p>The issue of appointments to this Steering Group was referred to the Planning and Regulatory Committee by Council at its meeting held on 24 November 2004.</p> <p>The Board will be advised of the outcome once available.</p>	<p>Tony Miguel</p> <p> 836 8000 ext: 8294</p>
Waitakere Road Safety Steering Group	<p>The Board is requested to appoint a representative to the Waitakere Road Safety Steering Group.</p> <p>The Group meets quarterly in the Totara Room, Civic Centre, Henderson. The times of the meetings will be available at the February 2005 meeting of the Board.</p> <p>The aim of the Group is to be involved in community networking of key Road Safety agencies and partners within the Waitakere City area.</p>	<p>Kitch Cuthbert</p> <p> 836 8000 ext 8873</p>
<p>A2</p> <p>Zone 1 Appointment to New Zealand Community Boards' Executive Committee: Revised Announcement</p>	<p>The Chief Executive of Local Government New Zealand has advised that due to an administrative error the original announcement was incorrect and elections will in fact be held for both a Zone 1 Representative and a Deputy Representative. A copy of the Chief Executive's letter is attached at page A2.</p> <p>Voting papers will be available at the Auckland Region, and Far North Community Boards Association meeting on 19 February 2005. Postal votes will also be accepted up to 5pm on Wednesday 23 February 2005.</p> <p>The Henderson Community Board is requested to authorise its representative to cast the necessary vote on both issues at the Auckland Region and Far North Community Boards Association meeting on 19 February 2005, and if not attending to cast the necessary postal vote.</p>	<p>Charlie Inggs</p> <p> 836 8000 ext 8854</p>

ISSUE	COMMENTS	REPORTING OFFICER
<p>Youth Advocacy and Advisory Group</p>	<p>The Projects Special Committee at its meeting held on 1 December 2004 considered the Youth Facility Development report and passed the following resolution:</p> <p>“1 <i>That the membership of the Youth Advocacy and Advisory Group, as established by the Projects Special Committee in August 2004, be confirmed as follows:</i></p> <ul style="list-style-type: none"> • <i>Council Representatives: Councillors who have been appointed as Advocates for Children and Youth (Chair and Deputy Chair);</i> • <i>1 Representative from Henderson Community Board;</i> • <i>1 Representative from Waitakere Community Board;</i> • <i>1 Representative from Massey Community Board;</i> • <i>1 Representative from New Lynn Community Board;</i> • <i>2 Representatives from Waitakere Secondary Schools Youth Council;</i> • <i>2 Representatives from Te Roopu Puawai O Waitakere;</i> • <i>2 Student representatives from Unitec Waitakere;</i> • <i>Other members with particular expertise to be co-opted as required.</i> <p>2. <i>"That the Projects Special Committee determines Councillor Cooper and Councillor Gilmour (both being Council-appointed Advocates for Children and Youth) to be respectively the Chairperson and Deputy Chairperson of the Youth Advocacy and Advisory Group."</i></p> <p style="text-align: right;"><i>(2176/2004)</i></p> <p>Members are thus requested to appoint a representative to this Youth Advocacy and Advisory Group. A copy of the report is circulated to Members separately with this Agenda.</p>	<p>Jo-Anne Inansci</p> <p> 836 8000 ext 8558</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Railside Avenue, Ratanui Street to Alderman Drive and Catherine Place Mall Infrastructure Renewal Project	Officers Report	3 March 2005	Janet Hannan  836 8000 ext: 8716
Te Atatu Traffic Management	6 March 2003 Public Forum	3 March 2005	Ross Hill  836 8000 ext: 8737
Edmonton Road - Traffic Study - Annual Report (through Secretary's Report)	2 October 2003 Resolution No: 2018/2003	3 March 2005	Adam Moller  836 8000 ext: 8750
Speed Humps in Covil Avenue, Te Atatu South	2 December 2004 Resolution No 4302/2003	3 March 2005	Ross Hill  836 8000 ext: 8737
Road Safety Issues in Metric Place and Devich Avenue	2 December 2004 Resolution No: 2226/2004	7 April 2005	Adam Moller  836 8000 ext: 8750 and Kitch Cuthbert  836 8000 ext: 8873
Request for a Slow Street in Addison Avenue and a list of all Slow Streets to be completed.	11 November 2004 Public Forum	3 March 2005	Adam Moller  836 8000 ext: 8750

