



**AGENDA FOR AN ORDINARY MEETING OF THE HENDERSON COMMUNITY BOARD  
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,  
WAITAKERE CITY, ON THURSDAY, 3 APRIL 2003,  
COMMENCING AT 6.30 PM.**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - 6 March 2003

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Henderson Community Board held on Thursday, 6 March 2003, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**4 PRESENTATION - NEW ZEALAND POLICE**

Provision has been made on this agenda for a representative from the New Zealand Police to update the Board on matters in the Henderson area.



**5 PUBLIC FORUM**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.




**6 CHAIRPERSON'S REPORT**

The Chairperson will table her report at the meeting.



**7 COMMITTEE SECRETARY'S REPORT**

ISSUE	COMMENTS	REPORTING COUNCIL OFFICER
Anzac Day 2003	<p>To seek appointment of a Board representative to attend RSA Anzac Day Parades in the Henderson Ward.</p> <p>In addition to the City's Dawn Parade at the Cenotaph, each of the City's RSAs will host its own parade and the Council and Boards have been invited to nominate official representatives to attend those parades. The Council at its meeting scheduled for Wednesday 26 March 2003 will appointed Councillors to attend the various parades in the City. The appointment of Community Board members to attend the Community Anzac Day Parades is now referred to the Board for consideration. The venue and times are as follows:</p> <p>Henderson 10.30 am Te Atatu 10.00 am</p>	<p>Ngareta Delamere</p> <p> 836 8000 ext: 8716</p>

A1-A10

<p>Policy for Resealing Roads with Asphalt Concrete</p>	<p>The City Development Committee at its meeting held on Thursday, 6 March 2003 considered a report on Policy for Resealing Roads with Asphalt Concrete. The Committee, inter alia, resolved that each Community Board be advised in terms of this report and the Committee's resolutions.</p> <p>A copy of the report and the relevant minutes are attached at pages A1 to A10 for the Board's information.</p> <p>These have also been forwarded to individual ratepayers and ratepayer groups who participated in the workshops.</p>	<p>Upali Ileperuma ☎ 836 8000 ext: 8716</p>
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<b>REPORTS PENDING</b>			
<b>Subject</b>	<b>Date Requested</b>	<b>Report Due</b>	<b>Reporting Officer</b>
<p>Vera Road, Te Atatu South through to the intersection of Vera and Te Atatu Roads - Parking Issues.</p>	<p>5 December 2002 Resolution No: 3467/2002</p>	<p>8 May 2003</p>	<p>Upali Ileperuma ☎ 836 8000 ext: 8716</p>
<p>New Footpath Construction - Final Priority List.</p>	<p>5 December 2002 Resolution No: 3472/2002</p>	<p>8 May 2003</p>	<p>Reg Cuthers ☎ 836 8000 ext: 8740</p>
<p>Sturges and Swanson Roads, and Edmonton and Te Atatu Roads - Intersection Safety Audit</p>	<p>November 2002 Resolution No: 3207/2002</p>	<p>8 May 2003</p>	<p>Ross Hill ☎ 836 8000 ext: 8737</p>
<p>Harbourview Project - Update</p>	<p>6 March 2003 Resolution No: 390/2003</p>	<p>8 May 2003</p>	<p>Renee Lambert ☎ 836 8000 ext: 8118</p>
<p>Te Atatu Motorway - Traffic Management</p>	<p>6 March 2003 Public Forum</p>	<p>8 May 2003</p>	<p>Alan Hopkinson ☎ 836 8000 ext: 8742</p>

**RECOMMENDATION**

1. That the information be received.
2. That the Henderson Community Board appoint a representative to attend each of the RSA Anzac Day Parades in the Henderson Ward:
  - Henderson - 10.30 am
  - Te Atatu - 10.00 am

Report prepared by: Ngareta Delamere, Committee Secretary.



**8 BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

**BARRY SHAW, JP**

**Erosion**

Boat ramps at Spinnaker Strand and Harbourview Reserve have been seriously eroded at base, so much so that it poses real problems in launching craft as drop-off at end of ramp is so severe. Could these ramps be extended? It could be that the provision of rock groynes along eastern side of the Peninsula has caused changes in currents sweeping along the foreshore and why is the Harbourview Reserve toilet closed.

**Village Green**

Amid a plethora of glossy promotional material extolling plans for making Henderson Town Centre the living heart of Waitakere City, there is mention of a plaza as a focal point. Why not make this a village green lawns and plants etc. Queenstown has made fine use of a stream, terracing it on both sides to provide a lovely facility. We can hardly re-route the Oratia through Trading Place (or could we?) to provide a waterside vista but a place where turfed terraces would be of value is the grass sward in Falls Park that runs down to a basin of the Oratia.

