

# Health, Safety and Environment Plan

Company: \_\_\_\_\_

Date: \_\_\_\_\_

| Priority | Process   | Responsibility | Budget | Date |
|----------|---|----------------|--------|------|
| 1        | Ensure all senior managers understand their role/responsibility and accountability under health, safety and environmental legislation |                |        |      |
| 2        | Establish Health, Safety & Environment (HS&E) team  |                |        |      |
| 3        | Identify all hazards and develop action plan for addressing hazards   |                |        |      |
| 4        | Evaluate compliance with district or city and regional council plans  |                |        |      |
| 5        | Review hazards in the workplace and impacts on the surrounding environment or community   |                |        |      |
| 6        | Undertake the necessary workplace monitoring and personal health monitoring   |                |        |      |
| 7        | Develop accident reporting, recording and investigation system  |                |        |      |

|    |   |  |  |  |
|----|---|--|--|--|
| 8  | Identify training needs for each job position |  |  |  |
| 9  | Complete waste and energy audits              |  |  |  |
| 10 | Arrange two emergency evacuation exercises    |  |  |  |
| 11 | Develop and implement a Spill Response Plan   |  |  |  |
| 12 | Implement recycling                           |  |  |  |
|    |   |  |  |  |
|    |   |  |  |  |
|    |   |  |  |  |