RECOMMENDATIONS

1. That the Committee Secretary's Report be received.
2. That the Henderson Community Board appoint a representative to the Youth and Advocacy Advisory Group, as requested by the Projects Special Committee.
3. That the Henderson Community Board confirm that Wayne Bainbridge attend the New Zealand Community Boards Conference in Dunedin from 3 to 6 March 2005, on behalf of the Board.
4. That a representative from the Henderson Community Board be appointed to the Advisory Group to oversee the preparation of the Te Atatu Peninsula Reserve Management Plan.
5. That a representative from the Henderson Community Board be appointed to the Waitakere Road Safety Steering Group.

Report prepared by: Ngareta Delamere, Committee Secretary.



8 CODE OF CONDUCT FOR COMMUNITY BOARD MEMBERS

PURPOSE OF THE REPORT

The purpose of this report is to update the Henderson Community Board regarding the adoption of a Code of Conduct (the Code) following the triennial election held on 9 October 2004.

BACKGROUND

Schedule 7 Clause 15 of the Local Government Act 2002 requires Local Authorities to adopt a Code of Conduct for Members of the Local Authority as soon as practicable after the date of commencement of the Act on 1 July 2003.

A draft Code of Conduct was circulated to Councillors and a workshop for Councillors to discuss the Code was held on 16 April 2003.

Council's Legal Services Manager subsequently re-drafted the Code in order to ensure full compliance with the Local Government Act 2002, while capturing all of the sentiments expressed at the Councillors workshop. This Code was then adopted with further amendments, by Council on 14 July 2003 (1471/2003), with the further recommendation that Henderson, Massey, New Lynn and Waitakere Community Boards adopt similar codes as soon as practicable.

Section 54 of the Local Government Act 2002 specifically excludes Community Boards from the provisions of Schedule 7 Clause 15. Furthermore, the definition of Members of a Council, provided in Section 41 of the Local Government Act 2002, does not include Community Board Members. These exclusions mean that the Code is not automatically applicable to Community Boards. However, Community Boards may adopt a Code of Conduct on a voluntary basis and may use the Council's Code as a basis for their own.

The Council Code of Conduct was then tabled before the Henderson Community Board at its meeting on 5 August 2003. The Board resolved that further work on the Code was required to fit it to the purposes of the Board:

"That the Council Code of Conduct be amended to suit the requirements of the Henderson Community Board and an appropriate draft be tabled for formal adoption at the Board's next meeting

1699/2003"

Subsequently a workshop for the Community Board Members on the Code of Conduct was convened on Thursday, 28 August 2003. Eleven of the twenty-two Community Board Members were in attendance. A draft Code, incorporating a number of amendments recommended at the workshop, was presented to the Henderson Community Board for adoption on 2 October 2003. At this meeting the Henderson Community Board resolved not to adopt the code.

The draft code was also presented, for adoption, to the other three Community Boards in Waitakere City. They took the following actions:

- New Lynn Community Board deferred the matter from the meeting of 29 September 2003 to 2 February 2004 and then resolved not to adopt the Code;
- Waitakere Community Board adopted the draft Code without amendment on 30 September 2003;
- Massey Community Board put a proposal to adopt the Code at its meeting on 1 October 2003, which was lost. Subsequently a procedural motion was carried that the original motion should lie on the table until the December meeting of The Massey Community Board. On 3 December 2003 the motion to adopt the Code was put again and lost on a division.

A3-A26

The Code concerned, as adopted by Waitakere Community Board, is attached at pages A3 to A26.

At the induction workshop for Community Board Members on 3 November 2004, and at the first Meeting of each Board for the 2004/2007 triennium an undertaking was made by staff members to re-present the Code to the February 2005 meetings of the four Community Boards for review and possible adoption by those Boards who had not done so.

For the guidance of Members the following information regarding the adoption of Codes of Conduct by Community Boards in other Council areas has been obtained:

- Councils with Community Boards which have adopted a Code of Conduct (number of Community Boards concerned):

Central Otago District (five);

Dunedin City (one);

Queenstown Lakes District (one), (the Queenstown Lakes District Council has taken the issue a step further by adopting a Governance agreement between Council and the Community Board);

South Wairarapa District (three);

Tasman District (two);

Waikato District (five);

Wellington City (one);

Western Bay of Plenty District (five).