**Litter**

The amount of rubbish dropped around places such as Henderson is appalling. It is high time that a fresh campaign to enforce what bylaws we have was launched. When was the time that anyone was fined for dropping litter? Is there any enforcement measures? IF NOT, WHY NOT?

**Japanese Garden**

What is going to happen to this when the Civic Centre moves to Henderson? The garden should have been in Henderson in the first place. It is far from the running water and people that its generous donors stipulated.



9 **KEEP WAITAKERE BEAUTIFUL 2003 TREES FOR BABIES PLANTING PROGRAMME**

**PURPOSE OF THE REPORT**

The purpose of this report is to approve the following parks as this year's sites for the annual "Trees For Babies" community planting days in Waitakere, Henderson, Massey and New Lynn Wards and to nominate a representative from each Community Board to speak on the day.

**BACKGROUND**

"Trees For Babies" is an annual community event to celebrate babies born in Waitakere City. Trees have been planted by the community in one reserve in each of the four wards as part of a Keep Waitakere Beautiful, Plunket and Council project since 1995. This is a popular community event, and approximately 100 trees have been planted at each site in 2002, with over 300 people attending each event.

**STRATEGIC CONTEXT**

The following parks listed are proposed as "Trees for Babies" sites in 2003 in consultation with Waitakere City Council arborist, Roscoe Webb. The parks recommended have been identified in the Parks Strategy as citywide parks and each has adequate size and space to accommodate large areas of tree planting.

**ISSUES**

The "Trees For Babies" funding has been approved through the 2002/2003 Annual Plan. The "Trees for Babies" will take place in the autumn planting season in May.

The proposed "Trees For Babies" sites and dates are:

New Lynn Ward:	Harold Moody Park	Saturday 3 May - 11am-1pm
Henderson Ward:	Catherine Esplanade/Hart Domain	Saturday 10 May - 11am-1pm
Waitakere Ward:	Ranui Domain	Saturday 17 May - 11am-1pm
Massey Ward:	Keegan Park	Saturday 24 May - 11am-1pm

The event will be community focused with family orientated activities and guest speakers. A community board member is requested to speak at the event.

**CONCLUSION**

The "Trees For Babies" event has been held successfully since 1995 to celebrate the birth of babies in Waitakere City. The parks proposed for the "Trees for Babies" events have been chosen because of their ease of access, the space available to accommodate large areas of tree planting, and ongoing park developments.

**RECOMMENDATIONS**

1. That the information be received.
2. That the parks suggested per ward be accepted as the confirmed venues on the recommended dates, for the 2003 "Trees for Babies" event.
3. That a speaker be nominated to speak from each Community Board at the relevant "Trees for Babies" event.

Report prepared by: Jacki Byrd, Parks & Community Projects Co-ordinator.



## 10 CIVIC FUTURE PROJECT

### **PURPOSE OF THE REPORT**

The purpose of this report is to update the Henderson Community Board on the Civic Future Project.

### **BACKGROUND**

At its meeting of 18 December 2002, the Council decided to go ahead with the development of the new Civic Centre adjacent to the Railway Station on the ex Carter Holt land in Henderson Valley Road, while at the same time proceeding with the new Henderson Library in conjunction with the UNITEC campus development.

### **STRATEGIC CONTEXT**

Henderson is one of the three major town centres in Waitakere City and is recognised as a key centre in the Urban Strategy. It is the city's most centrally located town centre. It is located on the rail corridor and has the largest percentage of retail floor-space and community facilities. There has been significant recent investment, notably at Westfield's West City Mall, Sel Peacock Drive retirement complex and Council's Aquatic Centre. There is significant opportunity for further development and redevelopment. Good planning and co-ordination are essential to ensure Henderson consolidates its critical position as a key working environment and employment locality, hence furthering Council's objectives in creating a sustainable City.

The Henderson Library/UNITEC Campus development and Civic Centre projects will play a pre-eminent role in catalysing the redevelopment of the Henderson Town Centre, providing two major cornerstones within the town centre. An analysis of the Triple Bottom Line benefits of the projects has identified significant economic, social and economic benefits to the City from the two projects.

### **ISSUES**

The move to Henderson Valley Road by the Waitakere City Council, is a strategic move, which will bring distinct benefits to ratepayers, residents and customers. A series of briefing sessions for community board members were held on the 13 and 14 March, 2003 however, these were poorly attended. Because of the significance of the project, a further briefing will be held at the community board meetings in April 2003. Staff will be able to answer questions and provide further information to the boards on the project.

### **RECOMMENDATION**

That the information be received.

Report prepared by: Lois Easton, Manager City Projects.



## 11 LONG TERM COUNCIL COMMUNITY PLAN CONSULTATION PROCESS

### PURPOSE OF THE REPORT

This report provides information on the timeline and process for submissions to Council's Long Term Council Community Plan (LTCCP) and the Community Boards direct involvement in the consultation.

