

Who will carry out the assessment?

What expertise is required? E.g., Knowledge of type of work carried out, potential effects (toxicity, flammability...), controls (PPE, ventilation)

Do we have the skills in-house? E.g., Combination of line manager, H&S coordinator and DG handler

If not, is it possible to train someone to carry out the assessment? Some training courses are available for - contact BBIG for further information

If there is no-one in-house to undertake this assessment, what type of expertise is required? There are consultants that specialise in the management of hazardous substances - contact BBIG

Who will be involved? A team approach is often effective

Who is responsible for coordination of the assessment? It is important that someone has primary responsibility for setting time-frames, budgeting for time or consultant if required, allocating resources, organising meetings and ensuring completion.

Exposure Assessment - to be completed for each chemical/group

MSDS Ref	
Trade Name	
Where is it used?	
Period of exposure (length of time)?	
How often is it used?	
State (liquid, solid, gas)	
Exposure potential (vapour/boiling point? Dusty? Skin contact?)	
Odour	
Engineering controls (ventilation, automation)	
Personal protective equipment	
Any past concerns (complaints, dermatitis, headaches)?	
Is a measurement of of exposure required?	
Is this exposure considered low, medium or high (a numeric scale could be used)	