- Councils with Community Boards which have declined to adopt a Code (number of Community Boards concerned):

Dunedin City (five);

Rangitikei District (two);

Ruapehu District (three);

Wellington City (one).

- Councils which have adopted a Code on behalf of their Community Boards (number of Community Boards concerned):

Banks Peninsula District Council (two);

Buller District Council (one);

Taupo District Council (one);

Thames Coromandel District Council (five): (this Council intends to take this a step further by linking the applicability of the Code to the Community Boards in revised delegations to Community Boards)

STRATEGIC CONTEXT

Active Democracy is one of the nine strategic platforms adopted by Council in the Long Term Council Community Plan. As originally articulated in the 1994 Greenprint, one of the principles of active Democracy is Accountability. By adopting a voluntary Code of Conduct for their Members, Community Boards will demonstrate their commitment to this principle.

ISSUES

As stated, there is absolutely no compulsion at present, for any Community Board to adopt a Code of Conduct. However, the Code as adopted by the Waitakere Community Board provides that any allegations of the breach of the code be heard by a Conduct Review Board comprising of representatives of each of the four Community boards in Waitakere City. This has led to the current anomaly where the conduct of Members whose Board adopted the Code is subject to review by Members whose Board did not. Accordingly the three Community Boards who did not adopt the Code are being asked to reconsider their position. If all or any of these Boards decide to maintain the status quo the Waitakere Community Board will be given the opportunity to revise and review provisions of their current code.

RESOURCES

No additional resources will be required.

CONCLUSION

The Henderson Community Board is being requested to adopt one of the following alternative courses of action:

A3-A26

- a) Review the Code adopted by Waitakere Community Board with a view to amending it to suit the requirements of Henderson Community Board;
- b) Adopt the Code of Conduct attached at pages A3 to A26;
- c) Resolve to take no further action, i.e., resolve not to adopt any code of Conduct.

RECOMMENDATIONS

A3-A26

1. That the Code of Conduct for Community Board Members report be received.
2. That Henderson Community Board adopt one of the following alternative courses of action:
 - a) Review the Code adopted by Waitakere Community Board with a view to amending it to suit the requirements of Henderson Community Board;
 - b) Adopt the Code of Conduct attached to this Agenda at pages A3 to A26;
 - c) Resolve to take no further action, i.e., resolve not to adopt any code of Conduct.

Report prepared by: Charlie Inggs, Democracy and Governance Team Manager.



9 **ALDERMAN DRIVE - PEDESTRIAN CROSSING**

PURPOSE OF REPORT

This report examines the feasibility of a new pedestrian crossing in Alderman Drive, Henderson by the Pak’N Save Supermarket.

BACKGROUND

During the public forum portion of the November 2004 meeting of the Henderson Community Board a petition was presented to the Board requesting a new pedestrian crossing in Alderman Drive.

At that meeting a report on this matter was requested by the Henderson Community Board, as follows:

"That the petition requesting a pedestrian crossing in Alderman Drive, Henderson be received and a report be brought back on the feasibility of the pedestrian crossing in Alderman Drive by the Henderson Pak’N Save."

2038/2004

STRATEGIC CONTEXT

The Waitakere City Council’s ‘Integrated Transport and Communication’ platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Provision of appropriate pedestrian facilities is an essential part of providing access and safety for pedestrians.

ISSUES

Alderman Drive is a regional arterial road which forms part of a by-pass around the Henderson Town Centre. It is the main route for heavy vehicles travelling between the south of the city to Massey, Swanson and locations further north around the Henderson Town Centre heavy vehicle traffic restriction. This existing traffic restriction prohibits heavy vehicles travelling through Ratanui Street or Great North Road between the intersection with Alderman Drive and Edmonton Road except under special circumstances.

Alderman Drive is four lanes wide near the Pak’N Save Supermarket. New unsignalised pedestrian crossings are not normally installed on multilane roads due to the poor accident history for existing crossings of this type. At a pedestrian crossing on a multilane road when a vehicle, especially a heavy vehicle, travelling in the kerbside lane stops or slows in advance of a crossing to allow a pedestrian to cross the body of the vehicle blocks the sight line between the pedestrian and oncoming vehicles in the adjacent lanes. The driver of a vehicle in the adjacent lanes, being unable to see the crossing pedestrian, may not realise that the other vehicle has stopped and will attempt to pass the other vehicle near the crossing. This presents a very dangerous situation when the pedestrian emerges from the kerbside lane.