### BACKGROUND

Under the Local Government Act 2002, Councils are required to identify Community Outcomes and develop a Long Term Council Community Plan . In its 19 February 2003 Special Meeting, the Council resolved that:

*“Council produce a Long Term Council Community Plan for the period 2003/04 to 2012/13 using the transitional provisions of the Local Government Act 2002.”*

152/2003

The Annual Plan 2003/2004 will be incorporated into the first year of the Long Term Council Community Plan. The Council will adopt the draft Long Term Council Community Plan for consultation on 25 March 2003. The submission period will run from 23 April to 23 May 2003.

Under the transitional requirements of the Local Government Act 2002 Councils are able to use existing information to identify Community Outcomes in the development of the Long Term Council Community Plan . The consultation undertaken last year was part of the process for identifying these outcomes.

In 2002 the Council undertook stage one of a 2-stage consultation process originally designed to support the development of its draft 10-year strategic plan. The purpose of this stage was to talk to communities about their key issues and priorities. Community Board members took a lead in that consultation, fronting display boards at community places and events including libraries, shopping malls, and markets. This was an important and successful programme with over 330 people taking part.

The purpose of stage two of the consultation is to take the draft Long Term Council Community Plan back to the communities for their comment. One goal of the consultation plan is to, where possible, go back to the same communities or recreate consultation undertaken previously. This will enable communities to confirm whether the draft captures their intent expressed in stage one. The focus will be on providing summary information to communities. A key part of the consultation will be Community board members again fronting information display boards at community events and venues. This will be an important means of making the draft Long Term Council Community Plan accessible and interesting for members of the community the Council might not otherwise talk to.

Three documents will be produced as part of the Long Term Council Community Plan process:

#### **Long Term Council Community Plan**

This is the full document that will contain the long-term vision, strategic platforms, long-term financial information, and policies required under the Local Government Act 2002. Copies will be made available through libraries, Citizen Advice Bureaux and through the Council's website from 23 April 2003.

## **Summary document**

As required in the new Local Government Act 2002, a Long Term Council Community Plan summary document will be produced as part of the consultation process. This will be a colour document approximately 40 to 50 pages long. From 23 April 2003 it will also be made available through libraries, Citizen Advice Bureaux and the Council's website. Colour copies will be made available to Councillors and presented at meetings of our key partners (e.g. Te Taumata Runanga, Pacific Island Advisory Board, Residents and Ratepayers Associations, Collaboration Forum, Intersector Group). Black and white copies will be available for other interested parties including a mailout to Creative Conversation participants.

## **Waitakere City News Special Edition**

The May edition of the Waitakere City News (WCN) will be dedicated to the Long Term Council Community Plan. Its production and delivery will be moved forward to around 22 April 2003 to coincide with the submissions period. The Waitakere City News will be the major communication tool of the consultation process, providing information on:

- the key issues for consultation;
- specific policies/issues requiring consultation under the Act;
- the nine Strategic Platforms;
- how to get involved.

## **ISSUES**

### **Community Boards participation in consultation**

A key driver of the consultation is to reach communities the Council does not often talk to. By taking information display boards to community events and venues the Council can capture a different voice and perspective from people who might not otherwise participate.

### **Community Boards submission process**

Under the Local Government Act 2002, part of the role of Community Boards is to maintain an overview of Council services and prepare an annual submission. The submission period to the draft Long Term Council Community Plan (incorporating the Annual Plan 2003/2004) is from 23 April to 23 May 2003. The May Community Board meetings will be the last formal opportunity for Community Boards to sign off their own submission. To enable Community Boards to complete their submissions by the due date they will either need to:

- sign off their submission in their May board meeting;
- OR nominate a board member to have delegated authority to sign off their completed submission after that date and by the 23 May 2003.

## **CONCLUSION**

Part of the overall objectives of the Long Term Council Community Plan consultation plan is to reach communities the Council does not often talk to. Taking information boards to community events and venues is a key part in achieving that objective and Community Board members are well placed to lead this activity.

## **RECOMMENDATIONS**

1. That the information be received.

2. That the Henderson Community Board be part of encouraging the general public to have their say on the Council's draft Long Term Council Community Plan.
3. That the Henderson Community Board provides four (approximately) venues/events they wish to attend and nominate a contact person.
4. That the Henderson Community Board makes a submission on the draft Long Term Council Community Plan.

Report prepared by: Kim Morresey, Partnerships & Advocacy Leader: Environment.



## 12 COMMUNITY SPORT FUND - CHANGES TO MEMBERSHIP

### **PURPOSE OF THE REPORT**

The purpose of the report is to seek an alternate nomination from the Henderson Community Board for the Community Sport Fund Allocation Subcommittee.