Due to this problem and the common failure by drivers to give way to pedestrians at unsignalised crossings, these crossings are not recommended in modern design guides for pedestrian facilities. Signalised crossings which are controlled by traffic lights are normally the preferred option in these situations, given a fair pedestrian demand. It would be feasible to construct this type of crossing in Alderman Drive at a cost of approximately \$100,000 to \$120,000.

For new works of this magnitude it is normally necessary for the project's budget to be provided for in the Annual Plan. It is also necessary to consider other plans and possible future works in close proximity to the proposed new facility and ensure that whatever is constructed will work well with other planned works. Council is currently working on a detailed traffic model of the Henderson Town Centre and a plan for the future development of the roading network for the entire Henderson Town Centre is being prepared. This is expected to be ready within the next three to four months. The request for a pedestrian crossing in Alderman Drive will be taken into account when preparing this plan and it will be possible in this process to determine whether a new crossing is warranted in Alderman Drive, and what form and location would be most appropriate.

A significant proportion of the pedestrians crossing Alderman Drive are residents of the Waitakere Retirement Village in Sel Peacock Drive travelling to and from the town centre. At present there is no link between this facility and Wadier Place. There are, however, plans to open a link from the village to this road in the near future. When this occurs it will allow residents of this facility to walk to the town centre via Wadier Place and Great North Road, crossing at the existing signalised crossing incorporated into the traffic signals at the intersection with Alderman Drive.

Council's roading network planning indicates that replacement of the existing roundabout at the intersection of Sel Peacock Drive and Alderman Drive with traffic signals may be desirable at some point in the future. If this change is approved signalised pedestrian crossings will be incorporated into the new traffic signals at the intersection. As signalised crossings are planned to be constructed at this intersection, it appears likely that any new signalised crossing in Alderman Drive would be best located near to the roundabout at the intersection with Ratanui Street.

RESOURCES

This report makes no recommendations for action and therefore no additional resources are required.

CONCLUSION

Given the multilane nature of Alderman Drive a non-signalised pedestrian crossing would not be safe, however a signalised pedestrian crossing near the intersection with Ratanui Street may be feasible. Given the cost of such a project it is important to ensure that the new crossing works well with other planned roading improvements in the Henderson Town Centre. Work is underway to formulate an integrated plan for the entire Henderson Town Centre road network. This will determine the need for a new crossing, its form and location.

RECOMMENDATION

That the Alderman Drive - Pedestrian Crossing report be received.

Report prepared by: Paul Schischka, Transport Engineer.



10 TAIPARI STRAND

PURPOSE OF THE REPORT

The purpose of this report is to update the Henderson Community Board regarding ongoing concerns at Taipari Strand and to establish whether the residents of Taipari Strand would benefit from the continuation of a Taipari Strand Community Group.

BACKGROUND

As a result of public concern about the future development of Taipari Strand and the continuation of the Taipari Strand Community Group the following resolution was passed at the December 2004 meeting;

"That the Parks Manager and Water Projects Services Manager report back to the February 2005 Meeting of the Henderson Community Board regarding Taipari Strand particularly around the continuation of the Taipari Strand Subcommittee."

2219/2004

The Taipari Strand Subcommittee was created to provide open communication lines with residents and affected parties during the development of the reserve. The subcommittee was discontinued following the completion of the majority of the development.

STRATEGIC CONTEXT

Taipari Strand is a local multi-use park in Waitakere City. The Parks Strategy identifies the purpose of local parks is to provide a community focus. A quality local or neighbourhood park is required within a 10-minute walking distance for surrounding residents which provides a playground area, landscape plantings, park furniture and path linkages.

The original Taipari Strand Management Plan was developed in March 1994 with extensive consultation involving the local community taking into consideration the special attention needed for aftercare maintenance of landfill sites.

ISSUES

The number of different concerns of the community raised over the last year has questioned the continuation of the Taipari Strand Community Group as a forum for discussion and the flow of information from all interested parties. The main concerns raised involve the building of a new toilet block, the development of formal sports fields, the weed management and planting plan and the status of the landfill.

Toilet block

Currently a survey of all toilet facilities and a needs analysis for each area of the city is being undertaken to determine and update the programme for the provision of toilets in the city. The existing toilet block off Rapaki Place is closed and not in a condition to be reopened without extensive renovations.

The current toilet block development programme identified Taipari Strand to have a new toilet block for 2005/2006. The provision of a toilet facility at Taipari Strand is not considered a high priority within the current criteria ranking. At this point, no provision has been made for the establishment of a new toilet block at Taipari Strand. The priority ranking will be determined following the completion of the city wide toilet facilities needs analysis.

An alternative proposal to upgrade the existing toilet block is being reviewed and costed as part of the renewal programme for 2005/2006.

Sports Fields

The development of formal sports fields has been raised as a concern on numerous occasions by residents of Taipari Strand. In the Taipari Strand Management Plan (March 1994) it states:

"Taipari Strand has several potential uses but is restricted to passive or casual active recreational pursuits."

This excludes the development of formal sports fields at Taipari Strand but does not limit the use of the extensive passive open space areas of the reserve by informal groups or children for sports.

Weed Management and Planting Plan

A weed management and planting plan was developed in September 2004 in accordance with the current management plan and in consultation with various nearby residents and members of the community. Weed control and selected planting is to begin in April 2005. Species selection has played an important part in the development of the weed management and planting plan due to the nature of Taipari Strand. Large trees and species with deep root systems are not suitable for planting into the main cap of the landfill. If in the future, the trees were to fall due to storm damage for example, the landfill beneath would be exposed and the integrity of the cap would fail.

Residents and members of the community have expressed interest with regard to community weed control and planting days. Council considers the involvement of the community as one of the most important criteria for the successful development of a reserve. The continuation of the Taipari Strand Community Group would be an effective way for the community to be involved in the management and development of the reserve. This would be assisted and supported by Council Parks Staff.

Landfill Status

There is currently a resource consent in place, issued by the Auckland Regional Council for the Taipari Strand landfill. The consent requires regular site inspections, monitoring and reporting to the Auckland Regional Council.

As with all landfills, the Taipari Strand landfill has generated leachate due the degradation of refuse disposed of within the landfill. Over time the generation of leachate reduces as the refuse degrades. The level of contaminants in the leachate give a very good indication of the activity of processes within the landfill.

Test results have shown for some time that leachate production from the Taipari Strand landfill has diminished to such a low level as to resemble slightly brackish water which would be normally expected in that environment without the presence of the landfill. This result fits what is expected from a landfill the age of Taipari Strand with depositing of refuse in the landfill ceasing approximately thirty years ago.

RESOURCES

The resources required for the continuation of the Taipari Strand Community Group are Parks Staff time. The commitment of the Asset Manager: Environmental, Parks and Open Spaces to attend two meetings of the Taipari Strand Community Groups in each financial year have been allocated.

CONCLUSION

The proposal of building a new toilet facility at Taipari Strand is awaiting a review of Waitakere City's toilet facilities and a needs analysis. Taipari Strand is restricted to passive and informal sports use excluding the development of formal sports fields. Works included as part of the weed management and planting plan developed in September 2004 will begin in April 2005.

The ongoing support and continuation of the Taipari Strand Community Group strongly aligns with Council's and Parks community strategic objectives. The examples above of issues raised by residents identify the need for the continuation of the Taipari Strand Community Group as a forum for residents to be involved in the management and development of the reserve.

It is now appropriate that the Taipari Strand Subcommittee is renamed the Taipari Strand Community Group to better reflect the operation, responsibility and identity of the group.

RECOMMENDATIONS

1. That the Taipari Strand report be received.
2. That the support for the Taipari Strand Community Group be continued including two meetings per financial year with a representation of Parks Staff.

Report prepared by Debbie Chapman, Asset Manager: Environmental.



11 COMMUNITY WELLBEING FUND CHANGES TO ALLOCATION

PURPOSE OF THE REPORT

The purpose of the report is to seek the Henderson Community Board's agreement to increase the maximum amount that can be allocated for each application to the Community Wellbeing Fund Community Board allocation.

BACKGROUND

In 1998 the Community Wellbeing Fund was set up, this replaced the previous Council's Social programme Fund. An amount of around 50 cents per person (this equated to \$80,000) was set aside in the form of a grants fund to be distributed to groups engaged in a wide range of social service and community activities. This was split \$40,000 for groups that provided services citywide and \$40,000 to be allocated on a pro rata basis across each of the Wards, for the Community Boards to distribute to groups that provided services mainly in one Community Board area.