### **BACKGROUND**

The Community Sport Fund has been a partnership between the Sport and Recreation New Zealand (formerly Hillary Commission) and Waitakere City Council through which funding has been provided to support community sport, fitness and physical leisure organisations and activities.

At a recent Community Sport Fund Allocation Subcommittee there were insufficient members who were able to attend and as a result the meeting lapsed after the required time frame.

As a result, a request has been received from the Waitakere Community Board proposing the option of providing an alternative nomination.

### **STRATEGIC CONTEXT**

Through the Community Assistance Policy, Council has outlined its commitment to help strengthen the ability of local community groups to create a strong social base for Waitakere City and to improving local leisure and recreation opportunities and choices.

Through adoption of First Call for Children, Council has also stated its commitment to proactively supporting children, young people and their families in Waitakere City. Direct financial assistance to organisations providing activities to train volunteers and get people more active, with a priority on youth, assists Council's commitment to these policies.

### **ISSUES**

The Delegations to Committees and Community Boards Register sets out that the Subcommittee shall comprise:

- 1 Councillor representative who shall be the Chairperson.
- 1 Community Board representative from each Board (total 4).
- 1 Representative from Waitakere Regional Sports Trust.
- 2 Representatives from Te Taumata Runanga.
- 1 Representative from the Pacific Islands Communities.
- 2 Representatives from the Community.

Quorum: 6 members

Due to the pressure of meetings it is not always possible for the elected Community Board member to attend the meeting and the wish is to have an alternate member nominated to attend should the original member be unavailable.

This proposal is to be put before all Community Boards for their consideration regarding their own nominated member of the Community Sport Fund Allocation Subcommittee

### **RESOURCES**

There are no additional financial or staffing requirements.

### **CONCLUSION**

The recent Community Sport Fund Allocation Subcommittee meeting lapsed after the required timeframe due to insufficient members being able to attend.

A request has been received from the Waitakere Community Board suggesting that an alternative member be nominated and allowed to attend future meetings if the first nominated member cannot attend.

### **RECOMMENDATIONS**

1. That the information be received.
2. That the Henderson Community Board nominate an alternate member for the Community Sport Fund Allocation Subcommittee.

Report prepared by: Jan Brown, Leisure, Community Assistance Administrator.



## **13 RAILSIDE AVENUE LOADING ZONE**

### **PURPOSE OF THE REPORT**

The purpose of this report is to seek the approval from the Henderson Community Board for the imposition of a 15 minute parking restriction in Railside Avenue, Henderson, outside the Railway Station.

### **BACKGROUND**

In the Chairperson's report to the Henderson Community Board meeting of 5 December 2002, reference was made to all day parking obstructing the drop off area in Railside Avenue outside the Railway Station.

The Henderson Community Board resolved as follows:

*“That a report be brought back to the Henderson Community Board, regarding parking issues outside the Henderson Railway Station and Railside Avenue from Garden Place to View Road.”*

3467/2002

## STRATEGIC CONTEXT

This proposal conforms to Objective 3 "Access and Travel Choice" of the Urban Villages pathway to a sustainable city: *'People can get easily and safely to where they need to go by walking, cycling, passenger transport, or private vehicle, and businesses can efficiently move their goods and services'*.

It is an important part of this objective that people should be able to be delivered to, and collected from, the public transport facilities in Henderson.

## ISSUES

The roadway on the western side of Railside Avenue outside the Railway Station is unrestricted and is used for all-day parking. The preferred use of this section of roadway is as an area for drivers to deliver and collect train passengers. Short term parking during the day is also considered to be acceptable.

A study is being carried out of the parking needs of the whole Henderson commercial centre, but that study will not be implemented until 2004/2005.

It is proposed that, as an interim measure, the parking restriction on the drop off area be changed to a loading zone with a maximum time of 15 minutes. This would then limit the use of that section of the roadway to vehicles that were actually setting down or picking up goods or passengers.

No other changes to parking arrangements in Railside Avenue are being recommended at this time.

All The area affected by this report is shown on the aerial photograph attached at page A1.

## RESOURCES

The necessary parking signs can be funded from the Traffic Signs Maintenance Contract.

## CONCLUSION

The change to a 15 minute parking restriction outside the Railway Station in Railside Avenue, Henderson, will help to keep those spaces available as a drop off area for the delivery and collection of train passengers.

## RECOMMENDATIONS

1. That the information be received.
2. That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Transport Act 1962, and the Waitakere City Bylaw No. 7, 1991 - Traffic, the following parking limitation and restriction be now specified and imposed namely:
  - (i) A maximum time limit of 15 minutes to apply on the western side of Railside Avenue, Henderson, from a point 20 metres north of Edsel Street to a point 150m north of Edsel Street.

Report prepared by: Alan Hopkinson, Transport Assets, Transport Engineer.