At this time the size of grants ranged from a few hundred dollars to a maximum of \$5,000. Each year since 1998 the number of applications increased and accordingly the amount able to be granted to each application became less, the fund became unable to support grants up to the amount of \$5,000. In the 2003/2004 Annual Plan, the fund was increased to \$82,000 per annum and in May 2003 changes were made to reflect a more realistic figure that groups could expect to receive. These were:

- Applicants to the citywide fund up to \$3,000;
- Applicants to the Community Board Fund to an approximate amount of \$1,000.

In both the 2003 and 2004 funding round several of the Community Board allocations were undersubscribed. As a result, in the 2004 allocation process the following resolution was passed by the Massey Community Board:

“That Massey Community Board recommends to the Council, that the Community Boards maximum allocation per application from the Community Wellbeing Fund, Community Board allocations be increased from \$1,000 to \$1,500”.

1628/2004

In the November 2004 Council meeting the above resolution was put to Council and the following resolution was passed:

“That the Community Board’s maximum allocation per application from the Community Wellbeing Fund be increased from \$1,000 to \$1,500 for Massey Community Board, and for the Waitakere, Henderson and New Lynn Community Boards subject to their approval”.

2108/2004

This report is in response to the above resolution.

STRATEGIC CONTEXT

The Community Wellbeing Fund aligns with Council’s Community Assistance Policy with the goal of the Policy being to help strengthen the ability of local community groups to create a strong social base for Waitakere City and to meet local needs. In the Community Wellbeing Fund an applicant must meet one or more of the objectives from the Community Assistance Policy, which helps achieve this strategic goal.

ISSUES

Although the Citywide allocation of Community Wellbeing funding continues to be substantially oversubscribed, in both 2003 and 2004 three out of the four Community Board funding rounds were undersubscribed and the balance was reallocated to the citywide allocation.

Prior to the 2003 funding round, applicants could apply for up to \$5,000. A decision was made in May 2003 to amend the amounts that each applicant is eligible to apply for. This came about as a result of a workshop of Councillors and Community Board Members who met to look at the oversubscription of the fund. At this workshop a recommendation was made to amend the maximum amount that can be granted for the citywide fund from \$5,000 to \$3,000 and the maximum amount that can be granted from the Community Board allocation from \$5,000 to in general \$1,000.

In light of the under subscription of this fund since the change to \$1,000 occurred, it is now recommended that the maximum amount that an applicant can apply to the Community Wellbeing Fund Community Board allocation be set at \$1,500.

It is expected that this will resolve the problem of Community Board under subscription.

RESOURCES

There are no additional financial or staffing resources required for officers to allocate this fund. The Community Assistance Administrator administers the process.

CONCLUSION

In 2003 and 2004, three out of the four Community Wellbeing Community Board funding rounds were undersubscribed and the balance not allocated was transferred to the citywide allocation.

In order to address this issue, it is recommended that the maximum amount that an applicant can apply to the Community Wellbeing Fund Community Board allocation be increased from \$1,000 to \$1,500.

It is expected that this will resolve the problem of Community Board under subscription.

RECOMMENDATIONS

1. That the Community Wellbeing Fund Changes to Allocation report be received.
2. That the Henderson Community Board's maximum allocation per application from the Community Wellbeing Fund be increased from \$1000 to \$1500.

Report prepared by: Jan Brown, Community Assistance Administrator.



12 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

HENDERSON COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Elizabeth Grimmer
Henderson Citizens Advice Bureau	Leo Nobilo
Henderson Heritage Trust Inc. (Henderson Railway Station)	Cr Ewen Gilmour
Keep Waitakere Beautiful Committee	Stephen McDonald
Council / Police Liaison Group	Helen Jones. Leo Nobilo

Henderson Business Liaison Group	Elizabeth Grimmer Helen Jones
Council/Police Liaison Group	Helen Jones Leo Nobilo
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Wayne Bainbridge Helen Jones
Hearings	Elizabeth Grimmer Wayne Bainbridge
Street Events Subcommittee	Wayne Bainbridge
Lower Oratia Stream Reserve Management Plan Subcommittee	Stephen McDonald Leo Nobilo

